

InTouch

A QUARTERLY NEWSLETTER OF VIGILANCE DEPARTMENT

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ऑयल इंडिया लिमिटेड

(भारत सरकार का उद्यम)

Oil India Limited

(A Government of India Enterprise)



Combating Corruption

Technology as an enabler

Glimpses of Vigilance Awareness Week 2014

Corporate Office, Noida





InTouch

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From CVO's Desk...



Since my joining in Oil India Limited as Chief Vigilance Officer on 22nd December, 2014, I have been observing the presence of some meaningful and relevant practices in the organization. One of them is the publication of in-house journal "InTouch" by Vigilance Department for communication to Oilindians, as well as creating vigilance awareness in the organization.

For me, vigilance is an important tool of management in its endeavor to achieve goals of excellence in good governance. As per my understanding, the job of the Vigilance Department is to provide proper inputs to the management for optimal decision making and system improvement. There is therefore an urgent need for the Vigilance Officers to work in an integrated manner with the line department officers.

The winds of change in the Vigilance Department is testified by the fact that there is a paradigm shift from Punitive to Preventive Vigilance across the board. The ethos of Preventive Vigilance is to create a subculture in the organization where 'transparency', 'fairness', 'impartiality', 'ethical behaviour' etc are the keywords signifying the quintessence of business development and growth of the organization thereby severely limiting the need for punitive action.

Corruption cannot be rooted out by vigilance alone but, each and every employee of the organization is required to participate in this quest. All of us have to be concerned with curbing corruption, malpractices, and misuse etc. We must contribute towards building a : **TEAM** where,

'T' stands for Technology and Transparency
'E' stands for Efficiency and Empowerment
'A' stands for accountability, and
'M' stands for mutual cooperation

Oil India Limited has emerged as consistently profitable international hydrocarbon exploration and production company and has become, over the years, symbol of public trust. We need to service the nation with utmost care, innovation, passion and trust. Let us re-dedicate ourselves to stand by our highest values of transparency, fairness and equity in all our activities, conduct and practices.

My task will be easier if all the employees of OIL remain vigilant and contribute towards building up of a clean image of our organization. With this expectation from my fellow Oilindians.....

Anand Kumar, IPS
Chief Vigilance Officer

"Human Life is Precious - Let Not Corruption Make it Vicious"



Editorial

Under the solemn guidelines of CVC, Vigilance Awareness Week was observed during the end of October to re-emphasize the values and to re-dedicate ourselves in reaching the organization's goals. Evident from their enthusiastic participation in the Vigilance Awareness Week by our fellow Oilindians, we are getting strength to fight against corruption. We sincerely acknowledge the same from bottom of our heart and expect that same type of co-operation will be made available to us in future.

As a value driven organization, it has always been our endeavour to achieve excellence with ethics in Oil's business operations. Oil has progressively deployed technology and adapted several e-initiatives for better governance in business operations. These initiatives have helped in the development of improvised processes, adoption of best-practices and higher responsiveness to external and internal organizational demands. The information technology can be utilized to develop structures, systems and processes built in such a way, so as to prevent leakages which adversely affect productivity and profitability. The same process can also indirectly help in curbing corruption. Further, this leveraging technology can bring efficiency, economy as well as transparency.

The Editorial Board offer sincere gratitude to Sri Amit Mohan Prasad, IAS, former CVO, OIL; whose continuous guidance had helped the various initiatives of Vigilance function to come to the present shape; which includes publication of "InTouch" also. We are sure that under the able leadership of new CVO, Sri Anand Kumar; we will be able to perform in better way than the past.

We take this opportunity to wish you all and your families a very happy prosperous and cheerful new year 2015.

Editorial Team

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"Corruption Undermines Quality of Public Service"



Letters to the Editor

LETTERS RELATED TO "INFORMATION SHARING FOR EVERYONE'S BENEFIT"

We have been forwarding publications, to you all, as part of our awareness drive for benefit of all concerned, especially in matters related to contracts and purchase. One of our efforts is focused in publishing mails to all executives with heading "Information sharing for everyone's benefit".

The publicised mails have already been accepted largely by all as per our estimation. From time to time we have been receiving feedbacks in this regard. Here is a couple of such feedback mails received from some of our valued readers. With this message we convey our Gratitude to you all, for encouraging us to go ahead with more such efforts.

