



Bid Number/बोली क्रमांक (बिड संख्या):  
GEM/2024/B/4651348  
Dated/दिनांक : 17-02-2024

### Bid Document/ बिड दस्तावेज़

Bid Details/बिड विवरण	
Bid End Date/Time/बिड बंद होने की तारीख/समय	13-03-2024 13:00:00
Bid Opening Date/Time/बिड खुलने की तारीख/समय	13-03-2024 13:30:00
Bid Offer Validity (From End Date)/बिड पेशकश वैधता (बंद होने की तारीख से)	90 (Days)
Ministry/State Name/मंत्रालय/राज्य का नाम	Ministry Of Petroleum And Natural Gas
Department Name/विभाग का नाम	Oil India Limited
Organisation Name/संगठन का नाम	Oil India Limited
Office Name/कार्यालय का नाम	Oil India Limited
Total Quantity/कुल मात्रा	3
Item Category/मद केटेगरी	RTK DGPS SYSTEM (Q3)
MSE Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से एमएसई छूट	No
Startup Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से स्टार्टअप छूट	No
Document required from seller/विक्रेता से मांगे गए दस्तावेज़	Experience Criteria,Bidder Turnover,Certificate (Requested in ATC),OEM Authorization Certificate,Additional Doc 1 (Requested in ATC),Additional Doc 2 (Requested in ATC),Additional Doc 3 (Requested in ATC),Additional Doc 4 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
Bid to RA enabled/बिड से रिवर्स नीलामी सक्रिय किया	No
Annual Maintenance Charges Required	Yes
Type of Bid/बिड का प्रकार	Two Packet Bid
Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय	5 Days
Inspection Required (By Empanelled Inspection Authority / Agencies pre-registered with GeM)	Yes

<b>Bid Details/बिड विवरण</b>	
<b>Inspection to be carried out by Buyers own empanelled agency</b>	Yes
<b>Type Of Inspection</b>	Pre Dispatch
<b>Name of the Empanelled Inspection Agency/ Authority</b>	Board of Officers
<b>Payment Timelines</b>	Payments shall be made to the Seller within <b>21</b> days of issue of consignee receipt-cum-acceptance certificate (CRAC) and on-line submission of bills (This is in supersession of 10 days time as provided in clause 12 of GeM GTC)
<b>Evaluation Method/मूल्यांकन पद्धति</b>	Total value wise evaluation
<b>Financial Document Required/वित्तीय दस्तावेज की आवश्यकता है।</b>	Yes

#### **EMD Detail/ईएमडी विवरण**

Advisory Bank/एडवाइजरी बैंक	ICICI
EMD Amount/ईएमडी राशि	164000

#### **ePBG Detail/ईपीबीजी विवरण**

Advisory Bank/एडवाइजरी बैंक	ICICI
ePBG Percentage(%) / ईपीबीजी प्रतिशत (%)	5.00
Duration of ePBG required (Months) / ईपीबीजी की अपेक्षित अवधि (महीने).	19

(a). EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy./जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित कैटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज प्रस्तुत करने हैं। एमएसई कैटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।

(b). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable./ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए।

#### **Beneficiary/लाभार्थी :**

GM - Materials (HoD)  
Materials Department, Oil India Limited, Duliajan, Dibrugarh, Assam, PIN -786602  
(G C Sarma)

#### **Splitting/विभाजन**

Bid splitting not applied/बोली विभाजन लागू नहीं किया गया.

### MII Purchase Preference/एमआईआई खरीद वरीयता

MII Purchase Preference/एमआईआई खरीद वरीयता	No
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### Details of the Competent Authority for MII

Name of Competent Authority	GM - C&P (Based on N/no. FP-20013/2/2017-FP-PNG-Part(4) (E-41432) dtd. 26.04.2022 of MoPNG)
Designation of Competent Authority	GM(C&P), Corporate Office (Based on N/no. FP-20013/2/2017-FP-PNG-Part(4)(E-41432) dtd. 26.04.2022 of
Office / Department / Division of Competent Authority	OIL, C&P
CA Approval Number	OIL 62/C&P/111 (Based on N/no. FP-20013/2/2017-FP-PNG-Part (4) (E-41432) dtd. 26.04.2022 of MoPNG)
Competent Authority Approval Date	29-04-2022
Brief Description of the Approval Granted by Competent Authority	Oil India Limited has adopted Public Procurement (Preference to Make in India) Order, 2017 issued by DPIIT and as amended from time to time however, with modifications issued by MoPNG vide Notification no. FP-20013/2/2017-FP-PNG-Part (4) (E-41432) dated 26.04.2022. As per the Notification, limit for exemption of small purchase under Para 4 of the PPP-MII Order, 2017 shall be Rs. 1 crore.

Competent Authority Approval for not opting Make In India Preference : [View Document](#)

### MSE Purchase Preference/एमएसई खरीद वरीयता

MSE Purchase Preference/एमएसई खरीद वरीयता	Yes
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1. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference, the bidder must be the manufacturer of the offered product in case of bid for supply of goods. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service. If L-1 is not an MSE and MSE Seller (s) has/have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such Seller shall be given opportunity to match L-1 price and contract will be awarded for 100%(selected by Buyer) percentage of total QUANTITY. The buyers are advised to refer the OM No.F.1/4/2021-PPD dated 18.05.2023 [OM\\_No.1\\_4\\_2021\\_PPD\\_dated\\_18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017.

### 2. Inspection of Stores by Nominated Inspection Authority / Agency of buyer or their authorized representatives

An independent third party Professional Inspection Body can help buyer in mitigating buyer's risk with pre-dispatch/post-dispatch inspection in order to ensure that equipment, components, solutions and documentation conform to contractual requirements. The buyer has a right to inspect goods in reasonable manner and within reasonable time at any reasonable place as indicated in contract. Inspection Fee/ Charges (as pre-greed between buyer and Inspection Agency) would be borne by the buyer as per their internal arrangement but may be

recovered from the seller if the consignment failed to conform to contractual specification and got rejected by the Inspection Officer .If so requested and accepted by the seller , initially seller may pay for inspection charges as applicable and get the same reimbursed from buyer if consignment accepted by the Inspecting Officer . For reimbursement seller has to submit proof of payment to Inspection Agency.

Seller/OEM shall send a notice in writing / e-mail to the Inspecting officer / inspection agency specifying the place of inspection as per contract and the Inspecting officer shall on receipt of such notice notify to the seller the date and time when the stores would be inspected. The seller shall, at his own expenses, afford to the Inspecting officer, all reasonable facilities as may be necessary for satisfying himself that the stores are being and or have been manufactured in accordance with the technical particulars governing the supply. The decision of the purchaser representative /inspection authority regarding acceptance / rejection of consignment shall be final and binding on the seller.

The Seller shall provide, without any extra charge, all materials, tools, labour and assistance of every kind which the Inspecting officer may demand of him for any test, and examination, other than special or independent test, which he shall require to be made on the seller's premises and the seller shall bear and pay all costs attendant thereon.

The seller shall also provide and deliver store / sample from consignment under inspection free of charge at any such place other than his premises as the Inspecting officer may specify for acceptance tests for which seller/OEM does not have the facilities or for special/ independent tests.

In the event of rejection of stores or any part thereof by the Inspecting officer basis testing outside owing to lack of test facility at sellers premises, the seller shall, on demand, pay to the buyer the costs incurred in the inspection and/or test. Cost of test shall be assessed at the rate charged by the Laboratory to private persons for similar work.

Inspector shall have the right to put all the stores or materials forming part of the same or any part thereof to such tests as he may like fit and proper as per QAP/governing specification. The seller shall not be entitled to object on any ground whatsoever to the method of testing adopted by the Inspecting officer.

Unless otherwise provided for in the contract, the quantity of the stores or materials expended in test will be borne by seller.

Inspecting officer is the Final Authority to Certify Performance / accept the consignment. The Inspecting officer's decision as regards the rejection shall be final and binding on the seller.

The seller shall if so required at his own expense shall mark or permit the Inspecting officer to mark all the approved stores with a recognised Government or purchaser's mark.

## **RTK DGPS SYSTEM ( 3 pieces )**

### **Technical Specifications/तकनीकी विशिष्टियाँ**

Buyer Specification Document/क्रेता विशिष्टि दस्तावेज़	<a href="#">Download</a>
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<b>Annual Maintenance</b>	
Warranty of required product	1 Year
Annual Maintenance Charges Duration (Post Warranty)	5 Year
Annual Maintenance Charges Frequency	Quarterly

\*Warranty displayed under the AMC/CMC Details section will supersede the warranty displayed under the catalog specification

#### Installation Commissioning and Testing (ICT) details for the above item:

% of Product Cost Payable on Product Delivery	80%
Min Cost Allocation for ICT as a % of product cost	2%
Number of days allowed for ICT after site readiness communication to seller	60 Days/दिन

#### Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्र

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्र	Delivery Days/डिलीवरी के दिन
1	Chandana Phukan	786602,Oil India Limited, Duliajan, Assam	3	90

#### Buyer added Bid Specific Additional Scope of Work

S.No.क्र.सं.	Document Title	Description	Applicable/रिवर्स प्रभार के अनुसार जीएसटी i.r.o. Items
1	Technical Specification & BRC <a href="#">View</a>	Technical Specification & BRC	RTK DGPS SYSTEM(3)

The uploaded document only contains Buyer specific Additional Scope of Work and / or Drawings for the bid items added with due approval of Buyer's competent authority. Buyer has certified that these additional scope and drawings are generalized and would not lead to any restrictive bidding.

#### Buyer Added Bid Specific Terms and Conditions/क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें

##### 1. Generic

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity by up to 25% of the contracted quantity during the currency of the contract at the contracted rates. Bidders are bound to accept the orders accordingly.

##### 2. Generic

**Bidder financial standing:** The bidder should not be under liquidation, court receivership or similar proceedings, should not be bankrupt. Bidder to upload undertaking to this effect with bid.

3. **Generic**

Buyer Organization specific Integrity Pact shall have to be complied by all bidders. Bidders shall have to upload scanned copy of signed integrity pact as per Buyer organizations policy along with bid. [Click here to view the file](#)

4. **Generic**

Bidder shall submit the following documents along with their bid for Vendor Code Creation:

- a. Copy of PAN Card.
- b. Copy of GSTIN.
- c. Copy of Cancelled Cheque.
- d. Copy of EFT Mandate duly certified by Bank.

5. **Generic**

**Manufacturer Authorization:** Wherever Authorised Distributors/service providers are submitting the bid, Authorisation Form /Certificate with OEM/Original Service Provider details such as name, designation, address, e-mail Id and Phone No. required to be furnished along with the bid

6. **Generic**

Supplier shall ensure that the Invoice is raised in the name of Consignee with GSTIN of Consignee only.

7. **Generic**

The buyer organization is an institution eligible for concessional rates of GST as notified by the Government of India. The goods for which bids have been invited fall under classification of GST concession and the conditions for eligibility of concession are met by the institution. A certificate to this effect will be issued by Buyer to the Seller after award of the Contract. Sellers are requested to submit their bids after accounting for the Concessional rate of GST.  
Applicable Concessional rate of GST :

12  
%

Notification No. and date :  
8/2022 - Integrated Tax (Rate)  
dated  
13/07/2022

8. **Generic**

While generating invoice in GeM portal, the seller must upload scanned copy of GST invoice and the screenshot of GST portal confirming payment of GST.

9. **Generic**

Wherever Essentiality Certificate is applicable (PEL/ML), successful bidder should provide Proforma Invoice for processing for EC application and material should be dispatched after receiving of EC from DGH. In view of the same, an ATC may be incorporated in GeM, viz, "BIDDER/OEM must provide Proforma Invoice for processing for EC application within

45  
days from date of issue of GeM Contract and material should be dispatched after receiving of EC from DGH."

10. **Scope of Supply**

Scope of supply (Bid price to include all cost components) : Supply Installation Testing Commissioning of Goods and Training of operators and providing Statutory Clearances required (if any)

## 11. Purchase Preference (Centre)

Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference, the bidder must be the manufacturer of the offered product in case of bid for supply of goods. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service. If L-1 is not an MSE and MSE Seller (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band defined in relevant policy, such Seller shall be given opportunity to match L-1 price and contract will be awarded for percentage of 100% of total value.

## 12. Certificates

The bidder is required to upload, along with the bid, all relevant certificates such as BIS licence, type test certificate, approval certificates and other certificates as prescribed in the Product Specification given in the bid document.

