

प्लॉट. न. 19, सैक्टर 16-ए, नोएडा-201 301, उत्तर प्रदेश

Plot No. : 19, Sector 16-A, Noida-201 301, Uttar Pradesh

दूरभाष / Telephone : 0120-2419000, फैक्स / Fax : 0120-2488310

CIN : L11101AS1959GOI001148, ई-मेल / E-mail : oilindia@oilindia.in, वेबसाईट / Website : www.oil-india.com

Ref No. OIL/SEC/32-33/NSE-BSE/Reg 27(2) Dated: 10.01.2019

| National Stock Exchange of India Ltd. | BSE Ltd.,                       |
|---------------------------------------|---------------------------------|
| Exchange Plaza,                       | Department of Corporate Service |
| Plot no. C/1, G Block,                | Phiroze Jeejeebhoy Towers       |
| Bandra-Kurla Complex                  | Dalal Street                    |
| Bandra (E)                            | Mumbai- 400001                  |
| Mumbai - 400 051.                     | Scrip Code - 533106             |
| Scrip Code - OIL                      |                                 |

Sub: Compliance Report on Corporate Governance for the Quarter ended 31st December, 2018

Ref: Regulation 27(2) of the SEBI (LODR) Regulations, 2015 and SEBI Circular CIR/CFD/CMD/5/2015 dated. 24.09.2015

Dear Sir / Madam,

In terms of Regulation 27(2) of the SEBI (Listing Obligation & Disclosure Requirements) Regulations 2015, Compliance Report on Corporate Governance for the Quarter ended 31<sup>st</sup> December, 2018 (Annexure I) is submitted herewith.

Kindly take it on records please.

Thanking you,

Yours faithfully, Oil India Limited

(S.K. Senapati) CGM (Legal & CS)

Encl: As above

# **CORPORATE GOVERNANCE REPORT (FOR THE QUARTER ENDED 31.12.2018)**

| I.                    | Composition of B          | oard of Director              | S   |  |                            |  |  |   |
|-----------------------|---------------------------|-------------------------------|---|--|----------------------------|--|--|---|
| Title<br>(Mr<br>/ Ms) | Name<br>of the Director   | PAN & DIN                     | Category &<br>(Chairperson<br>/Executive/<br>Non-<br>Executive/<br>independent/<br>Nominee) | Date of<br>Appointment<br>in the<br>current term<br>/cessation | Tenure*                    | No of<br>Directorship<br>in public<br>entities<br>including<br>this listed<br>entity<br>(Refer<br>Regulation<br>25(1) of<br>LODR)<br>Note - (ii) | Number of<br>memberships<br>in Audit /<br>Stakeholder<br>Committee(s)<br>including this<br>listed entity<br>(Refer<br>Regulation<br>26(1) of<br>LODR)<br>Note - (ii) | No of post of<br>Chairperson in<br>Audit/<br>Stakeholder<br>Committee held in<br>listed entities<br>including this<br>listed entity<br>(Refer<br>26(1) of LODR)<br>Note - (iii) |
| Mr                    | Utpal Bora                |                               | Executive<br>/Chairman and<br>Managing<br>Director  | 18.07.2016   | NA                         | 3  | 0  | 0   |
| Mrs                   | Rupshikha Saikia<br>Borah | 06700534<br><b>ACSPB0055A</b> | Executive   | 01.10.2013   | NA                         | 3  | 2  | 1   |
| Mr                    | Biswajit Roy              | 07109038<br><b>AAQPR1301K</b> | Executive   | 08.05.2015   | NA                         | 2  | 1  | 0   |
| Mr                    | Pramod Kumar<br>Sharma    | 07194463<br><b>AJCPS3016K</b> | Executive   | 01.06.2015   | NA                         | 1  | 1  | 0   |
| Dr                    | P.Chandrasekaran          | 07778883<br><b>ABUPC4618B</b> | Executive   | 01.04.2017   | NA                         | 2  | 1  | 0   |
| Mr                    | Sunjay Sudhir             | 07396936<br><b>ASGPS1102H</b> | Non-Executive<br>/Nominee   | 07.01.2016   | NA                         | 3  | 1  | 0   |
| Mr                    | Amar Nath                 | 05130108<br><b>AANPN9808N</b> | Non-Executive<br>/Nominee   | 15.10.2018   | NA                         | 2  | 1  | 0   |
| Prof (Dr)             | Asha Kaul                 | 06987839<br><b>АІНРК6722А</b> | Non-Executive<br>/Independent   | 15.09.2017   | 15.09.2017 -<br>07.09.2020 | 1  | 1  | 0   |
| Dr                    | Priyank Sharma            | 07940638<br><b>ATZPS2629F</b> | Non-Executive<br>/Independent   | 15.09.2017   | 15.09.2017 -<br>07.09.2020 | 1  | 0  | 1   |
| Mr                    | S.Manoharan               | ACTPM5701H                    |   | 15.09.2017   | 15.09.2017 -<br>07.09.2020 | 1  | 1  |   |
| Ms                    | Amina R. Khan             |                               | Non-Executive   | 15.09.2017   | 15.09.2017 -<br>07.09.2020 | 1  | 2  | 0 (*  |

| /ir D  | iwakar Nath Misra   |   | Non-Executive<br>/Nominee | 29-11-2017       | 29-11-2017<br>14-10-2018 |                 | 1                                 | 0           |
|--|---|---|---------------------------|------------------|--------------------------|-----------------|-----------------------------------|-------------|
| lotes :  |   | l   |                           | 1                | l                        |                 | <u> </u>                          |             |
| i) PAN num                                     | ber is written in Bol   | d & italics   |                           |                  |                          |                 |                                   |             |
|  | of FAQ No 9 dated 2<br>aking into account I   |   |                           |                  | panies and M             | lembership / Ch | airmanship of Cor                 | nmittees is |
| categories s<br>* To be filled<br>directors of | of directors means e<br>separating them with<br>d only for Independ<br>the listed entity in<br><b>mposition of Comm</b> | h hyphen<br>lent Director. Ten<br>continuity withou | ure would mear            | n total period f |                          |                 |                                   |             |
| Name of C                                      | ommittee  | Name of   | omhore                    |                  |                          | Category        |                                   |             |
|  |   | Committee mo  |                           |                  |                          |                 | Executive / Nor<br>ependent / Nom |             |