A very big "Thank You" to you all. Such mails refreshes our memory and keeps us updated; wish to receive important information like this more frequently, as done earlier please

Regards,

A.K.Bhagawati
Chief Manager Contracts, Duliajan

Sharing of this type of major points, where possibility of mistake is very much is really helpful and benefiting for all of us. It reminds us where we have to be careful; moreover, when it is repeated it sets inside us and during formulation of a contract it will bear an automatic influence on us that result into a better product. "Thank You" very much, keep sending... have a good day!

Regards,

Agadh Medhi
Chief Engineer, PO (JRN, OPJ & MSO), Production Oil Dept, Duliajan

Letters related to "InTouch"

Dear Editor

In Touch is a step ahead to bring the basic concepts of vigilance closer to the executive as well as the employee of our organization. It is an effort to make vigilance as a way of life. The articles are very informative which share lessons that can enrich our organization to bring greater control and effectiveness in our business activities.

I take this opportunity to express my gratitude for a job well done and also wish the in Touch to be sentinel of our organization.

Sincerely,

D C Nath, Suptd. Engineer Civil, Corporate office , Noida.

Dear Editor

Prevailing corruption is an index of falling positive values, in every sphere of life, exhorted the father of our Constitution, Dr Ambedkar. The ethical temperature of any organisation depends on 3 factors. The first is the individual's sense of values. The second is the social value and the third is the system which encourages people to observe the right values.

The continued efforts of our Vigilance Department, to educate and create awareness, at all levels of the Company, through seminars, talks and printed magazines, to imbibe right values in the Company, is laudable.

The Departments endeavour, to reduce areas of corruption through proper understanding and interpretation of laid down rules, may go a long way in realising the vision of our Company.

K S B Rao, Corporate Office, Noida



Observance of Vigilance Awareness Week-2014 in OIL India Limited

The Vigilance Awareness Week for this year was observed at the various spheres of Oil India Limited, i.e. Registered Office and Field Head Quarters at Duliajan, Assam, pipeline Head Quarters, at Guwahati, Assam, project office at Bhubaneswar, Odisha and KGB project at Kakinada, besides at our Corporate Office, Noida.

Vigilance pledge taking: On 27th October 2014, Vigilance Pledge was administered by CMD, OIL, at Corporate Office, NOIDA and the respective Administrative Heads at other work spheres / installations. Banners and Posters were displayed in the prominent places in and around work premises at various spheres.

Various competitions among employees and school children: As part of the observance of Vigilance Awareness Week - 2014, competitions were organized for Executives, Employees and for school students from different spheres of Company activities.

Corporate Office, Noida

Vigilance Awareness Week – 2014 was observed in Corporate Office, OIL from 27th October, 2014 to 1st November, 2014. A series of programs were organized during the week, which are as follows:

- On 27th October, 2014 in the Inaugural function, Vigilance Pledge was administered by CMD at 11 AM in Hindi and English in presence of all the Functional Directors of the company and CVO. Executives and employees of Corporate Office were participated in the pledge taking ceremony.

As a part of Vigilance Awareness Week observance, Corporate group of Vigilance Department released following publications:

- Special Issue of 'InTOUCH'
- CHECK LIST (Revised)

During the inaugural function, Special Issue of "InTOUCH" was released by Sri S.K.Srivastava, CMD, OIL and revised edition of "CHECK LIST-2014" was released by Sri N.K. Bharali, Director (HR & BD). CMD,

all functional directors and CVO delivered their valuable speech in the function enlightening the importance of observing VAW in an organisation and also to bring an awareness culture in the organisation. The inaugural function at corporate office was concluded with vote of thanks offered by Head, Vigilance.

On 28.10.2014 – To aware the employees/ executives of OIL about the prevailing guidelines of CVC and also rules and regulations prescribed by OIL for operational convenience; Quiz competition was organized at Corporate office for executives and unionized employees. The response received was overwhelming and encouraging.

On 29.10.2014 – A cleanliness Drive was held in the premises of OIL House Auditorium, Noida; which was also participated by considerable number of executives & employees.

On 31.10.2014 – A "On the Spot painting competition" was conducted for underprivileged students of Ujala School at OIL Residential complex at Sector -15A, Disang Club, Noida. Participations were very encouraging and prizes were distributed at the end of the completion by senior members of Ladies Club, Noida.

On 02.11.2014 – On the spot Painting and Essay writing competition for the school children of OIL executives and employees. The response was very encouraging.