## Disclaimer/अस्वीकरण

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. Any clause(s) incorporated by the Buyer regarding following shall be treated as null and void and would not be considered as part of bid:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process.
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

## **Additional Clause For Annual Maintenance Charges**

- 1.** AMC charges to be indicated as percentage of cost of Product/Equipment quoted for each year after the warranty period.
- 2.** GST shall be included in the AMC Charges quoted.
- 3.** The AMC functionality shall be available in bid only and no direct RA shall be applicable. In case of bid to RA decrement rules shall be applicable on total price inclusive of AMC charges.
  - 3.1** Buyer shall indicate number of years of warranty by selecting option of 1- 10 Years available in the field depending on warranty parameter applicable in category parameters for the equipment. The Seller while participating in Bid/RA will get fields to indicate AMC charges as percentage depending on number of years of AMC selected by Buyer. The following shall be applicable If 5 year AMC selected.
    - 3.1.1** AMC charges for first year after warranty period – Percentage to be indicated- A1.
    - 3.1.2** AMC charges for second year after warranty period – Percentage to be indicated A2.
    - 3.1.3** AMC charges for third year after warranty period – Percentage to be indicated A3.
    - 3.1.4** AMC charges for fourth year after warranty period – Percentage to be indicated A4.
    - 3.1.5** AMC charges for 5th year after warranty period – Percentage to be indicated A5.
  - 3.2** The calculation of AMC Charges shall take in to account of number of years of warranty and duration of AMC as specified while creating bid.
  - 3.3** AMC charges to be indicated for each subsequent year should be same or higher than preceding year.
  - 3.4** The AMC charges shall be offered within range of 3 to 10% of cost of equipment.
- 4.** Since AMC charges are to be paid only later for each year during AMC period , applicable performance guarantee amount after placement of contract shall be based on the cost of product/equipment and not on basis of cost of equipment along with AMC Charges.
- 5.** Performance bank guarantee applicable for AMC is to be submitted at start of the AMC and shall be applicable as 5% on the total contract value including AMC Charges The PBG submitted after award of contract shall be released only after new PBG for the AMC period is submitted and accepted by buyer/consignee after due verification. Bank guarantee for AMC is to remain valid till completion of AMC period plus one year .The bank guarantee for AMC shall be submitted to buyer directly.
- 6.** In case of splitting of quantity product/equipment cost and AMC charges offered by L-1 in the evaluated cost shall be matched by higher quoting eligible bidders on one to one basis .The equipment cost shall be matched and AMC charges shall be matched year to year.
- 7.** The AMC Contract shall be an offline contract to be handled by buyer. The payment of AMC will be made on AMC frequency (as indicated above) basis after satisfactory completion of said period, duly certified by end user and scope of AMC will be as per para 1 above.

[This Bid is also governed by the General Terms and Conditions/ यह बिड सामान्य शर्तों के अंतर्गत भी शासित है](#)

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws./जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।

**---Thank You/धन्यवाद---**



## ANNEXURE – I

### TECHNICAL SPECIFICATION

#### SUPPLY, INSTALLATION & COMMISSIONING AND TRAINING OF GNSS (GLOBAL NAVIGATION SATELLITE SYSTEM) RTK DGPS SYSTEM

QUANTITY: 3 NOS.

#### **A. PRIMARY UNIT**

##### **(I) RTK DGPS UNIT**

- 1.0 One (1) RTK-DGPS Unit is defined as one (1) no. of Base, one (1) no. of Receiver and two (2) nos. of Controllers. All the Three (3) nos. of RTK DGPS units should contain the following items.
- 2.0 RTK DGPS Units should be able to stake the lines in Local Coordinate Systems (LCC etc.) UTM and WGS84 and any other format.
- 3.0 The detailed technical specification of each RTK DGPS unit is given in 4.0 below.

#### **4.0 SPECIFICATIONS FOR RTK DGPS UNIT**

##### **4.1 Specification for BASE and RECEIVER**

###### **4.1.1 Type:**

Identical interchangeable Base & Rover complete system including accessories like, modem, antenna, receiver, controller, and cables etc. Should be possible to upgrade for other GNSS constellation and future signal.

###### **4.1.2 Technology:**

Fast Acquisition, High Signal to Noise Ratio, Excellent Tracking Efficiency (Even in adverse conditions), Inbuilt monitoring of ambiguities, Inbuilt Multipath mitigation, Interference resistant, Tilt compensation (Inertial measurement unit) minimum 30° (Thirty degrees) & calibration free and immune to magnetic disturbances.

###### **4.1.3 Frequency**

Multi-Frequency

###### **4.1.3.1 GPS: L1, L2, L2C, L5 GLONASS: L1, L2, L3**

###### **4.1.3.2 SBAS: WAAS, EGNOS, MSAS, GAGAN**

###### **4.1.3.3 Galileo: E1, E5A, E5B, Alt-BOC, BeiDou: B1, B2, B3**

###### **4.1.3.4 QZSS: L1, L2, L5 NavIC (IRNSS): L5**

###### **4.1.4 Measuring Modes:**

Static, Rapid Static and Real Time Kinematic

###### **4.1.5 Channels:**

550 channels or more

###### **4.1.6 Time to first phase measurement after switching on:**

Typically, 20 seconds or better.

- 4.1.7 Ports:  
Suitable and sufficient number of external/internal ports for data transfer, controller, antenna, and power supply.
- 4.1.8 Power Consumption:  
5W or less (Receiver + Antenna).
- 4.1.9 Weight:  
Less than 2 Kg without battery.
- 4.1.10 Upgradeability  
DGPS units must be upgradeable.
- 4.1.11 Accuracies
  - 4.1.11.1 In static mode:  
Horizontal: 3mm+0.1 ppm or better  
Vertical: 3.5mm+0.4 ppm or better
  - 4.1.11.2 In Network RTK mode:  
Horizontal: 8mm + 0.5 ppm or better  
Vertical: 15mm + 0.5 ppm or better
  - 4.1.11.3 Reliability:  
Typically: 99.99 % for base
- 4.1.12 On the FLY Installation  
Reliability of Installation: Better than 99.99 %
- 4.1.13 Position update and latency:
  - 4.1.13.1 Position Update Rate:  
0.05 seconds (20 Hz) or lower.
  - 4.1.13.2 Latency:  
0.05 seconds or lower
  - 4.1.13.3 NMEA Sentences:  
NMEA v3.0 or better
- 4.1.14 Data Recording
  - 4.1.14.1 Recording Rate  
Selectable up to 0.05 seconds, parallel data logging at two different logging rates in the same receiver.
  - 4.1.14.2 Storage  
Min. 4GB of internal memory. Expandability via external memory is preferred.
  - 4.1.14.3 RTK data Formats for Transmission and Reception  
RTCM Versions 2.2/ 2.3/ 3.0/ 3.1, CMR, CMR+, and all other desirable data formats, through 2 ports.
- 4.1.15 Power Supply**
  - 4.1.15.1 Internal Battery:  
Required rechargeable Li-Ion batteries should be supplied with each receiver, min. 6 hr. operation.
  - 4.1.15.2 Chargers:  
2(two) External chargers should be supplied with each Receiver.
  - 4.1.15.3 Swappable:  
Swappable between external & internal Power source without affecting recording data.

4.1.16 Communication device

Integrated GSM/UMTS/4GLTE modem for GSM/GPRS RTK & Internal UHF Radio modem for Radio RTK, with provision to attach High Power Radio, Bluetooth 4.0, or higher/WLAN connectivity with other devices.

**4.2 DISPLAY CONTROLLER**

4.2.1 Type

One controller with Touchscreen and keypad should be provided along with each Receiver and Base i.e., two (2) nos. of controllers in an RTK-DGPS unit. The controller should be of the same OEM as the Base and Receiver.

4.2.2 Operating System

Windows 10/Android 10 or Higher version.  
Minimum 4GB RAM or higher.

4.2.3 Display

Min, 3" LCD/LED display with coloured sunlight readable touch screen and keypad, complete graphics with active map for selection of features from Map View. Full display of map including points, lines, and polygons, zooming.

4.2.4 Keyboard

Complete QWERTY hard Keyboard with separate numeric and alphanumeric keys. Function keys and user defined keys, illumination for screen and keys.  
On-screen virtual keypad.

4.2.5 Storage

Minimum 64GB internal memory with an option to increase storage up to 256GB via external method by card or memory stick.

4.2.6 Weight

Less than 1.5 kg

4.2.7 Communication devices/Port

USB host external power & Bluetooth

4.2.8 Accessories/Attachments

Min. 5 MP camera with flash, compass, accelerometer etc.

4.2.9 Graphics:

Application Result Plots. Background map, Topology sharing, and multiple feature data collection must be possible in the controller in the field itself in real time.

4.2.10 Icons:

Icons indicating the status of measure modes, settings, battery etc.

4.2.11 Function Keys

Direct function Keys for quick and easy operation.

4.2.12 Configuration sets

Ability to store and transfer all instrument and application configuration settings for different operators, survey tasks.

4.2.13 Coding

Support for both Free and Thematic Coding with Attribute for GIS data collection. Should support quick coding too. Control coding should be possible for automatic plot creation.

4.2.14 Onboard Program

Surveying, Stacking, COGO, Area, Two Point Distance, Automatic Recording Points with user defined time or distance, Hidden Point Measurements.

- 4.2.15 Real Time Processing  
Onboard software should be capable to process ambiguities in real time.
- 4.2.16 Survey style configuration  
Field software must have facility to create user defined survey style configuration for Post Processing mode and RTK mode, option for multipath reduction and Interference mitigation.
- 4.2.17 Co-ordinate system manager  
Should have datum & projection support to convert data from polar co-ordinate system to Grid co-ordinates and any other desired coordinate system.
- 4.2.18 Colour graphic support  
The software must have facility for colour graphic support to visualize work and background maps/CAD drawings.
- 4.2.19 Data Storage  
Should be able to archive / store GNSS data collected by the RTK system.
- 4.2.20 Stake out  
Should support graphical stakeout of point's lines etc. with real time quality control of RTK rover data.
- 4.2.21 Background map  
Should be able to accept background map in CAD format or any other standard format.

### **4.3 ENVIRONMENTAL SPECIFICATIONS FOR BASE, RECEIVER AND CONTROLLER**

- 4.3.1 Operational Temp (Base & Receiver):  
-40°C to +65°C or better (Minus Forty-degree Celsius to Plus Sixty-five-degree Celsius or better)
- 4.3.2 Storage Temp. (Base & Receiver):  
-40°C to +75°C or better (Minus Forty-degree Celsius to Plus Seventy-five-degree Celsius or better)
- 4.3.3 Humidity (Base & Receiver): 90% or better
- 4.3.4 Operational Temp (Display Controller):  
-20°C to +55°C or better (Minus Twenty degree Celsius to Plus Fifty-five-degree Celsius or better)
- 4.3.5 Storage Temp. (Display Controller):  
-30°C to +70°C or better (Minus Thirty-degree Celsius to Plus Seventy-degree Celsius or better)
- 4.3.6 Humidity (Display Controller): 90% or better
- 4.3.7 Protection against water, dust, and sand  
Receiver, antennas, and controllers must be waterproof to 1m temporary submersion and Dust Tight.
- 4.3.8 Shock/Drop onto hard surface:  
Receiver - withstands 1 m drop onto hard surface. Antenna - withstands 1.5 m drop onto hard surface. Controller must be offered with one cover for each controller along with one spare cover (2 covers for one controller) for the purpose of minimizing damage due to drop onto hard surface.

### **4.4 ACCESSORIES**

- 4.4.1 All the necessary cables (2 set of connecting cables with each RTK DGPS Unit).
- 4.4.2 Tribrach with optical plummet must be offered (2 set with each RTK DGPS Unit).
- 4.4.3 Wooden Telescopic Tripod must be offered (2 no. for each RTK DGPS Unit).
- 4.4.4 Rechargeable internal batteries, 10 (ten) nos. per RTK DGPS Unit must be offered.
- 4.4.5 All accessories for Receiver to mount on pole and other accessories on backpack if too heavy (Aluminium pole for 2 m elevation or more etc. should be offered). In case, Receiver and Antenna are in a single

modular design, pole for mounting all the accessories should be offered. These accessories must be offered in 2(two) nos. for each RTK DGPS Unit. All necessary adapters (for controller, receiver & Antenna etc.).

4.4.6 5 (Five) no. of Quick charger must be offered with each RTK DGPS Unit.

4.4.7 All necessary accessories other than stated above need to be provided so that all the RTK DGPS Unit can function as either base or rover simultaneously.

4.5 The RTK DGPS Unit must be upgradeable.

**(II) RADIO MODEM**

2(Two) 35W UHF External High-Power Radio Modem should be offered and each RTK DGPS unit should be equipped with internal radio modem (Min. 1W). Each external radio should be equipped with a 10m Antenna Mast, cable, Antenna adapters, power source and data cables etc.

**(III) OFFICE SOFTWARE:**

1.0 The offer should include two (2) nos. of complete software package.

**1.1 SPECIFICATION FOR SOFTWARE**

1.1.1 No. of Software License: 2 (Two) no.

1.1.2 Description

The Software should be combined software capable of handling the DGPS, Total Station and Digital Level Data in all the aspects of data import/export, data processing, data integration and data management.

1.1.3 Import

Should be able to import Raw data from all GNSS constellations (GPS, Galileo, BEIDOU, and GLONASS) receiver as well as RINEX data. Also, should be able to import raw data as well as precise ephemeris data via internet IGS data from net.

1.1.4 Export

Capable of Exporting the data in RINEX format as well as capable of transferring the maps directly to CAD with the code lists enabling the code to be attached without manual editing.

1.1.5 Coordinate Systems

Features like Ellipsoids, projections, geoidal model, coordinate transformations, transformation parameters, country specific coordinate systems should available.

1.1.6 Reporting

Software should be capable of generating HTML style reports directly for the surveyed data.

1.1.7 Processing Options

Capable of Processing the Raw static data for GPS L1 and L2 (L5 is desirable too) as well as combined GPS/GLONASS data both manually and automatically.

1.1.8 Datum Transformation

Capable of transferring the data from one datum to another for given set of common points with or without the knowledge of datum.

1.1.9 Adjustment

Capable of performing 3D adjustments for the surveyed area of GPS networks.

1.1.10 Feature Coding

Software should support feature coding with attribute information.

1.1.11 COGO Calculations

Software should be capable of computing the coordinates of unknown points using reference points and coordinate geometry.

1.1.12 Area & Line, Spline creations

The software should be a capable of line, spline, and area for the surveyed data.

1.1.13 Image Referencing

The software should have an image referencing module and the surveyed data should be imported directly on this back-ground Raster Image.

