

VENDORS' AWARENESS PROGRAMME, GUWAHATI, 30th November, 2022

ACTION TAKEN REPORT

Sl.No.	Category of issues raised by vendors	No. of Issues
1	Total Number of issues raised	18
2	Action Taken	2
4	Action not required	16

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Major issues - Action taken

Major issues	Action taken
Standardized Invoice Format to be provided by OIL	Email has been sent to all the business partners for minimum requirement / critical parameters to be incorporated while submitting invoice to OIL through Vendor Portal.
Extension/Amendment of Delivery Schedule before tender opening for GeM Tender.	Request has been sent to GeM to create necessary provision for amendment/extension of delivery schedule.