Field HQ, Duliajan:

Vigilance Awareness week -2014 was formally inaugurated by Sri Varunoday Sharma, Resident Chief Executive. with the pledge taking ceremony centrally at Nehru Maidan, Duliajan on 27.10.2014 in presence of EDs, GGMs, HODs, CISF personnel, Senior Oil Officials and representatives of OIEEA and OGEU executives. Subsequently, homage paid to the great soul of Sardar Vallabhbhai Patel, the Iron man of India with a "Banti Prajjalan" by Sri Varunoday Sharma, Resident Chief Executive. The inaugural function was started with welcome address by Head-Vigilance, FHQ.



Pledge taking by all executives and work persons at individual departments were also carried out in departmental premises by concerned HOD.

For creating Vigilance awareness amongst OIL Indians and also members of society in and around Duliajan; a Cycle Rally was organized, which was flagged off by Sri Varunoday Sharma, RCE in presence of senior OIL officials, executives, employees. Nearly one hundred and fifty participants, including OIL Security Personnel, CISF Personnel and members of sports Academy, Duliajan, etc. took part in the Cycle Rally. The Cycle Rally covered a distance of about 15 kms with chanting of ANTI CORRUPTION slogans to create Vigilance Awareness in and around Duliajan.

On 28th October, 2014, a Joint Seminar amongst the Executives and Employees was held on the theme "Combating Corruption – Technology as an enabler". The Seminar was presided over by Sri Varunoday Sharma, RCE. The Chief Guest of the Seminar was Sri H.N. Das, IAS (Retd.), Ex-Chief Secretary to the Govt. of Assam. As internal speaker Head- Materials, OIL delivered his comprehensive speech with beautiful power point presentation, on the above topic. The thought provoking speech of Sri H.N.Das delivered on this occasion enlightening the theme fixed by CVC, was appreciated by all present. Speeches from President, OIEEA and Secretary OGEU were also very encouraging. In the concluding speech, Shri Varunoday Sharma, RCE summed up the deliberation, offered by various speakers along with his opinion on the theme subject. The seminar was well attended by nearly 100 participants.

On 29th October, 2014 Cleanliness Drive was held at OIL's R & D premises. On the spot Essay competition for executives and work-persons was also organized.

On 30th October, 2014 a Quiz competition was organized amongst the executives, spouses and children. The inhouse Quiz talent Sri Abhijit Anand conducted the Competition, which was considered to be of high standard and everybody appreciated the same.

On 1st November, 2014 a Sensitization Program was organized for the executives of Instrumentation Department. All the executives of the department participated in the program. A presentation on various vigilance matters, CVC guidelines, Vigilance observations, dos and don'ts etc. were discussed with the executives, followed by interactive session.

On the spot Slogan, Cartoon and Painting Competitions amongst the school students at OIL HS School, Duliajan was held on 1st November, 2014. The

competitions were held in two groups, Group-A (Class VII to IX) and Group- B (Class X to XII). Total 173 students were participated in the above competitions.

Rajasthan Project:

The Week long program for observance of Vigilance Awareness Week - 2014 began with Pledge Taking Ceremony at 11 AM on 27.10.2014 by Sri J K Borgohain, ED – Rajasthan Project.

On 28.10.2014 on the spot essay competition was held among employees in Hindi & English.

On 30.10.2014 a workshop on the theme "Combating Corruption-Technology as an enabler" was held from 11 AM to 1.30 PM. The highlight of the workshop was a speech by ED-RP and three presentations by internal faculties Sri N. Vashisht Head- A&ER, Shri S. Deb Deputy CE (Drilling) and Shri R. Talukdar SE (Civil). The presentations were very informative.

On 30.10.2014 an open quiz competition amongst employees with on the spot prizes, was held. The program was well attended and was lively lone.

On 2.11.2014 On the spot essay competition was held among OIL employee's children. The competition was held in three groups, in both Hindi & English. Entries are being evaluated.

In addition to above, a poem writing competition held for the spouses of OIL employees on the topic "Corruption related issues". Competition was held in both Hindi & English. Entries are being evaluated by an external judge and three prizes shall be awarded in each category.

Pipelines HQ, Guwahati:

Vigilance Awareness Week - 2014 was observed at pipeline Headquarters, Guwahati from 27th October, 2014 to 1st November, 2014, in a befitting manner. During the week various events were organized amongst the executives, employees and nearby school children. The week was started with pledge taking ceremony at 11.00 AM on 27.10.2014 and a large numbers of executives & employees including WCLs were gathered for Inauguration/pledge taking ceremony. GM (Pipelines) Sri R. Chaudhury welcomed the gathering and the Chief Manager (Vigilance) briefed about the purpose of the Vigilance Awareness Week and appealed all for their whole hearted participation in the various programme.