1.1.14 Surfaces

The software should be a capable of creating Digital Elevation model, Surface modelling, 3D visualization and quick contouring.

1.1.15 Network Adjustment

Should be able to process and adjust network data.

**B. PERIPHERAL ITEMS**

**MINIMUM SPECIFICATION FOR HARDWARE:**

Total 2(Two) Nos. of PC along with 1(One) no. of A4 laser colour printers and 1(One) Nos. of A3 Multi-Functional colour Printer should be offered.

**(I) PC (For Post-processing)**

1.0 Quantity: 2(Two) No.

1.1 Processor: i9, quad core, 12th gen or higher.

1.2 Operating System:  
Windows 10 pro or higher, MS Office 365 license

1.3 I/O port:  
6 nos. USB 3.1,  
3 nos. USB-C,  
2 nos. HDMI and Display Port,  
1 nos. RJ45 port

1.4 Warranty & Service: 1-year Premier Service with 1- year Complete Cover.

1.5 Memory:  
32 GB upgradable up to 128 GB

1.6 Hard Drive:  
1TB SSD & 2TB HDD

1.7 Internal Optical Drive:  
Capable of read-write functionality.

1.8 Antivirus:  
Efficient & Up to date Antivirus subscription.

1.9 Monitor:  
32" (2560\*1440)

1.10 Keyboard:  
Full Keyboard.

1.11 Mouse:  
Optical Mouse. (any surface)

1.12 Graphics Card:  
4GB dedicated graphics.

1.13 General: All the Essential software and accessories should be provided. The power cables should be compatible with Indian electrical standards.

**(II) Multifunctional Printer (A4 Colour)**

1.0 Quantity: 1(One) no.

1.1 Type  
Printer, copier, scanner, send.

1.2 Printing  
Paper Size: A4, A5, B5, Letter, Legal  
Print Quality: 600 x 600 dpi (black) or better Print Technology: Laser Printing Technology Print Speed:  
Best quality mode Black (12 ppm) or better  
Memory: Standard 32 MB or better  
Media: Supported Paper (Plain, inkjet, photo, banner), envelope, transparencies etc.  
Duplex printing: Available

1.3 Scanning  
Scanner Type: Flatbed & Automatic Document Feeder  
Paper Size: A4, A5, B5, Letter, Legal  
Duplex Scanning: Available Optical Resolution: 600x600 dpi  
Document size: A4, Letter

1.4 Copy  
Document Size A4, Letter Multiple Copy print Available.

1.5 Network Protocol: TCP/IP Connection: Wired LAN, Wireless

1.6 Accessories: All the available accessories along with 2 spare cartridges for each printer of each colour. The power cables should be compatible with Indian electrical standards.

**(III) Multi-functional Printer (A3 Colour)**

1.0 Quantity: 1(One) no.

1.1 Core Function: Print, copy, scan, send.

1.2 Printing  
Print Technology; In-line colour laser printing technology, direct to page printing or better  
Paper Size: A3, A4, A5, B5, Letter, Legal  
Print Quality (colour best quality): 600 X 600 dpi or better  
Print Speed: 12 ppm (Black/Colour, normal quality) or better  
Memory: Standard 1GB or better  
Media Supported: Paper (bond, brochure, colour, glossy, letterhead, photo, plain, pre-printed, pre punched, recycled, rough), transparencies, labels, envelopes, cardstock.  
Input capacity (Sheets): Up to 250 Output capacity (Sheets): Up to 200  
Duplex printing: Available

1.3 Scanning  
Type: Duplexing Automatic Document Feeder or colour platen  
Page size: A3, A4, A5, B5, Letter, Legal  
Duplex Scan: Available  
Scan Resolution: 600x600 dpi

1.4 Copy  
Resolution: 600x600 dpi Magnification: Variable Multiple copies: Available

1.5 Network Protocol: TCP/IP Connection: Wired LAN, Wireless

1.6 Accessories:  
All the available accessories along with 2 spare cartridges for each printer of each colour. The power cables should be compatible with Indian electrical standards.

## SPECIAL TERMS & CONDITIONS

(A) **DOCUMENTATION AND MANUALS:** 2(two) sets of hard copies and 2(two) sets of soft copies (in CD/DVD/USB media) of detailed technical manuals should be provided for all the vendor's items & third-party items (for all the hardware and software) in English only. This includes the detailed user manuals for critical equipment like RTK DGPS Receivers, Base, Controllers, Onboard Software, and Office Software etc.

(B) **PRE-DISPATCH INSPECTION:** 3 (Three) OIL's personnel will visit manufacturer's works/factory for a duration of 1(one) week for carrying out item-wise physical inspection of the RTK DGPS Units as per the scope/clauses mentioned in the tender. However, such inspection will not relieve the supplier of his responsibility to ensure that the equipment supplied conforms to the correct specifications and is free from manufacturing and all other defects.

Vendor must provide adequate office space for company representatives involved. They also must provide FAX/Telephone & Internet facilities to company representatives at their office. All facilities required for inspection/ testing shall be provided by the successful bidder to OIL's Inspection personnel. OIL will bear the travelling and lodging expenses of nominated OIL's personnel for the purpose of site inspection. The successful bidder must have to intimate OIL 15(fifteen) days prior to the expected inspection date. In case inspection could not be done at vendor's site then inspection will be done at OIL's site before installation and commissioning. In case any item found faulty/damaged then vendor have to replace the faulty/damaged item free of cost.

(C) **DELIVERY, INSTALLATION AND COMMISSIONING:**

1.0 **Delivery Schedule:**

1.1 All items need to be delivered at OIL's office at Duliajan.

1.2 Delivery will be the essence of the contract. Bidders to quote their best delivery period. The delivery required against this tender is **90 (Ninety) days** from the date of placement of firm order. No preference/benefit/weightage shall be given for shorter delivery. (Refer Clause no. (A.1) 7.0 of BRC).

2.0 The following points have to be verified at the consignee's premises jointly by the representative of the bidder and OIL's representative(s).

- i. Quantity and physical condition of each of the items supplied.
- ii. Manuals & catalogues.
- iii. Software media along with Windows Recovery keys and manuals.
- iv. Necessary tests/warranty/guarantee certificates.
- v. Any other details as per complete system specifications.

3.0 **Installation & Commissioning:**

3.1 The RTK DGPS Units should be installed and commissioned by the bidder at Oil India Limited's specified location in Duliajan, Assam only. Charges if any should be quoted in the price schedule. Any service tax/income tax /Personal tax etc. arising out of the above will be borne by the bidder and will be deducted at source by OIL. OIL may provide necessary local transportation for the commissioning personnel to and from site.

3.2 The bidder can start the preliminary work pertaining to Installation and Commissioning at Duliajan after the receipt of the firm order.

3.3 The total period of completion of installation and commissioning is **maximum 60 (Sixty) days** from the date of intimation from OIL. This excludes any duration for arrival of the commissioning engineers at the respective site and includes the training period.

3.4 The installation and commissioning shall be completed in all aspects of RTK DGPS Units and associated Software (*As per Terms & Conditions mentioned in the Tender Document/Purchase order*). Any integration problem in case of RTK DGPS Units and their peripherals will not be considered as successful installation and commissioning.

- 3.5 Comprehensive acceptance tests as per the acceptance protocol are to be carried out during the commissioning of each item of the system including all the accessories and peripherals by the representative(s) of the supplier in fully working condition after dully interfacing all the supplied items in presence of OIL's representatives. An installation and commissioning certificate duly signed by the authorized representatives of OIL shall be issued certifying that the fully integrated system is functioning satisfactorily as per the supply order.
- 3.6 At least, 1(one) of the surveying experts is required at commissioning site for additional one month after successful commissioning and completion of training, to ensure deployment and functioning of supplied equipment's in the field.
- 3.7 **Installation and Commissioning charges must be quoted separately on lump sum basis which will be considered for Bid Evaluation.** The Installation & Commissioning charges will be released after the training as quoted below in Clause D (7).
- 3.8 The bidder shall make all the arrangements for carrying out the installation and commissioning. All the necessary expenses and other arrangements for travel, accommodation etc. of supplier's engineer/(s) will be done by bidder.
- 3.9 For installation and commissioning, OIL will liaise only with a single point of contact of the bidder. The bidder has to mention the contact address, phone number, email of the contact person who will be responsible for installation and commissioning of all the equipment, peripherals, and software items etc.
- 3.10 Moreover, the Installation & Commissioning will be deemed completed after successful completion of training in addition to above Clause C (3.5).

**(D) TRAINING:**

- 1.0 In order to ensure optimal utilization of new surveying technology and efficient management of the sophisticated system training has to be imparted to OIL's personnel. **The training should be free of cost and shall cover the functionality, illustration, and demonstration of all aspects of instruments and software modules.**
- 2.0 Training programme should include classroom training as well as survey-site training and will cover topics like understanding of RTK surveying, controllers, recorders, onboard and office software applications, seamless data integration between RTK DGPS data, survey data processing, processing methodology, quality control for acquired geodetic data etc. for RTK DGPS Units.
- 3.0 The bidder will have to organize field training and work association at OIL, Duliajan. This training will be imparted by OEM certified faculty to OIL's personnel for a period of 20 working days. The training will include classroom training for 10(ten) working days covering detailed understanding of RTK surveying, controllers, recorders, onboard and office software applications for survey data processing, processing methodology, quality control, seamless data integration of RTK DGPS data. Further, field training on all the above-mentioned aspects of geodetic surveying operations at the surveying site should be imparted for 10(ten) working days so that 2D & 3D seismic survey operations for staking out source and receiver locations on the ground can be done with precision in terms of parameterization, methodology and finally the accurate positioning.
- 4.0 The detailed training-schedule for all the mentioned trainings will be decided by OIL in mutual consultation with the bidder to derive maximum benefit as per OIL's internal requirement and objectives.
- 5.0 All the necessary expenses and other arrangements for travel, accommodation of bidder's expert/(s) will be borne by the bidders.
- 6.0 The details of the training should be enclosed along with the technical bid.
- 7.0 The Installation and Commissioning charges will be released after the completion of the training.

**(E) WARRANTY:**

- 1.0 All the surveying equipment i.e., Primary and Peripheral Units along with their accessories (including third party items), all the software applications (including OS & third-party items), hardware and their peripherals amongst other not explicitly mentioned hereunder shall have to be covered by a **warranty for 12(twelve) months after the date of successful installation and commissioning at site.**
- 2.0 In case of any defect in any of the surveying equipment along with their peripherals & accessories (including third party items), all the software applications (including OS & third party items), hardware and their peripherals during warranty period, the supplier shall arrange to replace/repair the defective part at his cost and ensure that the equipment and peripherals are in ready to use state throughout the duration of the contract.
- 3.0 In case of any problem in any of the surveying equipment along with their peripherals & accessories (including third party items), all the software applications (including OS & third-party items), hardware and their peripherals supplied against this tender during the warranty period, the bidder's engineer has to report at OIL, Duliajan office within 120 hours of reporting the problem. After that, the bidder has to ensure the rectification/maintenance/repair/replacement of these equipment and peripherals and software applications and handover the same to OIL, Duliajan within 7(seven) days from day of reporting, in ready to use condition as per OEM standards and certification. These conditions are applicable on seamless data integration between the RTK DGPS units.
- 4.0 The bidder must have OEM certified service centre in India, where all the repairing, maintenance and calibration work should be done (OEM Certified).
- 5.0 During warranty period calibration of all the equipment including third party items shall be necessarily done once in a year at bidder's OEM certified service centre in India. All the necessary expenses and other arrangements for transportation of equipment will be borne by the bidder.
- 6.0 Warranty should also include supply, installation, and maintenance of all the software upgrades as well as those already installed & commissioned as per scope of the tender with necessary additional hardware, if any, free of cost at the earliest.
- 7.0 During the warranty period for routine maintenance, repairing/replacement of all the supplied equipment should be done once as and when required by OIL and the bidder's engineer(s) must visit Duliajan/Operational site once in a year for a period of 5(five) working days at site. All the repairing, maintenance, should be OEM certified.
- 8.0 The bidder must submit an undertaking from the OEM ensuring that they will provide full support for the supplied units during the entirety of the warranty period.
- 9.0 The bidder has to ensure the availability of all the spares/accessories (*mentioned in Clause A.1.4.4 for RTK DGPS Units*) throughout the duration of contract and the same shall be provided to OIL on requirement. Financial implication, if any will be borne by the bidder during the duration of the contract for smooth running of the RTK DGPS Units.
- 10.0 For warranty services, OIL will liaise only with a single point of contact of the bidder. The bidder has to mention the contact address, phone number, and email of the contact person who will be responsible for warranty support.
- 11.0 Bidder has to install/migrate/software and its upgraded version to any other workstation/computers/hardware, if required any time during Warranty period, at free of cost.
- 12.0 All the necessary expenses and other arrangements for travel, accommodation of supplier's engineer, and transportation of equipment, peripherals including third party items during warranty period will be borne by the bidder.

