



CIRCULAR – CLOSURE OF TRADING WINDOW
[From 29th February, 2024 to 10th March, 2024]

To : All Designated Persons/Insiders

From : Company Secretary & Compliance Officer

OIL/SEC/45/IT
28.02.2024

1. Pursuant to the SEBI (Prohibition of Insider Trading) Regulations, 2015 and the Code of Conduct to Regulate, Monitor and Report Trading by Insiders of the Company, it is hereby notified that **the Closure of Trading Window for dealing in equity shares of the Company for all “Designated Persons/Insiders” and their immediate relatives shall commence from 29th February, 2024 in view of the Board Meeting scheduled on 08th March, 2024 for consideration and declaration of Second Interim Dividend for FY 2023-24, if any.**

Further, the Closure of Trading Window will continue upto 48 hours after the date of Board Meeting. Therefore, Trading Window shall remain closed upto 10th March, 2024.

2. **During this Closure of Trading Window Period, all Designated Persons/Insiders shall not deal in shares of the Company, either in their own name or in the name of their immediate relatives.**
3. It may be noted that retired designated employees of the Company are covered in the definition of designated persons for a period of Six months from the date of retirement.
4. Any contravention of the above would attract penal actions as per the above SEBI Regulations and the Code of the Company. The Code of Conduct to Regulate, Monitor and Report Trading by Insiders’ of the Company is hosted at <https://www.oil-india.com/5Investor-services>.
5. In case of any clarifications, please contact the undersigned.

(A.K. Sahoo)
Company Secretary
Email: cs@oilindia.in

CC: KFin Technologies Limited (RTA)
Statutory Auditor/Cost Auditor/Secretarial Auditor
CS, NRL } with a request to circulate amongst designated employees of NRL
Deputy Secretary (E), MoP&NG