A padyatra (procession) was organized on 27th October, 2014 at 11.15 AM at PHQ which started from the ER office area. A large number of personnel (including executives, employees & WCLs) wearing White T shirt



& White Cap with Vigilance Awareness Week mark, participated in the Padyatra. Padyatra was flagged off by GM (PLS) Sri Chaudhury . Participant in the Padyatra also carried placards with various anti-corruption slogans. The procession marched around the colony.

On 28th October, 2014 a training programme was organized for employees of PHQ and other outstations by a renowned organization called Reforms Prayas (from Guwahati) from 8.30 AM onwards. There were 35 participants and training session motivated every participant to prevent corruption and transparency in their work.

On the spot Essay competition was organized on 29.10.2014 at 2.00PM at Main conference Hall, PHQ.

On the Spot Essay, Slogan, Painting & Cartoon Competition were organized on 30.10.2014 at nearby higher secondary schools. About 350 students from class VII to XII in two different groups participated in the programme. All the school administrations extended full support & co-operation and the programme was highly appreciated by all.

As part of the Vigilance Awareness Week Observation, seminar on "Combating Corruption – technology as an enabler" was organized on 31.10.2014. About 65 executives took part in the seminar. Office bearers from Employees' Union and Executive Association also took part in the seminar. Sri H.K. Deka (IPS), Ex-DGP, Govt. of Assam was present as Guest faculty and Head (Materials), OIL, Duliajan was also invited as internal speaker. Head-Materials presented a power point presentation .Sri H.K. Deka (IPS) delivered a very informative speech and appraised the house about the need to include more and more technology in the system to curb the corruption. During an interactive session, various points/issues raised by the participants were well clarified by the distinguish guest to the satisfaction of the participants. Vice President OIEEA Pipeline Unit and CE (PLM) also delivered speech in the seminar. The seminar concluded with vote of thanks by Chief Manager (Vigilance).

As part of awareness programme, a cleanliness drive was carried out at PS-5 Complex on 1.11.2014 and about 60 personnel took part in the same.

Kolkata Branch:

Vigilance Awareness Week -2014 was observed by Kolkata office of Oil India Limited at Indian Chambers of Commerce (ICC) Hall from 27th to 28th October/14.

On 27th October 2014, Pledge taking ceremony was held at 11AM and the pledge was administered by Head

–CB (for Main Office) and CMM-S (for Shipping Office) wherein all the employees took pledge in English, Hindi and Bengali respectively.

Soon after the pledge taking, Sri Nagendra Prasad, In-charge Superintendant of Police, CBI, ACB, Kolkata made an elaborative and info- based presentation as Guest Lecturer on "Combating Corruption- Technology as an enabler" before the august gathering .The presentation was followed with active interaction from the participants who asked volley of questions pertaining to various rules/acts/procedures to Sri Prasad. Sri Prasad, in turn obliged everybody by clarifying their queries with examples.

On 28th October, 2014 the observance was concluded with a closing ceremony in the presence of Sri Amit Mohan Prasad, IAS, Chief Vigilance Officer-OIL. The ceremony was kick started with a welcome address by Head –CB. Thereafter, Sri Prasad, in his address to the gathering , initially dwelt on ' Swach Bharat' campaign and its connectivity with vigilance through cleanliness drive". The essence of his speech was mainly on the importance of vigilance and technology as its enabler. He justified the conceptuality of this year's VAW theme with beautiful illustrations of technology driven modern railway reservation system (e-ticketing), e-procurement, e-tendering, e-payment, Bill Tracking system (BTS) vis-à-vis the earlier manual / laborious and non-transparent systems. He drew a link between present day ONLINE systems and mitigation of corruption as a result

Following the speech from CVO,OIL, an on-the-spot quiz competition was held amongst the audiences on the topics related to vigilance and general knowledge. The quiz conducted by in-house talent Dr. V M Bareja, Manager - OIL evoked tremendous enthusiasm and participation.

An Essay competition on the topic, "COMBATING CORRUPTION- TECHNOLOGY AS AN ENABLER " was also held amongst the employees.

KGBasing Project (Kakinada):

Vigilance Awareness Week -2014 was observed by taking pledge at the office on 27.10.2014 . Sri B.P.Sarma, Group General Manager (KGB & BEP) administered the pledge to all the officers as well as staff of Kakinada.