**(F) ANNUAL MAINTENANCE CONTRACT (AMC):**

- 1.0 OIL reserves the right to enter into a Comprehensive Annual Maintenance Contract for **5(five) years** for all Primary and Peripheral Units along with their accessories (including third party items), all the software applications (including OS & third party items), hardware and their peripherals amongst other

not explicitly mentioned hereunder supplied, installed & commissioned against this tender will be automatically triggered by the bidder after the completion of Warranty Period. The bidder has to quote the total Comprehensive AMC charges per year separately for 5(five) years. **The charges quoted against AMC for 5(five) years will be considered for commercial evaluation.**

- 2.0 The bidder must submit an undertaking from the OEM ensuring that they will provide full support for the supplied units during the entirety of the AMC period as was applicable and covered during the warranty period.
- 3.0 Bidder shall provide support and maintenance of surveying equipment along with their peripherals & accessories (including third party items), all the software applications (including OS & third-party items), associated hardware and their peripherals amongst other not explicitly mentioned hereunder shall have to be covered by Annual Maintenance Contract (AMC) for 5(Five) years.
- 4.0 AMC will start after successful completion of Warranty period. AMC will include preventive as well as corrective maintenance.
- 5.0 AMC will include supply of new releases/upgrades of all software (including third party software, if any), software updates/ patches on CDs/DVDs/USB drives and online access of the manuals as and when released free of cost.
- 6.0 During AMC period, calibration of all the equipment including third party items shall be done once in a year at bidder's OEM certified service centre in India. All the necessary expenses and other arrangements for transportation of equipment will be borne by the bidder. The bidder is also required to ensure that all the third-party items are replaced, repaired, calibrated so that they are in ready to use state.
- 7.0 During the AMC period for routine maintenance, repairing/replacement of all the supplied equipment should be done once in a year as required by OIL and the bidder's engineer(s) must visit Duliajan/ Operational site once in a year for a period of 5(five) working days. All the repairing, maintenance, should be OEM certified.
- 8.0 AMC should also include supply, installation, and maintenance of all the software upgrades as well as those already installed & commissioned as per scope of the tender with necessary additional hardware, if any, free of cost at the earliest.
- 9.0 **The bidder has to identify the critical spares required for stocking at Duliajan and the same has to be mentioned in their quote. The successful bidder has to stock critical spares as identified to minimize downtime of all the equipment supplied.**
- 10.0 The bidder will depute one of their trained OEM certified surveying experts on as and when required basis to Duliajan during 5(five) years AMC period for a period of maximum of 5(five) working days per year. The surveying expert should be qualified and should have minimum 2(two) years' experience with similar systems.
- 11.0 The bidder has to ensure the availability of all the spares/accessories (*mentioned in clause 1.4.4 for RTK DGPS Units*) throughout the currency of contract and the same will be provided to OIL on requirement. Financial implication, if any will be borne by the bidder during the duration of the contract for smooth running of the RTK DGPS Units.
- 12.0 The bidder must have OEM certified service centre in India, where all the repairing, maintenance and calibration work should be done (OEM Certified). The Bidder must provide full details of the service facilities in India with list of RTK DGPS Units related service equipment's, service software's, details of service manpower and their experience in servicing quoted products.
- 13.0 In case of any defect in any of the surveying equipment along with their peripherals & accessories (including third party items), all the software applications including OS and hardware and their peripherals during AMC period, the supplier shall arrange to replace/repair the defective part at his cost and ensure that the equipment and peripherals are in ready to use state throughout the currency of the contract.

- 14.0 Bidder shall replace all the batteries procured along with RTK-DGPS units after every 2.5 years during the entire duration of the warranty, AMC, and extended AMC (if applicable). Additionally, if the batteries are found faulty at any time, they need to be replaced by the bidder immediately.
- 15.0 The bidder, at his own cost shall arrange the clearance of the spare parts, equipment etc. from custom and port authorities in India and shall pay all requisite duties including customs duty, damages, if any, clearance fee charges, inland transport charges etc.
- 16.0 In case of any problem in any of the surveying equipment along with their peripherals & accessories (including third party items), all the software applications including OS and hardware and their peripherals supplied against this tender during the AMC period, the bidder's engineer has to report at OIL, Duliajan office within 120 hours of reporting the problem, in case the problem cannot be solved through telephonic support. After that, the bidder has to make sure the rectification/maintenance/repair/replacement of equipment and peripherals to handover the instrument and peripherals to OIL, Duliajan within 7(seven) days from day of reporting, equipment and peripherals in ready to use condition as per OEM standards and certification. These conditions are applicable on seamless data integration between the RTK DGPS units.
- 17.0 During the course of AMC period, training on surveying operations will be imparted in Duliajan/Operational areas once in a year. The training will be imparted to OIL's personnel for a period of 5(five) working days by OEM certified surveying expert at the field-site. This training will include all the operational aspects of RTK surveying, controllers, recorders, onboard and office software applications for survey data processing, processing methodology, quality control, seamless data integration between RTK DGPS data.
- 18.0 In case of bidder's failure as per clause 16.0 above, a consequence loss (liquidated damage) shall be levied @ 1% per week of the AMC charges (for the running year) up to a period of 4(four) weeks. If bidder fails to rectify the problem in stipulated time of above said 4(four) weeks, consequence loss (liquidated damage) shall be levied @ 2% per week of the AMC charges (for the running year).
- 19.0 For AMC services, OIL will liaise only with a single point of contact of the bidder. The bidder has to mention the contact address, phone number of the contact person who will be responsible for AMC support.
- 20.0 All the necessary expenses and other arrangements for travel, accommodation of supplier's engineer, and transportation of equipment's, peripherals including third party items during AMC period will be borne by the bidder.
- 21.0 AMC charges shall be payable quarterly after successful completion of the AMC services for that period against submission of bills. Any consequence loss (liquidated damage) amount levied on the bidder will be adjusted from that period's AMC charge.
- 22.0 Bidder has to install/migrate software and its upgraded version to any other workstation/computers/hardware's, if required any time during AMC period, at free of cost.
- 23.0 OIL may extend the AMC period with prevailing terms and conditions for a period of 2(two) years, after successful completion of the existing AMC.

**(G) GENERAL CONDITION FOR CONTRACT FOR BIDDER:**

- 1.0 Bidders other than the Original Equipment Manufacturer (OEM), must enclose proper authorization certificate (in original) with a backup Warranty and Guarantee from the OEM to quote against this tender.
- 2.0 The bidders must submit a written undertaking that they would be able to supply all the requisite spares and consumables (including bought out items) for a minimum period of 10(ten) years from the Certified date of completion/successful field commissioning of the unit. Original Equipment Manufacturer's undertaking must be forwarded for the items not manufactured by the bidder.

3.0 To ascertain the substantial responsiveness of the bid OIL reserves the right to ask the bidder for clarification in respect of clauses covered under BRC also and such clarifications fulfilling the BRC clauses in to must be received on or before the deadline given by the company, failing which the offer may be rejected.

4.0 Bidder to submit the price breakup of each of the items as per **ANNEXURE - VI. Please note that the Price Break-up is to be submitted along with the Price Bid only.** Bid shall be rejected in case the Price Break - up is submitted in the Technical Bid.

**Note: The price breakup (Annexure - VI) shall only be provided separately as pdf. document under "Financial Documents" while submitting the Price Bids in GeM Portal. Please note that no price should be mentioned in the Technical Bid.**

5.0 **Tax & Duties:**

- (i) All taxes, stamp duties and other levies imposed outside India shall be the responsibility of the Bidder/Seller and charges thereof shall be included in the offered rates.
- (ii) All Taxes & levies imposed in India, for the services including installation & commissioning, shall be to the Bidder/Seller's account.
- (iii) Income Tax on the value of the services rendered by the Bidder/Seller in connection with installation, commissioning, training etc. shall be deducted at source from the invoices at the appropriate rate under the I.T. Act & Rules from time to time.

6.0 Vendor shall supply the equipment with the nameplate carrying the following information.

- i. OEM name
- ii. Country of origin
- iii. Year of manufacture

7.0 OIL's Purchase Order No. must be engraved on the body of the item. Bidder must confirm the same categorically in their quotation.

## **ANNEXURE - II**

### **BID EVALUATION CRITERIA (BEC)/BID REJECTION CRITERIA (BRC)**

The bids shall broadly conform to the specifications and terms and conditions given in this bid document. Bids shall be rejected in case the items offered do not conform to required parameters stipulated in the technical specifications and to the respective international/national standards wherever stipulated. Notwithstanding the general conformity of the bids to the stipulated specifications and terms and conditions, the following requirements will have to be particularly met by the Bidders without which the same will be considered as non-responsive and rejected.

#### **(A.1) BRC - TECHNICAL**

##### **1.0 BIDDER'S ELIGIBILITY:**

1.1 The bidder should be an Original Equipment Manufacturer (OEM) of the tendered item (s).

OR

1.2 The bidder should be an authorized dealer/authorized distributor/authorized supplier/wholly owned subsidiary of an original equipment manufacturer (OEM) of the tendered item(s).

##### **2.0 IN CASE THE BIDDER IS AN ORIGINAL EQUIPMENT MANUFACTURER (OEM):**

2.1 The bidder (OEM) should have at least 5 (five) years of manufacturing experience of the Primary units (*Clause A of Annexure - I: Technical Specification*) preceding the original Bid Closing date of the tender.

2.2 In addition to above, the bidder (OEM) should have supply experience of successfully executing at least one order of minimum 50% of the tendered quantity (*rounded off to the next higher integer*) of RTK-DGPS unit (*i.e. Clause A of Annexure - I: Technical Specification*) to various clients (*other than their own subsidiaries/sister concerns*), either directly by them or through their authorized dealers/distributor/supplier/subsidiaries, during last 5 (five) years preceding the original Bid Closing date of the tender.

2.3 Documentary evidence to substantiate manufacturing & supply records must be submitted in the form of copies of relevant Purchase Order(s) and any one of the following documents evidencing satisfactory execution of those Purchase Order(s), such as:

- (i) Satisfactory supply / completion / installation report (OR)
- (ii) Bill of Lading, Commercial Invoice / Payment Invoice (OR)
- (iii) Consignee receipt / delivery receipt (OR)
- (iv) Central Excise Gate Pass/Tax Invoice issued under relevant rules of Central Excise/ Vat/ GST Invoice.
- (v) Any other documents which shall prove that the bidder has successfully executed such order (s).

##### **Note:**

- i) *The Purchase Order date need not be within 5 (five) years preceding original bid closing date of this tender. However, the execution of supply should be within 5 (five) years preceding original bid closing date of this tender.*
- ii) *In case of extension to the scheduled Bid Closing date of this tender, if any, the original scheduled Bid closing Date shall be considered for evaluation of Bids.*
- iii) *Against all supporting documents submitted by the bidder along with the technical bid, originals must be kept ready and to be produced for verification of OIL, if called for.*

##### **3.0 IN CASE, THE BIDDER IS AN AUTHORIZED DEALER/ AUTHORIZED DISTRIBUTOR / AUTHORIZED SUPPLIER/ WHOLLY OWNED SUBSIDIARY OF OEM:**

3.1 The bidder's OEM (*the Principal*) should have at least 5 (five) years of manufacturing experience of RTK DGPS units (*Clause A of Annexure - I: Technical Specification*) preceding to the original Bid Closing date of the tender.

3.2 In addition to above, the bidder/OEM should have supply experience of successfully executing at least one order of minimum 50% of the tendered quantity (*rounded off to the next higher integer*) of RTK-DGPS unit (*i.e. Clause A of Annexure - I: Technical Specification*) to various clients (*other than their own subsidiaries/sister concerns*), either directly by them or through their authorized dealers/distributor/supplier/subsidiaries, during last 5 (five) years preceding the original bid closing date of the tender.

3.3 Documentary evidence to substantiate manufacturing (*of Bidder's OEM/Principal*) and supply records (*of Bidder themselves*) must be submitted in the form of copies of relevant Purchase Order(s) and any of the following documents evidencing satisfactory execution of those Purchase Order(s), such as:

- (i) Satisfactory supply / completion / installation report (OR)
- (ii) Bill of Lading, Commercial Invoice / Payment Invoice (OR)
- (iii) Consignee receipt/ delivery receipt (OR)
- (iv) Central Excise Gate Pass/Tax Invoice issued under relevant rules of Central Excise/ Vat/ GST Invoice.
- (v) Any other documents which shall prove that the bidder has successfully executed such order (s).

**Note:**

- i) *The Purchase Order date need not be within 5 (five) years preceding original bid closing date of this tender. However, the execution of supply should be within 5 (five) years preceding original bid closing date of this tender.*
- ii) *In case of extension to the scheduled Bid Closing date of this tender, if any, the original scheduled Bid closing Date shall be considered for evaluation of Bids.*
- iii) *Against all supporting documents submitted by the bidder along with the technical bid, originals must be kept ready and to be produced for verification of OIL, if called for.*

3.4 The bidder shall submit valid Authorization Certificate/Letter issued by its Original Equipment Manufacturer (OEM), confirming the Bidder's status as their authorized supplier/dealer/distributor/wholly owned subsidiary (*as the case may be*) to sell their products with proper warranty and guarantee back-up. Such authorization certificate/ letter shall be valid for the entire period of execution of the order.

**3.5 Notes to Bidder:**

- (a) Authorization letter must be issued on the official letter head of the OEM clearly mentioning the status of Bidder i.e., whether 'authorized dealer' or 'authorized distributor' or 'authorized supplier' or wholly owned subsidiary of Original Equipment Manufacturer (OEM), failing which the bid shall not be considered for evaluation and in that case the offer shall be rejected straightway.
- (b) Authorization letter issued by the OEM in any other form such as Direct Chanel Partner /Indirect Chanel Partner/Chanel Partner/Seller/Reseller/Sub Dealer/Sub Distributor/Sister Concern shall not be considered for bid evaluation and the offer shall be rejected.
- (c) In case the bidder is a wholly owned subsidiary company of the parent company (OEM), in addition to the authorization letter including warranty/guarantee back-up, the bidder shall also upload/submit the documents such as board resolution/certificate of incorporation/any other legal certificate along with their offer that would establish the relation between the parent company with the subsidiary company without which the bid will not be evaluated and will be rejected straightway.

