OIL INDIA LIMITED (A Govt. of India Enterprise) P.O. Duliajan-786602, <u>Assam</u>

e-TENDERING OF WORKS / SERVICES IN OIL INDIA LIMITED

Oil India Limited (OIL), a Govt. of India Enterprise of "Navaratna" category, is engaged in the business of Exploration, Production, Transportation of Crude Oil & Natural Gas and Production of LPG.

As per Government directives, it is mandatory to procure goods & services through e-Tendering to bring in automation and transparency in procurement process. Therefore, OIL is required to procure all high value works/services through e-Tender only. Interested parties are accordingly to submit their bids through e-Tendering by accessing OIL's e-portal through internet using web browser.

OIL is using SAP SRM suite of applications for e-Procurement. The details of e-Tenders as well as the procedure for submitting bids can be accessed from OIL's e-portal (URL : <u>https://etender.srm.oilindia.in/sap/bc/gui/sap/its/bbpstart/!</u>). Open tenders can be viewed by using Guest login button.

In order to participate in OIL's e-Tenders all the vendors are required to obtain a legally valid **<u>Digital Signing Certificate</u>** as per Indian IT Act from the licensed Certifying Authorities (CA) operating under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India (<u>http://www.cca.gov.in</u>). The digital signature should be of <u>Class 3 digital certificate for the designated individual with organization name</u>.

For any further clarification, party may contact Head-Contracts at Tel. No. : 0374-2800548, Fax No. 0374-2803549, e-mail : <u>contracts@oilindia.in</u>.