On 31st October, 2014, as part of VAW observance, Sri MP Juneja, former Additional Member, Railway Board, Ministry of Railways & Ex-Chief Technical Examiner, CVC delivered a guest lecture on the topics "Malpractices in



execution of works” and “E-procurement, e-tendering & e-payment”, Sri Juneja covered the entire topics with various real practical examples. During the post interactive session, Sri Juneja clarified every query of the participants convincingly. All the participants were immensely benefited from Sri Juneja’s in-depth knowledge, particularly on the intricacies of work execution of any contract with reference to vigilance.

On the spot quiz competition was held amongst the audiences on the topics related to vigilance and general knowledge. The quiz, conducted by Chief Manager (Vigilance) , Kolkata evoked sizeable response, which substantiated the fact that the employees of KGB Project were also keeping in touch with vigilance.

Bay Exploration Project, Bhubaneswar:

Vigilance Awareness Week was observed by taking pledge at the office on 27.10.2014. A.O (BEP) administered the pledge at 11 AM., to the staff of BEP.

Video Messages:

Video messages from CMD and CVO were posted on the Company’s intranet “OILWEB” from 27h October 2014 to mark the occasion of observance of Vigilance Awareness Week 2014. Through the messages, the CMD and CVO invited all Oil Indians to participate in Vigilance Awareness Week -2014.

Display of Banners, Posters and Slogans:

To create Vigilance Awareness, mass displaying of Award Winning Slogans (of previous years) and Awareness Week Posters were carried out in OIL’s township and operations areas under Field HQ (Duliajan, Digboi, Moran and Arunachal Pradesh) and also at various other spheres and projects like Pipeline HQ, Guwahati , Kolkata branch, BEP, Bhubaneswar, KGB Project, Kakinada, Rajasthan Project ,Jodhpur besides Corporate Office at NOIDA. Banners were also displayed at all venues of different events and the office buildings of all spheres.

**The honest man takes pains,
and then enjoys pleasures
The knave takes pleasure,
and then suffers pains.**

- Benjamin Franklin



Right to Information (RTI) - A Tool for Good Governance

First part was published in "InTouch" April-June, Issue- 2014

The information provided through this write up on RTI Act 2005 is based on the knowledge gathered while attending a Workshop on RTI Act 2005. Forwarded for publication with the intention to share knowledge for a fair understanding on the Act for the Readers of InTouch.

Atindra Roychoudhury,

Chief Manager[Technical], Corporate Office, OIL.

Some FAQs on RTI:

Q. What is a Public Authority?

A. A "public authority" is any authority or body or institution of self-government established or constituted by or under the Constitution; or by any other law made by the Parliament or a State Legislature; or by notification issued or order made by the Central Government or a State Government. The bodies owned, controlled or substantially financed by the Central Government or a State Government and Non-Government organisations substantially financed by the Central Government or a State Government also fall within the definition of public authority. The financing of the body or the NGO by the Government may be direct or indirect.

Q. What is a Public Information Officer?

A. Public authorities have designated some of its officers as Public Information Officer. They are responsible to give information to a person who seeks information under the RTI Act.

Q. What is an Assistant Public Information Officer?

A. These are the officers designated by a Public Authority to whom a person can give his RTI application or appeal. These officers send the application or appeal to the Public Information Officer of the public authority or the concerned appellate authority. An Assistant Public Information Officer is not responsible to supply the information.

Q. What is the Fee for Seeking Information from Central Government Public Authorities?

A. A person who desires to seek some information from a Central Government Public Authority is required to send, along with the application, a

demand draft or a banker's cheque or an Indian Postal Order of Rs.10/-(Rupees ten), payable to the Accounts Officer of the public authority as fee prescribed for seeking information. The payment of fee can also be made by way of cash to the Accounts Officer of the public authority or to the Assistant Public Information Officer against proper receipt. However, the RTI Fee and the mode of payment may vary as under Section 27 and Section 28, of the RTI Act, 2005 the appropriate Government and the competent authority, respectively, by notification in the Official Gazette, make rules to carry out the provisions of this Act.

The applicant may also have to pay additional fee, as prescribed by the RTI Rules, 2005 for supply of information as given below:

- Rupees two (Rs. 2/-) for each page (for A-4 or A-3 Size paper) created or copied.
- Actual charge or cost price of a copy in large size paper;
- Actual cost or price for samples or models;
- For inspection or records, no fee for the first hour; and a fee of Rs. 5/-for each subsequent hour (or fraction thereof);
- For information provided on a CD –ROM, rupees 50/- per diskette
- For information provided in printed form at the price fixed for such publication or rupees two per page of photocopy for extracts from the publication.