4.0 Bidders showing supply experience towards supply to its sister concern/subsidiaries shall not be considered as experience for the purpose of meeting BRC.

5.0 Authorization letter and warranty/guarantee back-up as aforesaid must be issued to the bidder by the Original Equipment Manufacturer (OEM) in their official letterhead only. Such certificates/authority letter issued by a party other than the OEM shall not be considered as valid authorization letter and in such case the bid shall be rejected without any further reference.

6.0 Bidder/OEM must submit an undertaking along with the Technical Bid that their offered equipment is not going to become obsolete during the next 10 (ten) years from the date of successful installation & Commissioning, if order is awarded on them by OIL and must guarantee uninterrupted supply of spares and availability of services for at least for ten (10) years with effect from the successful installation & Commissioning of the equipment, without which offer will not be considered for evaluation/placement of order.

7.0 **DELIVERY PERIOD:**

Materials must be delivered within **90 (Ninety) days** from the date of placement of order by OIL. The date of receipt of materials at site shall be considered as the date of delivery.

The total period for completion of installation and commissioning is maximum **Sixty (60) days** from the date of intimation from OIL. This excludes any duration for arrival of the commissioning engineers at the respective site.

7.1 Bids submitted by Bidders quoting delivery period more than the above-mentioned duration shall not be accepted. Bidders must categorically confirm the delivery period in their Technical Bid.

**(A.2) BRC - FINANCIAL:**

1.0 The bidder must have an annual financial turnover from Operations of minimum **INR 41,00,000.00** during any of the preceding 3 (Three) financial/accounting years reckoned from the original bid closing date of the tender Audited Annual Reports.

*[Annual Financial Turnover of the bidder from Operations shall mean - "Aggregate value of the realization of amount made from the sale, supply or distribution of goods or on account of services rendered, or both, by the company (bidder) during a financial year" as per the Companies Act, 2013 Section 2 (91) .]*

2.0 "Net Worth" of the bidder must be positive for the financial/accounting year just preceding to the original Bid Closing Date of the Tender.

*[Net worth shall mean: "Share capital + Reserves created out of profits and securities Premium - Aggregate value of accumulated losses (excluding revaluation reserves) - deferred expenditure - Miscellaneous Expenditure to the extent not written off and carried forward loss - Reserves created out of write back of depreciation and amalgamation"]*

3.0 Considering the time required for preparation of Financial Statements, if the last date of preceding financial/ accounting year falls within the preceding six months reckoned from the original bid closing date and the Financial Statements of the preceding financial/accounting year are not available with the bidder, then the financial turnover of the previous three financial/accounting years excluding the preceding financial/accounting year will be considered. In such cases, the Net worth of the previous financial/accounting year excluding the preceding financial/accounting year will be considered. However, the bidder has to submit an affidavit/ undertaking (**PROFORMA - A**) certifying that 'the balance sheet/Financial Statements for the financial year (as applicable) has actually not been audited so far'.

**Note:**

a) For proof of Annual Turnover & Net worth any one of the following document must be submitted along with the technical bid:-

i) A certificate issued by a practicing Chartered Cost Accountant (with Membership Number and Firm Registration Number), certifying the Annual Turnover & Net worth as per format prescribed in (**PROFORMA – B**)

OR

ii) Audited Balance Sheet alongwith Profit & Loss account. In case of foreign bidders, self-attested/digitally signed printed published accounts are also acceptable.

b) In case the bidder is a Central Govt. Organization/PSU/State Govt. Organization/Semi-State Govt. Organization or any other Central/ State Govt. Undertaking, where the auditor is appointed only after the approval of Comptroller and Auditor General of India and the Central Government, their certificates may be accepted even though FRN is not available. However, bidder to provide documentary evidence for the same.

4.0 In case the Audited Balance Sheet and Profit & Loss Account submitted along with the bid are in currencies other than INR or US\$, the bidder shall have to convert the figures in equivalent INR or US\$ considering the prevailing conversion rate on the date on which the Audited Balance Sheet and Profit & Loss Account is signed. A CA certificate is to be submitted by the bidder regarding converted figures in equivalent INR or US\$.

- 5.0 In case the Bidder is subsidiary company (should be 100% owned subsidiary of the parent/ultimate parent/holding company) who does not meet financial criteria by itself and submits its bid based on the strength of parent/ultimate parent/holding company, then following documents need to be submitted:
- (i) Turnover of the parent/ultimate parent/holding company should be in line with Para A.2 (1.0) above.
  - (ii) Net Worth of the parent/ultimate parent/holding company should be positive in line with Para A.2 (2.0) above.
  - (iii) Corporate Guarantee (**PROFORMA - C**) on parent/ultimate parent/holding company's company letter head signed by an authorized official undertaking that they would financially support their wholly owned subsidiary company for executing the project/job in case the same is awarded to them.
  - (iv) Documents to substantiate that the bidder is as 100% subsidiary of the parent/ultimate parent/holding company.

**(A.3) BRC - COMMERCIAL:**

- 1.0 Bids are invited under **SINGLE STAGE TWO BID SYSTEM**. Bidders should upload Techno-Commercial Bid (Unpriced Bid) and Priced Bid separately at the designated fields assigned in GeM Portal. **Please note that no price details should be furnished in the Technical (i.e. Unpriced) bid.** The "Unpriced Bid" shall contain all techno-commercial details except the prices/costs. Bidder not complying with above submission procedure will be rejected.
- 2.0 The prices/rates offered against the tender must remain firm through delivery and not subject to variation on any account. A bid submitted with an adjustable price condition shall be treated as non-responsive and rejected. No discount whatsoever should be quoted separately. Rates/prices quoted must be net of all discounts.
- 3.0 Bids received in physical form shall be rejected (*except the documents specifically called for in hard copies, if any*). Also, modifications to bids received after the bid closing date & time shall not be entertained.
- 4.0 Bids containing incorrect/false/misleading statement(s) shall be rejected.
- 5.0 Validity of the bid shall be **minimum 90 days** from the date of actual Bid Closing Date. Bids with lesser validity shall be straightway rejected.
- 6.0 Bidders must confirm that goods/materials to be supplied against the order arising out of this tender shall be of recent make, unused, of the best quality & workmanship and free from defects. The Bidder must undertake to stand guaranteed for the materials as called for in the tender. Defective goods/materials rejected by OIL, whether the entire lot or part thereof, shall be replaced immediately by the supplier at the supplier's expenses at no extra cost to OIL.
- 7.0 Successful bidder will be required to furnish a Performance Bank Guarantee **@5% of the order value**. The Performance Security must be valid for a period as called for in the tender document. Bidder must confirm the same in their Technical Bid. Offers not complying with this clause will be rejected. (Please refer Annexure – III: GENERAL NOTES TO BIDDERS)
- 8.0 Bids must be accompanied by Bid Security for the amount as mentioned in the tender document and shall be in the prescribed format (**PROFORMA – G**) if submitted in the form of Bank Guarantee (BG). Bid Security may also be paid through online payment mode. **Bid Security must be submitted within the scheduled Bid Closing date and time of the Tender**, failing which the bid may be treated as incomplete and may lead to rejection of the bid without making any reference to the bidder. The amount of Bid Security (EMD) must be strictly as specified in the tender document. **Bid Security if submitted in the form of BG/e-PBG must be valid at least for a period of 135 days from the date of original bid closing date of the tender.** Bid shall be rejected without further reference, if the Bid Security (EMD) is not received strictly as above, except where exempted. OIL will not assume any responsibility whatsoever for submission of deficient/faulty Bid Security or for delay/non-delivery of the same (Please refer Annexure – III: GENERAL NOTES TO BIDDERS).

**9.0** Bid must be uploaded together with the Integrity Pact(*If applicable against the tender*) and the same must be duly signed digitally. If any bidder refuses to sign Integrity Pact or declined to submit Integrity Pact, their bid shall be rejected straightway (Please refer Annexure – III: GENERAL NOTES TO BIDDERS).

**10.0** Bidders shall accept and comply with the following clauses as given in the Bid Document, failing which bid shall be liable for rejection:

- i) Liquidated Damages
- ii) Warranty/Guarantee of material
- iii) Arbitration / Resolution of Dispute
- iv) Force Majeure
- v) Applicable Laws

**11.0** A bid shall be rejected straightway if it does not conform to any one of the following clauses:

- a) Validity of bid shorter than the validity indicated in the Tender.
- b) In case the party refuses to sign Integrity Pact.
- c) Original Bid Security not received within the stipulated date & time mentioned in the Tender.
- d) Bid Security with (i) validity shorter than the validity indicated in Tender and/or (ii) Bid Security amount lesser than the amount indicated in the Tender.

## ANNEXURE - III

### GENERAL NOTES TO BIDDERS

- 1.0 The bid is governed by GeM General Terms & Conditions (GeM GTC) prevalent on the bid closing date of tender.
- 2.0 Bidders shall submit their offer mentioning pointwise compliance/noncompliance to all the terms & conditions, BEC/BRC, Specifications etc. Any deviation(s) from the tender terms & conditions, BEC/BRC, Specifications etc. should be clearly highlighted specifying justification in support of deviation.
- 3.0 To ascertain the substantial responsiveness of the bid, OIL reserves the right to ask the bidder for clarification in respect of clauses covered under BRC also and such clarifications fulfilling the BRC clauses in toto must be received on or before the deadline given by OIL, failing which the offer will be summarily rejected. However, bidder(s) must note that there should not be any additional financial involvement arising out of such post tender clarifications.
- 4.0 The Bidder to submit following Technical Evaluation Sheet along with technical bid -

Annexure –IV: Bid Evaluation Matrix (Technical Specification)

Annexure –V: Bid Evaluation Matrix (Bid Rejection Criteria)

5.0 **INTEGRITY PACT**

OIL shall be entering into an Integrity Pact, **if applicable** with the bidders as per format enclosed vide **PROFORMA - D** of the tender document. This Integrity Pact proforma has been duly signed digitally by OIL's competent signatory. The proforma has to be returned by the bidder (along with the technical bid) duly signed (digitally) by the same signatory who signed the bid, i.e., who is duly authorized to sign the bid. Uploading the Integrity Pact with digital signature will be construed that all pages of the Integrity Pact have been signed by the bidder's authorized signatory who sign the Bid. If any bidder refuses to sign Integrity Pact or declines to submit Integrity Pact with the offer, their bid shall be rejected straightway.

OIL's Independent External Monitors at present are as under:

DR. TEJENDRA MOHAN BHASIN,  
Former Vigilance Commissioner, CVC  
E-mail: tmbhasin@gmail.com

SHRI RAM PHAL PAWAR, IPS (Retd.),  
Former Director, NCRB, MHA  
E-mail: rpawar61@hotmail.com  
ramphal.pawar@ips.gov.in

SHRI AJIT MOHAN SHARAN, IAS (Retd.)  
Former Secretary, Ministry of Ayush, GoI  
Mob No.: 9810701876  
E-mail: ams057@gmail.com

- 5.1 In case of a joint venture, all the partners of the joint venture should sign the Integrity Pact.
- 5.2 In the event of any dispute between the management and the contractor relating to those contracts where Integrity Pact is applicable, in case, both the parties are agreeable, they may try to settle dispute through mediation before the panel of IEMs in a time bound manner. If required, the organizations may adopt any mediation rules for this purpose. In case, the dispute remains unresolved even after mediation by the panel of IEMs, the organisation may take further action as per the terms and conditions of the contract.
- 6.0 **DOMESTICALLY MANUFACTURED IRON & STEEL PRODUCTS (DMI & SP): Not Applicable**  
Steel Policy notified vide Notification No. 324 dated 29.05.2019 and as amended from time to time by Ministry of Steel, Government of India is applicable against this tender. The detailed policy may be referred in Ministry's website. Also, refer **ANNEXURE – VI** to this tender in this regard.

## **7.0 MICRO AND SMALL ENTERPRISES (MSE)**

Categorisation and various Criteria applicable to MSE bidders shall be guided by the Gazette Notification No. CG-DL-E-26062020-220191 dated 26.06.2020 and Amendment vide Gazette Notification no. CG-DL-E-16062021-227649 dated 16<sup>th</sup> June, 2021 issued by Ministry of Micro, Small and Medium Enterprises.

The bidder claiming as MSE status (MSE-General, MSE-SCIST, MSE -Woman) against this tender has to submit the following documents for availing the benefits applicable to MSEs:

### **Udyam Registration Number with Udyam Registration Certificate.**

**Note:** *In case bidding MSE is owned by Schedule Caste or Schedule Tribe entrepreneur or Woman Entrepreneur, valid documentary evidence issued by the agency who has registered the bidder as MSE owned by SC/ST entrepreneur/ Woman Entrepreneurs should also be enclosed.*

## **7.1 For availing benefits under Public Procurement Policy (Purchase preference), the interested MSE Bidders must ensure that they are the manufacturer of tendered item (Primary Product Category) and registered with the appropriate authority for the said item(s).**

## **8.0 PREFERENCE TO MAKE IN INDIA (MII)**

Department for Promotion of Industry and Internal Trade (DPIIT), has issued the revised 'Public Procurement (Preference to Make in India), Order 2017" vide Order no. No. P-45021/2/2017-PP (BE-II) dated 04.06.2020. Bidders are requested to go through the policy and its subsequent amendments, if any, and take note of the same while submitting their offer.

8.1 The 'Class-I local supplier'/ 'Class-II local supplier' at the time of tender, bidding or solicitation shall be required to **indicate percentage of local content and provide self-certification (PROFORMA – E) that the item offered meets the local content requirement for 'Class-I local supplier'/ 'Class-II local supplier', as the case may be.** They shall also give details of the location(s) at which the local value addition is made. Such undertaking shall become a part of the contract.