OID

and a

| 2. Nomination & Remuneration<br>Committee  | <ol> <li>3. Dr. Priyank Sharma</li> <li>4. Ms. Amina R. Khan</li> <li>5. Mr. Diwakar Nath Misra</li> <li>6. Mrs. Rupshikha Saikia Borah</li> <li>7. Mr. Biswaiit Roy</li> </ol> | Chairperson-Non-Executive/Independent<br>Member-Non Executive/Nominee (w.e.f<br>15.10.2018)<br>Member-Non-Executive/Independent<br>Member-Non-Executive/Independent<br>Member-Non Executive/Nominee (upto<br>14.10.2018)<br>Member-Executive (upto12.11.2018)<br>Member-Executive (upto12.11.2018) |
|--|---|--|
| 3. Risk Management<br>Committee            | 1 D. D.Classification   | Chairman-Non-Executive/Independent<br>Member-Executive<br>Member-Executive<br>Member-Executive   |
| 4. Stakeholders' Relationship<br>Committee | <ol> <li>Shri. S. Manoharan</li> <li>Ms. Amina R. Khan</li> <li>Mrs. Rupshikha Saikia Borah</li> <li>Shri. Pramod Kumar Sharma</li> </ol>                                       | Chairman-Non-Executive/Independent<br>Member-Non-Executive/Independent<br>Member-Executive<br>Member-Executive   |

Category of directors means executive/non-executive/independent/Nominee. if a director fits into more than one category write all categories separating them with hyphen

## III. Meeting of Board of Directors

| Date(s) of Meeting (if<br>any) in the previous quarter | Date(s) of Meeting (if any) in the relevant quarter | Maximum gap between any<br>two consecutive (in number of days) |            |
|--|---|--|------------|
| 27.07.2018<br>13.08.2018<br>23.09.2018                 | 12.11.2018<br>19.11.2018                            | 49   | NDIA<br>NO |

# IV. Meeting of Committees

| Date(s) of meeting of the committee in                                | Whether requirement of   | Date(s) of meeting of the         | Maximum gap between                     |
|---|--|-----------------------------------|---|
| the relevant quarter  | Quorum met (details)   | committee in the previous         | any two consecutive meetings in         |
|   |  | quarter                           | number of days*                         |
| Audit & Ethics Committee  | YES  |                                   |   |
| 12.11.2018  |  | 13.08.2018                        | 영상 영상 영상 이 방법을 가지 않는 것을 받았다. 여기         |
| 26.11.2018  |  | 21.09.2018                        | 51                                      |
| Stakeholders' Relationship  |  |                                   |   |
| Committee   | YES  |                                   |   |
| 20.11.2018  |  | 27.07.2018                        |   |
|   |  |                                   |   |
| <b>Nomination and Remuneration</b>                                    |  |                                   |   |
| Committee   | -  |                                   |   |
|   |  |                                   |   |
|   |  |                                   |   |
| Risk Management Committee   | YES  |                                   |   |
| 20.11.2018  |  |                                   |   |
|   |  |                                   |   |
| * This information has to be mandate                                  | rily be given for audit com                                      | mittee, for rest of the committee | es giving this information is optional  |
|   |  |                                   |   |
| This mormation has to be mandato                                      | ing so grounter adait com  |                                   | 8                                       |
|   |  |                                   |   |
| V. Related Party Transaction  |  |                                   |   |
|   |  |                                   |   |
| V. Related Party Transaction  |  |                                   |   |
| V. Related Party Transaction  | ons<br>Subject   | Complia                           | nce status (Yes/No/NA) refer note below |
| V. Related Party Transaction  | ons<br>Subject   |                                   |   |
| V. Related Party Transaction<br>Whether prior approval of Audit & Eth | ons<br>Subject<br>nics Committee obtained                        | Complia                           |   |
| V. Related Party Transaction  | ons<br>Subject<br>hics Committee obtained<br>ed for material RPT | Complia       Yes       N.A       |   |



#### Note

- 1. In the column "Compliance Status", compliance or non-compliance may be indicated by Yes/No/N.A.. For example, if the Board has been composed in accordance with the requirements of Listing Regulations, "Yes" may be indicated. Similarly, in case the Listed Entity has no related party transactions, the words "N.A." may be indicated.
- 2. If status is "No" details of non-compliance may be given here.

### VI. Affirmations

- 1. The composition of Board of Directors is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015.-No
- 2. The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015
  - a. Audit & Ethics Committee-Yes
  - b. Nomination & Remuneration Committee -Yes
  - c. Stakeholders Relationship Committee- Yes
  - d. Risk Management Committee (applicable to the top 100 listed entities)-Yes
- 3. The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.- Yes
- 4. The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015. **Yes**
- 5. The report submitted for the previous quarter ending 30<sup>th</sup> September, 2018 was placed before Board of Directors meeting held on 12<sup>th</sup> November, 2018. Any comments/observations/advice of Board of Directors may be mentioned here:- **Nil**

Name & Designation

(S.K. Senapati) Company Secretary