Q. What is the Fee for the BPL applicant for Seeking Information?

A. If the applicant belongs to below poverty line (BPL)



category, he is not required to pay any fee. However, he should submit a proof in support of his claim to belong to the below poverty line.

Q. Is there any specific Format of Application?

A. There is no prescribed format of application for seeking information. The application can be made on plain paper. The application should, however, have the name and complete postal address of the applicant.

Q. Is it required to give any reason for seeking information?

A. The information seeker is not required to give reasons for seeking information.

Q. Is there any provision for exemption from Disclosure of Information?

A. Sub-section (1) of section 8 and section 9 of the Act enumerate the types of information which is exempt from disclosure. Sub-section (2) of section 8, however, provides that information exempted under sub-section (1) or exempted under the Official Secrets Act, 1923 can be disclosed if public interest in disclosure outweighs the harm to the protected interest.

Q. Is there any assistance available to the Applicant for filing RTI application?

A. If a person is unable to make a request in writing, he may seek the help of the Public Information Officer to write his application and the Public Information Officer should render him reasonable assistance. Where a decision is taken to give access to a sensorily disabled person to any document, the Public Information Officer, shall provide such assistance to the person as may be appropriate for inspection.

Q. What is the Time Period for Supply of Information?

A. In normal course, information to an applicant shall be supplied within 30 days from the receipt of application by the public authority. If information sought concerns the life or liberty of a person, it shall be supplied within 48 hours. In case the application is sent through the Assistant Public Information Officer or it is sent to a wrong public authority, five days shall be added to the period of thirty days or 48 hours, as the case may be.

Q. Is there any provision of Appeal under the RTI Act?

A. If an applicant is not supplied information within the prescribed time of thirty days or 48 hours, as the

case may be, or is not satisfied with the information furnished to him, he may prefer an appeal to the first appellate authority who is an officer senior in rank to the Public Information Officer. Such an appeal, should be filed within a period of thirty days from the date on which the limit of 30 days of supply of information is expired or from the date on which the information or decision of the Public Information Officer is received. The appellate authority of the public authority shall dispose of the appeal within a period of thirty days or in exceptional cases within 45 days of the receipt of the appeal.

Q. Is there any scope for second appeal under the RTI Act?

A. If the first appellate authority fails to pass an order on the appeal within the prescribed period or if the appellant is not satisfied with the order of the first appellate authority, he may prefer a second appeal with the Central Information Commission within ninety days from the date on which the decision should have been made by the first appellate authority or was actually received by the appellant.

Q. Whether Complaints can be made under this Act? If yes, under what conditions?

A. If any person is unable to submit a request to a Public Information Officer either by reason that such an officer has not been appointed by the concerned public authority; or the Assistant Public Information Officer has refused to accept his or her application or appeal for forwarding the same to the Public Information Officer or the appellate authority, as the case may be; or he has been refused access to any information requested by him under the RTI Act; or he has not been given a response to a request for information within the time limit specified in the Act; or he has been required to pay an amount of fee which he considers unreasonable; or he believes that he has been given incomplete, misleading or false information, he can make a complaint to the Information Commission.

Q. What is Third Party Information?

A. Third party in relation to the Act means a person other than the citizen who has made request for information. The definition of third party includes a public authority other than the public authority to whom the request has been made.

Q. What is the Method of Seeking Information?

A. A citizen who desires to obtain any information



under the Act, should make an application to the Public Information Officer of the concerned public authority in writing in English or Hindi or in the official language of the area in which the application is made. The application should be precise and specific. He should make payment of application fee at the time of submitting the application as prescribed in the Fee Rules.

Q. Is there any organization(s) exempt from providing information under RTI Act?

A. Yes, certain intelligence and security organisations specified in the Second Schedule, are exempted from providing information excepting the information pertaining to the allegations of corruption and human rights violations.

Q. In case of information related to CPSC, can an appeal be made to State Information Commissioner?

A. CPSC are governed by Central Government and therefore, any appeal against a decision of a CPIO or 1st appellate authority can only be made to CIC (Central Information Commissioner).

Q. Who is a Deemed PIO?

A. A CPIO may seek assistance of any other officer or staff if necessary for the proper discharge of duties. And any officer whose assistance is sought by the PIO or requests transferred to other officers as he/she deals with the file or subject matter, shall be treated as PIO for that particular case, also known as 'Deemed PIO', though he/she may not be the officially designated PIO.