8.2 In cases of procurement **for a value in excess of Rs. 10 crores**, the 'Class-I local supplier'/ 'Class-II local supplier' shall be required to provide a certificate from the statutory auditor or cost auditor of the company (in the case of companies) or from a practicing cost accountant or practicing chartered accountant (in respect of suppliers other than companies) giving the percentage of local content.

## **9.0 RESTRICTIONS ON PROCUREMENT FROM A BIDDER OF A COUNTRY SHARING LAND BORDER WITH INDIA:**

Ministry of Finance of Govt. of India, Department of Expenditure, Public procurement Division vide office memorandum F. No. 6/18/2019-PPD dated 23rd July, 2020 (order-Public Procurement no.1) has proclaimed the insertion of Rule 144 (xi) in the General Financial Rules (GFRs), 2017 w.e.f. 23rd July, 2020 and amended vide O.M. No. F.7/10/2021-PPD (1) dated 23.02.2023 (order public procurement no. 4) from Procurement Policy Division, Department of Expenditure, Ministry of Finance forwarded by Department of Public Enterprises vide O.M. No. F. No. DPE/7 (4)/2017-Fin dated 24.02.2023 regarding restrictions on procurement from a bidder of a country which shares a land border with India on the grounds of defence of India on matters directly or indirectly related thereto including national security. Bidders are requested to take note of the following clauses and submit their offers accordingly wherever applicable.

(1) Any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority [Registration Committee constituted by the Department for Promotion of Industry and Internal Trade (DPIIT)]. Further, any bidder (including bidder from India) having specified Transfer of Technology (ToT) arrangement with an entity from a country which shares a land border with India, shall also require to be registered with the same competent authority to be eligible to bid in this tender.

(2) "Bidder" (including the term 'tenderer', 'consultant' or 'service provider' in certain contexts) means any person or firm or company, including any member of a consortium or joint venture (that is an association of several persons, or firms or companies), every artificial juridical person not falling in any of the descriptions of bidders stated hereinbefore, including any agency branch or office controlled by such person, participating in a procurement process.

- (3) "Bidder (or entity) from a country which shares a land border with India" for the purpose of this Order means:
- a. An entity incorporated, established or registered in such a country; or
  - b. A subsidiary of an entity incorporated, established or registered in such a country; or
  - c. An entity substantially controlled through entities incorporated, established or registered in such a country; or
  - d. An entity whose beneficial owner is situated in such a country; or
  - e. An Indian (or other) agent of such an entity; or
  - f. A natural person who is a citizen of such a country; or
  - g. A consortium or joint venture where any member of the consortium or joint venture falls under any of the above

(4) The beneficial owner for the purpose of para (3) above will be as under:

- (i) In case of a company or Limited Liability Partnership, the beneficial owner is the natural person(s), who, whether acting alone or together, or through one or more juridical person, has a controlling ownership interest or who exercises control through other means.

Explanation:

- a. "Controlling ownership interest" means ownership of or entitlement to more than twenty-five percent of shares or capital or profits of the company.
  - b. "Control" shall include the right to appoint majority of the directors or to control the management or policy decisions including by virtue of their shareholding or management rights or shareholder's agreements or voting agreements.
- (ii) In case of a partnership firm, the beneficial owner is the natural person(s) who, whether acting alone or together, or through one or more juridical person, has ownership of entitlement to more than fifteen percent of capital or profits of the partnership;
- (iii) In case of an unincorporated association or body of individuals, the beneficial owner is the natural person(s), who, whether acting alone or together, or through one or more juridical person, has ownership of or entitlement to more than fifteen percent of the property or capital or profits of such association or body of individuals;
- (iv) Where no natural person is identified under (i) or (ii) or (iii) above, the beneficial owner is the relevant natural person who holds the position of senior managing official;
- (v) In case of a trust, the identification of beneficial owner(s) shall include identification of the author of the trust, the trustee, the beneficiaries with fifteen percent or more interest in the trust and any other natural person exercising ultimate effective control over the trust through a chain of control or ownership.

(5) An Agent is a person employed to do any act for another, or to represent another in dealings with third person.

(6) The successful bidder shall not be allowed to sub-contract works to any contractor from a country which shares a land border with India unless such contractor is registered with the Competent Authority.

(7) **Validity of Registration:** The registration should be valid at the time of submission of bid and at the time of acceptance of bid. If the bidder was validly registered at the time of acceptance/placement of order, registration shall not be a relevant consideration during contract execution.

(8) **Undertaking regarding compliance:** The bidders are required to provide undertakings as per **PROFORMA – F(I), PROFORMA – F(II) & PROFORMA – F(III)** along with their bid towards compliance of the above guidelines for participation in this tender. If the undertakings given by a bidder whose bid is accepted is found to be false, this would be a ground for debarment/action as per OIL's Banning Policy and further legal action in accordance with law.

**10.0 SETTLEMENT OF DISPUTES:**

10.1 **Arbitration (Applicable for Suppliers/Contractors other than PSU and MSME):** Except as otherwise provided elsewhere in the contract, if any dispute, difference, question or disagreement arises between the parties hereto or their respective representatives or assignees, in connection with construction, meaning, operation, effect, interpretation of the contract or breach thereof which parties are unable to settle mutually, the same shall be referred to Arbitration as provided hereunder.

10.1.1 A party wishing to commence arbitration proceeding shall invoke Arbitration Clause by giving 30 days' notice to the other party. The notice invoking arbitration shall specify all the points of dispute with details of the amount claimed to be referred to arbitration at the time of invocation of arbitration and not thereafter. If the claim is in foreign currency, the claimant shall indicate its value in Indian Rupee for the purpose of constitution of the arbitral tribunal.

10.1.2 It is agreed and undertaken by the Parties that irrespective of country of origin of the Contractor, the arbitration proceedings shall be governed by the Arbitration and Conciliation Act, 1996 and under no circumstances, the proceedings shall be construed as International Arbitration.

10.1.3 The number of arbitrators and the appointing authority will be as under:

<b>Claim amount (excluding claim for interest and counter claim, if any)</b>	<b>Number of Arbitrator</b>	<b>Appointing Authority</b>
Upto Rs. 25.00 Lakh	Not applicable	Not applicable
Above Rs. 25.00 Lakh upto Rs. 25 Crore	Sole Arbitrator	OIL
Above Rs. 25 Crore	3 Arbitrators	One Arbitrator by each party and the 3rd Arbitrator, who shall be the presiding arbitrator, by the two Arbitrators.

10.1.4 The parties agree that they shall appoint only those persons as arbitrators who accept the conditions of the arbitration clause. No person shall be appointed as Arbitrator or Presiding Arbitrator who does not accept the conditions of the arbitration clause.

10.1.5 If any of the Arbitrators so appointed dies, resigns, becomes incapacitated or withdraws for any reason from the proceedings, it shall be lawful for the concerned party/arbitrators to appoint another person in his place in the same manner as aforesaid. Such person shall proceed with the reference from the stage where his predecessor had left if both parties consent for the same; otherwise, he shall proceed de novo.

10.1.6 Parties agree and undertake that neither shall be entitled for any pre-reference or pendente-lite interest on its claims. Parties agree that any claim for such interest made by any party shall be void.

10.1.7 The arbitral tribunal shall complete the proceedings, make and publish the award within time stipulated in the Arbitration and Conciliation Act, 1996 (as amended).

10.1.8 If after commencement of the arbitration proceedings, the parties agree to settle the dispute mutually or refer the dispute to conciliation, the arbitrators shall put the proceedings in abeyance until such period as requested by the parties. Where the proceedings are put in abeyance or terminated on account of mutual settlement of dispute by the parties, the fees payable to the arbitrators shall be determined as under:

- (i) 20% of the fees if the claimant has not submitted statement of claim.
- (ii) 40% of the fees if the pleadings are complete.
- (iii) 60% of the fees if the hearing has commenced.

10.1.9 Each party shall be responsible to make arrangements for the travel and stay etc. of the arbitrator appointed by it. Claimant shall also be responsible for making arrangements for travel/stay arrangements of the Presiding Arbitrator and the expenses incurred shall be shared equally by the parties.

In case of sole arbitrator, both parties shall equally share all expenditures that may be required to be incurred.

10.1.10 The fees and other administrative/secretarial expenses of the arbitrator(s) shall not exceed the model fee as stipulated in Schedule of the Act and such expenses shall be equally borne by the parties.

10.1.11 The Place/Seat of Arbitration shall be Guwahati or the place where the contract is executed. The venue of the arbitration shall be decided by the Arbitrator(s) in discussion with the parties. The cost of arbitration sittings shall be equally borne by the parties.

10.1.12 The Arbitrator(s) shall give reasoned and speaking award and it shall be final and binding on the parties.

10.1.13 Subject to aforesaid, provisions of the Arbitration and Conciliation Act, 1996 and any statutory modifications or re-enactment thereof shall apply to the arbitration proceedings under this clause.

**10.2 Arbitration (applicable in case of Contract awarded on Public Sector Enterprise):**

10.2.1 In the event of any dispute or difference relating to the interpretation and application of the provisions of commercial contract (s) between Central Public Sector Enterprises (CPSEs) and also between CPSEs and Government Departments/Organizations (excluding disputes concerning Railways, Income Tax, Customs & Excise Departments), such dispute or difference shall be taken up by either party for resolution through AMRCD as mentioned in OPE OM No. 4(1)/2013-DPE(GM)/FTS-1835 dated 22-05-2018.

10.2.2 A party wishing to commence arbitration proceeding shall invoke Arbitration Clause and refer the dispute(s) to AMRCD with a copy to the other party. The notice invoking arbitration shall specify all the points of dispute with details of the amount claimed to be referred to arbitration at the time of invocation of arbitration and not thereafter.

10.2.3 Upon such reference, the dispute shall be decided by the Competent Authority appointed under the AMRCD, whose decision shall bind the parties finally and conclusively. The parties in the dispute will share equally the cost of the arbitration as intimated by the Arbitrator.

**10.3 Arbitration (Applicable to Micro, Small and Medium Enterprise)**

10.3.1 In the event of any dispute or difference relating to, arising from or connected with the Contract, efforts shall be made to resolve the dispute(s) amicably by mutual consultation and in case such dispute(s) cannot be resolved through mutual consultation, then same shall be resolved through the procedure as prescribed in Section-18 of the Micro, Small and Medium Enterprises Development Act, 2006.

**10.4 Resolution of disputes through conciliation by OEC**

*(Not Applicable in cases where value of dispute is less than Rs. 25 Lakhs and more than 2 Crore)*

If any dispute, difference, question or disagreement arises between the parties hereto or their respective representatives or assignees, in connection with construction, meaning, operation, effect, interpretation of the contract or breach thereof which parties are unable to settle mutually, Company at its discretion, on its own or on the request of the Contractor, may refer the dispute to Outside Expert Committee (OEC) to be constituted by Corporate Business Committee (CBC), OIL as provided hereunder –

- 10.4.1 The party desirous of resorting to conciliation shall send a notice of 30 (thirty) days to the other party of its intention of referring the dispute for resolution through OEC. The notice invoking conciliation shall specify all the points of disputes with details of the amount claimed to be referred to OEC and the party concerned shall not raise any new issue thereafter.
- 10.4.2 OIL shall nominate three outside experts, one each from Financial/commercial, Technical and Legal fields from the Panel of Outside Experts maintained by OIL who shall together be referred to as OEC (Outside Experts Committee).
- 10.4.3 Parties shall not claim any interest on claims/counterclaims from the date of notice invoking conciliation till execution of settlement agreement, if so, arrived at. In case, parties are unable to reach a settlement, no interest shall be claimed by either party for the period from the date of notice invoking conciliation till the date of OEC recommendations in any further proceeding.
- 10.4.4 The Proceedings of the OEC shall be broadly governed by Part III of the Arbitration and Conciliation Act, 1996 including any modifications thereof. Notwithstanding above, the proceedings shall be summary in nature and Parties agree to rely only upon documentary evidence in support of their claims and not to bring any oral evidence in the OEC proceedings.
- 10.4.5 OEC shall hear both the parties and recommend possible terms of settlement between the parties. The recommendations of OEC shall be non-binding and the parties may decide to accept or not to accept the same. Parties shall be at liberty to accept the OEC recommendation with any modification they may deem fit.
- 10.4.6 Where recommendations are acceptable to both the parties, a settlement agreement will be drawn up in terms of the OEC recommendations or with such modifications as may be agreed upon by the parties. The settlement agreement shall be signed by both the parties and authenticated by all the OEC members either in person or through circulation. This settlement agreement shall have the same legal status and effect as that of an arbitration award on agreed terms on the substance of the dispute rendered by an arbitral tribunal under Section 30 of the Arbitration and Conciliation Act, 1996.
- 10.4.7 OIL will share all other guidelines regarding reconciliation through OEC with the Contractor when it resorts to settlement through OEC. Both parties agree to adhere to these guidelines.
- 10.4.8 All the expenditure incurred in the OEC proceedings shall be shared by the parties in equal proportion. The parties shall maintain account of expenditure and present to the other for the purpose of sharing on conclusion of the OEC proceedings.
- 10.4.9 The OEC proceedings must be completed within a period of 3(three) months from the date of constitution of the OEC with a provision of extension of one months, subject to mutual agreement. The Place of OEC shall be either at New Delhi or Guwahati.
- 10.4.10 If the parties are not able to resolve the dispute through OEC or do not opt for conciliation through OEC, the party may invoke arbitration clause as provided in the contract.
- 10.4.11 The parties shall be represented by their in-house employees/executives. No party shall bring any advocate or outside consultant/advisor/agent. Ex-officers of OIL who have handled the matter in any capacity directly or indirectly shall not be allowed to attend and present the case before OEC on behalf of Contractor. However, ex-employees of parties may represent their respective organizations.
- 10.4.12 Solicitation or any attempt to bring influence of any kind on either OEC Members or OIL is completely prohibited in conciliation proceedings and OIL reserves the absolute right to close the conciliation proceedings at its sole discretion if it apprehends any kind of such attempt made by the Contractor or its representatives.

## **10.5 Exclusions**

Parties agree that following matters shall not be referred to conciliation or arbitration:

- 10.5.1 Any claim, difference or dispute relating to, connected with or arising out of OIL's decision to initiate any proceedings or suspension or debarment or banning or decision to suspend or to ban or to debar business dealings with the bidder/Contractor and/or with any other person involved or connected or dealing with bid/contract/bidder/Contractor.
- 10.5.2 Any claim, difference or dispute relating to, connected with or arising out of OIL's decision under the provision of Integrity Pact executed between OIL and the Bidder/Contractor.
- 10.5.3 Any claim, difference or dispute relating to, connected with or arising out of OIL's decision to comply with any order or directive of any statutory or government authority.
- 10.5.4 Any claim which is less than Rs. 25 Lakh.

**11.0 TAX COLLECTIBLE AT SOURCE (TCS):**

Tax Collectible at Source (TCS) applicable under the Income-tax Law and charged by the SUPPLIER shall also be payable by OIL along with consideration for procurement of goods/materials/ equipment. If TCS is collected by the SUPPLIER, a TCS certificate in prescribed Form shall be issued by the SUPPLIER to OIL within the statutory time limit.

Payment towards applicable TCS u/s 206C (IH) of Income Tax Act, 1961 will be made to the supplier provided they are claiming it in their invoice and on submission of following undertaking along with the invoice stating that:

- a. TCS is applicable on supply of goods invoiced to OIL as turnover of the supplier in previous year was more than Rs. 10 Cr. And
- b. Total supply of goods to OIL in FY ..... (As applicable) exceeds Rs. 50 Lakh and
- c. TCS as charged in the invoice has already been deposited (duly indicating the details such as challan No. and date) or would be deposited with Exchequer on or before the due date and
- d. TCS certificate as provided in the Income Tax Act will be issued to OIL in time.

However, Performance Security deposit will be released only after the TCS certificate for the amount of tax collected is provided to OIL. Supplier will extend the performance bank guarantee (PBG), wherever required, till the receipt of TCS certificate or else the same will be forfeited to the extent of amount of TCS, if all other conditions of Purchase order are fulfilled.

The above payment condition is applicable only for release of TCS amount charged by supplier u/s 206C (I H) of Income tax Act, 1961.

**12.0 CONCESSIONAL GST**

The items covered in this Tender shall be used by Oil India Limited in the PEL/ML areas and hence concessional **GST @12%** will be applicable as per Govt. Policy in vogue.

**Note:** Successful bidder shall arrange to provide all necessary documents (invoice etc.) to OIL for applying Essentiality Certificate on receipt of request from OIL or at least **45 days** prior to their readiness for despatch, whichever is earlier. Further, successful bidder shall affect dispatch only on receipt of relevant certificates/shipment clearance from OIL, failing which all related liabilities shall be to supplier's account.

**13.0 APPLICABILITY OF BANNING POLICY OF OIL INDIA LIMITED:**

OIL's Banning Policy, 2023 will be applicable against the tender (and order in case of award) to deal with any agency (bidder/contractor/supplier/ vendor/service provider) who commits deception, default, fraud or indulged in other misconduct of whatsoever nature in the tendering process and/or order execution processes.

The bidders who are on Holiday/Banning/Suspension list of OIL on due date of submission of bid/ during the process of evaluation of the bids, the offers of such bidders shall not be considered for bid opening/evaluation/award. If the bidding documents were issued inadvertently/downloaded from website, the offers submitted by such bidders shall also not be considered for bid opening/evaluation/ Award of Work.

13.1 The bidder shall fill up and submit proforma of declaration of Blacklisting/Holiday Listing (**PROFORMA – G**) along with the technical bid.

**14.0 PERFORMANCE SECURITY**

Successful bidder will be required to furnish a Performance Bank Guarantee @5% of the order value with validity as mentioned in the tender document. The Performance Security must be submitted exactly as per **PROFORMA – H**. Bidder must confirm the same in their Technical Bid.

The Bank Guarantee issued by the bank must be routed through SFMS platform as per the following details:

- (i) MT 760/MT 760 COV for issuance of bank guarantee.
- (ii) MT 760/MT 767 COV for amendment of bank guarantee.

**[Order Number should reflect in the SFMS text under MT 760/MT 760 COV]**

The above message/intimation shall be sent through SFMS by the BG issuing Bank branch to ICICI Bank, Duliajan Branch, IFSC Code- ICIC0000213, Branch Address.: ICICI Bank Ltd, Kunja Bhavan, Daily Bazaar, Duliajan, Dibrugarh, Assam - 786602. The Bank details are as under:

<b>Bank Details of Beneficiary</b>	
Bank Name	ICICI BANK LTD.
Branch Name	DULIAJAN
Branch Address	KUNJA BHAVAN, DAILY BAZAAR, DULIAJAN, DIBRUGARH, ASSAM - 786602
IFSC Code	ICIC0000213
Unique identifier code (Field 7037)	OIL503988890
Company name	Oil India Limited

**The vendor shall submit to OIL the copy of the SFMS message as sent by the issuing bank branch along with the original bank guarantee.**

- 14.1 Performance Security shall be issued from any scheduled Indian Bank or any branch of an International Bank situated in India and registered with the Reserve Bank of India as scheduled foreign Bank in case of domestic suppliers.
- 14.2 Bank Guarantees issued by a Bank in India should be on non-judicial Stamp Paper/Franking receipt of requisite value, as per Indian Stamp Act, purchased in the name of the Banker or the Seller.
- 14.3 Bank Guarantee with condition other than those mentioned in OIL's prescribed format shall not be accepted.
- 14.4 The Bank Guarantee issued by a Bank amongst others shall contain the complete address of the Bank including Phone Nos., Fax Nos., E-mail address, Code Nos. of the authorized signatory with full name and designation and Branch Code.
- 14.5 The Performance Security shall be payable to Purchaser as compensation for any breach or loss resulting from Supplier's failure to fulfil its obligations under the Purchase Order/Contract. In the event of such default on the part of Seller, the Performance Security shall be encashed unconditionally, and the proceeds thereof shall be forfeited without any further reference to the Seller. In such an eventuality, the Seller shall be liable to face penal actions including debarment as per OIL's Banning Policy, 2023.
- 14.6 The Performance Security shall be discharged by Purchaser not later than 30 days following its expiry after completion of obligations under the order/contract. In the event of any extension to the contractual validity or delay in supply/ execution or extension of Warranty Period of the Purchase Order/Contract, validity of the Performance Security shall be extended by the Seller/Contractor by the equivalent period.
- 14.7 The Performance Security shall not accrue any interest during its period of validity or extended validity. OIL shall not be liable to pay any bank charges, commission or interest on the amount of Performance Security.
- 14.8 Failure of the successful Bidder to comply with the requirements of above clauses shall constitute sufficient grounds for annulment of the award and forfeiture of their Bid Security or Performance Security. The defaulting party shall also be debarred from business as per OIL's Banning Policy, 2023.

- 14.9 In case, the Performance Security in the form of a Bank Guarantee is found to be not genuine or issued by a fake banker or issued under the fake signatures, the Purchase Order placed on the bidder shall be treated as cancelled forthwith and the bidder shall be banned from participating in future tenders in accordance with the provisions of Company's Banning Policy, 2023. Further, the Bid Security submitted by such bidder shall be invoked without any further reference, besides other penal action, as the Company may think appropriate.
- 14.10 In case Annual Maintenance Contract (AMC) is required and OIL intends to enter into a separate contract with the successful bidder for AMC, the Successful bidder must undertake to submit separate Performance Security against the AMC at the applicable rate & validity to be stipulated in the contract. (3% of annualized contract value valid for three months beyond entire execution period).
- 14.11 Performance Security if submitted in the form of fixed/term deposit; the following details must be provided in the form of declaration by the vendor/party for confirmation of Term deposit/Fixed Deposit from the issuing bank.
- (iv) Full address of the issuing bank
  - (v) Branch Code
  - (vi) Authorized signatory with full name and designation
  - (vii) Phone (Mobile) Numbers of the branch
  - (viii) Email address of the branch
  - (ix) Such fixed/term deposit must be pledged in favour of OIL and it must in the printed form on the physical original FDR in words "Pledged in favour of Oil India Limited"

Further, to avoid delay in confirmation of Fixed deposit from the issuing bank and consequent delay in processing of bills and payment, vendor/party may arrange the confirmation mail regarding issue of fixed deposit with the following details directly from bank's official email id to OIL's following e-mail id (FD\_PS@OILINDIA.IN):

FD NO.	Issue Date	Maturity Date	FD Amount	Beneficiary/ Contractor Name	Whether above FD is pledged in favour of 'Oil India Limited' (Yes/No)	FD amount pledged (in ₹) as per bank's books of accounts	Mode of FD Renewal (Auto Renewal/ Auto closure)	Remarks (if any) of the issuing Bank
A	B	C	D	E	F	G	H	I

#### 15.0 **BID SECURITY:**

Bids must be accompanied by Bid Security for the amount as mentioned in the tender and shall be in the prescribed format (**PROFORMA – I**) as Bank Guarantee (BG) or Online payment. (Refer GeM GTC for details).

In case of the Bid Security is submitted in the form of Bank Guarantee, scanned copy of Bank Guarantee shall be uploaded by the bidder in the online bid and hard copy of the Bank Guarantee will have to be submitted directly to OIL **within the Bid Closing (BC) date and time**, failing which the bid may be treated as incomplete and may lead to rejection of the bid by OIL without making any reference to the bidder.

The Original Bid Security shall be submitted manually in sealed envelope **superscribed** with tender no., tendered item detail and due date to: **GM-MATERIALS, MATERIALS DEPARTMENT, KIND ATTENTION – M. B. SINGHA, CHIEF MANAGER MATERIALS, OIL INDIA LIMITED, DULIAJAN- 786602, ASSAM.**

In case of Online payment of Bid Security, bidder shall provide the Online transaction details in their online bid as proof of submission of Bid Security to OIL. The online payment of Bid Security amount should be received in OIL's bank account on or before the Bid closing date and time failing which the offer will be rejected outright without any further reference.

<b>OIL's Bank account Details for Online submission of Bid Security</b>	
Name	Oil India Limited
Bank	State Bank of India
Branch	Duliajan
Account Number	10494832599
Account Type	Current
IFSC Code	SBIN0002053

- 15.1 Bid Security shall be issued from any scheduled Indian Bank or any branch of an International Bank situated in India and registered with the Reserve Bank of India as scheduled foreign Bank in case of domestic suppliers.
- 15.2 Bank Guarantee issued by a scheduled Bank in India at the request of some other non-scheduled Bank in India shall not be accepted.
- 15.3 Bank Guarantees issued by a Bank in India should be on non-judicial Stamp Paper/Frinking receipt of requisite value, as per Indian Stamp Act, purchased in the name of the Banker or the Seller.
- 15.4 Bank Guarantee with condition other than those mentioned in OIL's prescribed format shall not be accepted.
- 15.5 The Bank Guarantee issued by a Bank amongst others shall contain the complete address of the Bank including Phone Nos., Fax Nos., E-mail address, Code Nos. of the authorized signatory with full name and designation and Branch Code.
- 15.6 The bidders will extend the validity of the Bid Security, if and whenever specifically advised by OIL, at the bidder's cost.
- 15.7 The Bid Security shall not accrue any interest during its period of validity or extended validity. OIL shall not be liable to pay any bank charges, commission or interest on the amount of Bid Security.
- 15.8 In case, the Bid Security in the form of a Bank Guarantee is found to be not genuine or issued by a fake banker or issued under the fake signatures, the bid submitted by the concerned bidder shall be rejected and the bidder shall be banned from participating in future tenders in accordance with the provisions of OIL's Banning Policy. Further, the Bid Security submitted by such bidder shall be invoked without any further reference, besides other penal action, as OIL may think appropriate.
- 15.9 In case of Bank Guarantee, the Bank Guarantee issuing bank branch must ensure the following:

The Bank Guarantee issued by the bank must be routed through SFMS platform as per the following details:

- (i) MT 760/MT 760 COV for issuance of bank guarantee.
- (ii) MT 760/MT 767 COV for amendment of bank guarantee.

***[Tender Number should reflect in the SFMS text under MT 760/MT 760 COV]***

The above message/intimation shall be sent through SFMS by the BG issuing Bank branch to ICICI Bank, Duliajan Branch, IFSC Code- ICIC0000213, Branch Address: ICICI Bank Ltd, Kunja Bhavan, Daily Bazaar, Duliajan, Dibrugarh, Assam – 786602. The Bank details are as under:

<b>Bank Details of Beneficiary</b>	
Bank Name	ICICI BANK LTD.
Branch Name	DULIAJAN
Branch Address	KUNJA BHAVAN, DAILY BAZAAR, DULIAJAN, DIBRUGARH, ASSAM – 786602
IFSC Code	ICIC0000213
Unique identifier code (Field 7037)	OIL503988890
Company name	Oil India Limited

The bidder shall submit to OIL the copy of the SFMS message as sent by the issuing bank branch along with the original bank guarantee.