A "CROSSWORD-Competition" was initiated in the April-June-2014 issue of "InTouch". We acknowledge with Gratitude receipt of encouraging responses from our valued readers. Most of the participants could answer remarkably well. However, we had to decide on the following entries as the prize winners, based on the maximum number of correct entries found by us:-

First Prize (Joint Winners):

- (1) Sri Manabendra Gogoi, Jr. Assistant-1
(E.R Department ,Duliajan)
- (2) Sri Krishna Mohan Kumar, Dy. M.M
(Material and Contracts ,Rajasthan Project)

Second Prize:

Sri Anirban Bhagawati, Dy. C.E- EO to D(O)
(Corporate Office)





ROLE OF TECHNOLOGY IN COMBATING CORRUPTION

Sanjiv Kumar Sinha, S/Code-5871, I.T. Department, Jodhpur

Now our era is growing in full speed in technology that may be computer, Laptop, Mobile etc. not only normal mobile now it's a smart mobile where we can run almost all the applications which are previously running in the computer or Laptop.

Now we are realized that if we work in paper or file its difficult to get the old information or to synchronize with new information. So now we are trying to create a database for all the section/Departments of either Government office or private office. Because if we have a database for particular sections we can make any kind of reports which helps to sort out the lacuna of the process. I can tell you with an example how we can stop the corruption by the help of technology:

Suppose I am posted in the Income Tax department of State Government , my duty is to check how many people has not submitted the tax properly or even not paid partly. First we have to check the Income against PAN No. . Since all the Government/Private Sector (large/medium) are paying salary against the PAN no. only. All the banks are paying there interest against their a/c with PAN so all kinds of Income information is available with us so we can prepare a report easily to get the balance tax amount verses actual tax paid.

Not only salaried people now all the contractor who are providing service in the State /Central/PSU are also monitored through VAT, Service Tax etc. because IT department is taking information from the Government employers. So by the back tracing the same we can track who are not submitted the taxes.

Last to last year we come to know via News paper that Income Tax department has send the notice to 10 lakhs people who has submitted their income less than the credit card bill. Howe they come to know since we have a system with proper database so we can get the information in many ways. Same thing cannot be possible if our system was running in the paper format. Now technology is helping us too much in all respect because whatever reports required we can get because we have all the relevant information in the system or we can say digitalization of data is going on in full swing.

Our company previously demands the Property Return in paper format but Vigilance department faces lot of problem during scrutiny of individual cases. Now they create a system with the help of IT and now they are happy because whatever Report required they can get within a minute. Not only the report of individual they can get comparative statement also. These things are possible because of technology other wise it is difficult . Now they can evaluate more cases without any hassle.

We can also get information of Procurement through different sources or modes. Since we are using ERP of SAP where we are putting all the information of procurement or payments. So vigilance department can access through SAP and get the relevant information like proprietary source, Nomination, Single offer etc. previously these information may have to demand from the Materials & Contracts department. Not only these vigilance can monitor the use of Revenue items procured but people are using on time or we can say within the life of the item. Because if we have a wrong intension then we can procure and leave the items unused. Even if we do not have the system then we can make payments twice or thrice and Auditor may or may not catch the error. But since we have adopted the ERP System so no body can pay twice for a jobs. So one control comes automatically without any manual intervention. These kind of controls comes only when we have a system.

After joining the PM post by Shri Narendra Modi team has announced that RTO/DTO have a corruption like anything so they are interested to make a online system for getting the new license or Renewal of license or Registration of Vehicle. Because we all know that when system will be placed then every information which are applicable for the service is open and they can monitor whether any manipulation was made or not. After implementation of the online service we can get the services easily without any hassle , and without giving money to the middleman.

Hence we can say if we are using technology in our day to day office requirement ten we can provide services faster as well as chances of corruption will automatically reduce without any manually checking.

हज़वक़

इस देश की है बीमारी, ये भूखे भ्रष्टचारी
जिस थाली में खाना खाते, ये छेद उसी में करते है
लात गरीब के पेट पे मार, घर अपना ये भरते है
इस देश की है बीमारी, ये धनवान भिखारी।

इस देश की है बीमारी, ये मूल्यों के व्यापारी
नीलाम देश को करदे ये, जो इनका बस चल जाये
भारत माँ को कर शर्मिंदा, ये उसकी कोख लजाये
इस देश की है बीमारी, ये दानव अत्याचारी।

इस देश की है बीमारी, देखो इनकी गद्वारी
गाय का चारा खाते ये, कोयले की कालिख लगाते ये
धरती माँ का सौदा कर, उसको भी नोच खाते ये
इस देश की है बीमारी, ये भूखे भ्रष्टाचारी।

मुनमुन सेन
(पत्नी—श्री दिप्तादीप सेन)





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सत्यमेव जयते

केन्द्रीय सतर्कता आयोग
CENTRAL VIGILANCE COMMISSION



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सं./No. 98/DSP/9
25th November, 2014

दिनांक / Dated.....

Circular No. 07/11/2014

Subject: Action on anonymous / pseudonymous complaints.

The Commission had vide its circular Nos. 3(v)/99/2 dated 29th June, 1999 and of even number dated 31st January, 2002 prescribed that no action should be taken on any anonymous or pseudonymous complaints. However, an enabling provision was made subsequently, vide circular of even number dated 11th October, 2002, that if any, verifiable facts contained in such complaints are proposed to be looked into, prior concurrence of the Commission is required to be taken by the departments / organizations.

2. The Commission has reviewed the matter and considering all aspects, would prescribe that no action should be taken on anonymous / pseudonymous complaints by Ministries / Departments / Organisations in line with its earlier instructions dated 29th June, 1999 and 31st January, 2002 and such complaints should be filed. Commission's circular of even number dated 11th October, 2002 stands withdrawn with immediate effect. Accordingly, Para 3.8.1 of Chapter -III of Vigilance Manual (Volume-I – Sixth Edition, 2004) would stand modified to that extent.

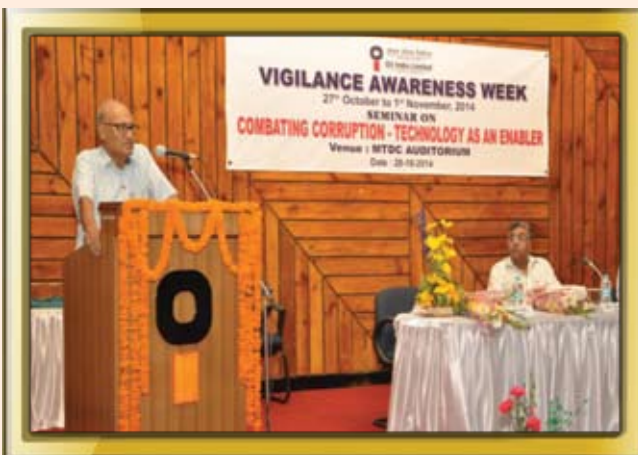
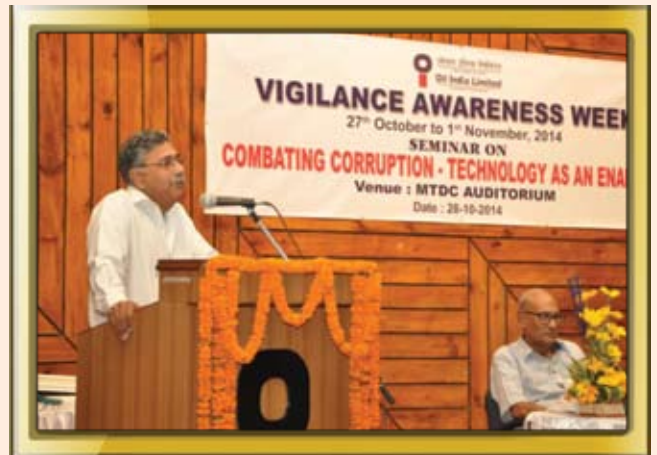
(J. Vinod Kumar)
Officer on Special Duty

To

1. All Secretaries in Ministries/Departments to the Government of India
2. All Chief Vigilance Officers in the Ministries / Departments / Public Sector Undertakings / Public Sector Banks / Insurance Companies / Societies and other Local Authorities.

Glimpses of Vigilance Awareness Week

Field Headquarter, Duliajan



Glimpses of Vigilance Awareness Week Pipeline Headquarter, Narengi



Glimpses of Vigilance Awareness Week Rajasthan Project



Kolkata



BEP Project, Bhubhaneshwar



KGB Project, Kakinada





Glimpses of activities during Vigilance Awareness Week, 2014 at NOIDA.



ऑयल इंडिया लिमिटेड

(भारत सरकार का उद्यम)

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