- 15.10 The Bid Security of the unsuccessful bidders will be returned after finalization of tender whereas the Bid Security of the successful bidder will be discharged on such bidder's furnishing the Performance Security to OIL against the Purchase Order secured by the bidder within the stipulated time frame. The successful bidder will, however, extend validity of the Bid Security till such time the Performance Security is furnished.

15.11 For timely return of Bid Security, bidders shall submit following details alongwith their technical bid.

- For Bank Guarantee((BG): Name, Email id, Phone number and Address where the Bid Security is to be returned by Courier.
- Online payment: Name, Email id, Phone number and Bank details (Bank Name, Branch Name, Branch Address, IFSC Code, Unique identifier code, Company name) where the Bid Security amount shall be returned by Online transfer.

In case of non-submission of above details, return of Bid Security may be delayed.

**16.0 FINANCING OF TRADE RECEIVABLES OF MICRO AND SMALL ENTERPRISES (MSEs) THROUGH TRADE RECEIVABLES DISCOUNTING SYSTEM (TREDS) PLATFORM.**

Based on the initiatives of Government of India to help MSE vendors get immediate access to liquid fund based on Buyers credit rating by discounting, OIL has registered itself on TReDS platform with M/s RXIL and M/s A TREDS Ltd. (Invoice Mart). MSE vendors can avail this benefit by registering themselves with any of the exchanges providing e-discounting/electronic factoring services on TReDS platform and following the procedures defined therein, provided OIL is also participating in such TReDS Platform as a Buyer.

- MSE Vendor should be aware that all costs relating to availing the facility of discounting on TReDS platform including but not limited to Registration charges, Transaction charges for financing, Discounting Charges, Interest on financing, or any other charges known by any name shall be borne by MSE Vendor.
- MSE Vendor hereby agrees to indemnify, hold harmless and keep OIL and its affiliates, Directors, officers, representatives, agents and employees indemnified, from any and all damages, losses, claims and liabilities (including legal costs) which may arise from Sellers submission, posting or display, participation, in any manner, on the TReDS Platform or from the use of Services or from the Buyer's breach of any of the terms and conditions of the Usage Terms or of this Agreement and any Applicable Law on a full indemnity basis.
- OIL shall not be liable for any special, indirect, punitive, incidental, or consequential damages or any damages whatsoever (including but not limited to damages for loss of profits or savings, business interruption, loss of information), whether in contract, tort, equity or otherwise or any other damages resulting from using TReDS platform for discounting their (MSE Vendor's) invoices.

**Note:**

- Buyer means OIL who has placed Purchase Order/ Contract on a MSE Vendor (Seller).
- Seller means a MSE vendor, who has been awarded Purchase Order/ Contract by OIL (Buyer).

**17.0 UNLOADING FOR BULKY/HEAVY ITEMS:**

All the Goods in the GeM shall be offered on Free Delivery at Site basis including unloading. **HOWEVER, OIL SHALL PROVIDE CRANE FOR UNLOADING OF BULKY/HEAVY ITEMS ONLY.** Supplier shall depute adequate crew, who has experience of unloading of such items at Destination (Duliajan) with necessary safety gears i.e. helmet, safety boots, hand gloves etc. at unloading point.

The safety of the crew deputed by the supplier shall entirely be the responsibility of supplier and therefore they shall take all necessary measures/precautions to ensure that no injuries occur to personnel or property. Supplier must ensure that the crew involved for unloading are properly trained on the procedures and aware of the potential hazards while handling the items.

**18.0 UNLOADING OF TUBULARS:**

All the Goods in the GeM shall be offered on Free Delivery at Site basis including unloading. **HOWEVER, OIL SHALL PROVIDE CRANE FOR UNLOADING OF TUBULARS ONLY.** Supplier shall depute adequate crew, who has experience of unloading of tubulars, at Destination (Duliajan) with necessary safety gears i.e. helmet, safety boots, hand gloves etc. at unloading point. **THE ONLY RESPONSIBILITY OF THE CREW TO BE DEPUTED BY THE SUPPLIER IS TO FASTEN/FIX CRANE'S HOOK SLING TO BUNDLES ON THE LOADED VEHICLE.** Once the hook sling is securely fastened complying to the safety instructions, OIL's Crane shall lift and unload tubulars from the vehicle. Following points are to be noted and complied in this connection:

- Supplier to ensure that height of the loaded tubular is below the cabin height of the vehicle for safe off-loading.

- (b) Supplier to ensure that tubular bundles are securely fastened by very strong material to withstand the rigors of road transportation and capable of lifting by Crane. In the case tubular bundles are found loosened and/or tubulars found completely resting on the side support/bales of vehicle in way that it may free fall upon unshackling, OIL will not unload such vehicle due to safety reasons.

The safety of the crew deputed by the supplier shall entirely be the responsibility of supplier and therefore they shall take all necessary measures/precautions to ensure that no injuries occur to personnel or property. Supplier must ensure that the crew involved for unloading are properly trained on the procedures and aware of the potential hazards while handling tubulars.

**19.0 UNLOADING OF CONSIGNMENT RECEIVED THROUGH RAIL:**

Unloading of consignment from Railway Wagons at Destination (**Duliajan**) shall be completely in OIL's scope.

**20.0 QUANTITY TOLERANCE FOR TUBULARS:**

Bidders should note that, in the event of order, quantity tolerance of +0%/-2% of order quantity will be applicable, if otherwise mentioned elsewhere in this document.

**21.0 SET-OFF:**

Any sum of money due and payable to the Seller (including Security Deposit refundable to them) under any purchase order may be appropriated by Oil India Limited and set-off against any claim of Oil India Limited (or such other person or persons contracting through Oil India Limited) for payment of a sum of money arising out of any other purchase order made by the Seller with Oil India Limited (or such other person or persons contracting through Oil India Limited).

**22.0 FURNISHING FRAUDULENT INFORMATION/ DOCUMENT:**

If it is found that a Bidder has furnished fraudulent document/information, the Bid Security/ Performance Security shall be forfeited and the party will be debarred for a period of 3(three) years from date of detection of such fraudulent act, besides the legal action. In case of major and serious fraud, period of debarment may be enhanced. In this regard, bidders are requested to submit an Undertaking as per **PROFORMA - J** along with their offer failing which their offer shall be liable for rejection.

**23.0 MODIFICATION/AMENDMENT OF TENDER DOCUMENT:** At any time prior to the deadline for submission of bids, the Company may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder, modify the tender Documents through issuance of Corrigendum(s)/Addendum(s). Bidders are expected to take the Corrigendum(s)/ Addendum(s) into account in preparation and submission of their bid. No separate intimation for Corrigendum(s)/ Addendum(s) published by OIL shall be sent to the Bidders.

**24.0 GENERAL CONDITIONS OF CONTRACT FOR SERVICES (ANNEXURE - VII)**

**General Conditions of Contract FOR SERVICES (GCC - SERVICES)** shall be applicable for all services to be rendered including AMC (as and when entered into).

**25.0 SIGNING OF BIDS:**

25.1 Bids are to be submitted online in GeM portal. The bid including all uploaded documents shall be signed by duly authorized representative of the bidder holding a Power of Attorney to bind the Bidder to the contract. The letter of authorisation (**PROFORMA-K**) shall be indicated by written Power of Attorney accompanying the Bid.

**26.0 BIDDERS FINANCIAL STANDING:**

The bidder should not be under liquidation, court receivership or similar proceedings and should not be bankrupt. Bidder to upload undertaking (**PROFORMA-L**) to this effect with bid.

**27.0 GENERAL HEALTH, SAFETY & ENVIRONMENT (HSE) GUIDELINES:**

27.1 It will be solely the Supplier's responsibility to fulfil all the legal formalities with respect to the Health, Safety and Environmental aspects of the entire job (namely; the person employed by him, the equipment, the environment, etc.) under the jurisdiction of the district of that state where it is operating. Ensure that all sub-contractors, if any, hired by Supplier comply with the same requirement as the Supplier himself and shall be liable for ensuring compliance all HSE laws.

- 27.2 It will be entirely the responsibility of the Supplier/his Supervisor/ representative to ensure strict adherence to all HSE measures and statutory rules during operation in OIL's installations and safety of workers engaged by him. The crew members will not refuse to follow any instruction given by company's Installation Manager/Safety Officer/Engineer/Official/Supervisor/ Junior Engineer for safe operation.
- 27.3 Any compensation arising out of the job carried out by the Supplier whether related to pollution, Safety or Health will be paid by the Supplier only.
- 27.4 Any compensation arising due to accident of the Supplier's personnel while carrying out the job, will be payable by the Supplier.
- 27.5 When there is a significant risk to health, environment or safety of a person or place arising because of a non-compliance of HSE Measures, Company shall have the right to direct the Supplier to cease work until the non-compliance is corrected.

**28.0 DOCUMENTATION (FOR DOMESTIC/INDIGENOUS SUPPLIERS):**

- 28.1 Preparation and submission of proper documents by Seller is one of the very important requirements. The Seller must strictly follow the instructions.
- 28.2 Seller shall ensure that all the documents have clear reference of OIL's Purchase Order number.
- 28.3 Seller shall forward the documents, as mentioned below, by courier service immediately after the dispatch is made:

**1. WHERE PAYMENT AGAINST DIRECT SUBMISSION OF DESPATCH DOCUMENTS TO COMPANY:**

A)	General Manager (A/P), Finance & Accounts Department Oil India Limited, Duliajan, PIN - 786602	<ul style="list-style-type: none"> <li>i) Bill in original + one copy.</li> <li>ii) Copy of the C-Note/RR.</li> <li>iii) Copy of Mill Inspection Certificate, if any.</li> <li>iv) Copy of Third-Party Inspection Certificate, if any.</li> <li>v) Copy of Delivery Challan.</li> <li>vi) Copy of TPI Declaration</li> <li>vii) Copy of Tax Invoice.</li> <li>viii) Copy of packing list.</li> <li>ix) Documentary evidence of payment of Customs Duty, if any.</li> </ul>
B)	DGM - Materials (Receiving), Materials Department Oil India Limited, Duliajan, PIN - 786602	<ul style="list-style-type: none"> <li>i) Clear Consignee copy of RR/C-Note-Original+1 copy.</li> <li>ii) Copy of Tax Invoice.</li> <li>iii) Delivery Challan (Original).</li> <li>iv) Packing list (Original).</li> <li>v) Mill inspection certificate, if any (Original).</li> <li>vi) Copy of Third-Party Inspection certificate, if any.</li> <li>vii) Copy of TPI Declaration</li> <li>viii) Warranty Certificate (Original)</li> </ul>
C)	Chief Manager Materials (FP) Materials Department Oil India Limited, Duliajan, PIN - 786602	One set consisting copies of all the documents as mentioned in (B) above.

**Note: Where payment is after receipt and acceptance of materials i.e. after CRAC, the complete set of documents meant for General Manager (A/P) as indicated in(A) above should be submitted to Dy. General Manager Materials (Receiving).**

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**PROFORMA – A**

**FORMAT FOR CERTIFICATE OF COMPLIANCE OF FINANCIAL CRITERIA**  
***(ON THE OFFICIAL PAD OF THE BIDDER TO BE EXECUTED BY THE AUTHORIZED SIGNATORY OF THE BIDDER)***

**Ref: Clause No. A.2 (3.0) - Financial Criteria of the BEC**

**Tender No.:** \_\_\_\_\_

I ..... the authorized signatory(s) of.....(Company or firm name of address) do hereby affirm and declare as under:-

The balance sheet/Financial Statements for the financial year \_\_\_\_\_ (as the case may be) has actually not been audited as on the Original Bid closing Date.

Place :.....

Date :.....

**signatory**

**Signature of the authorized**

**Note:** *This certificate are to be issued only considering the time required for preparation of Financial Statements i.e. if the last date of preceding financial / accounting year falls within the preceding six months reckoned from the original bid closing date.*

**PROFORMA – B**

**CERTIFICATE OF ANNUAL TURNOVER & NETWORTH**

**TO BE ISSUED BY PRACTISING CHARTERED ACCOUNTANTS' FIRM ON THEIR LETTER HEAD**

**TO WHOM IT MAY CONCERN**

This is to certify that the following financial positions extracted from audited financial statements of M/s..... (Name of the bidder) for the last 3 (three) completed accounting years upto.....(as the case may be) are correct.

YEAR	TURNOVER In INR (Rs.) Crores/ USD Million*	NET WORTH In INR (Rs.) Crores / USD Million*

\*Rate of conversion (if used any): USD 1.00 = INR .....

Place:

Date:

Seal:

Membership No.:

Registration Code:

Signature:

***\*Applicable for Global Tenders.***

**NOTE: As per the guidelines of ICAI, every practicing CA is required to mention Unique Document Identification Number (UDIN) against each certification work done by them. Documents certified by CA without UDIN shall not be acceptable.**

**PROFORMA – C**

**PARENT/ ULTIMATE PARENT/ HOLDING COMPANY'S CORPORATE GUARANTEE TOWARDS FINANCIAL  
STANDING (Delete whichever not applicable)  
(TO BE EXECUTED ON COMPANY'S LETTER HEAD)**

**DEED OF GUARANTEE**

THIS DEED OF GUARANTEE executed at ..... this ..... day of ..... by M/s .....(mention complete name) a company duly organized and existing under the laws of ..... (insert jurisdiction/country), having its Registered Office at.....herein after called "the Guarantor" which expression shall, unless excluded by or repugnant to the subject or context thereof, be deemed to include its successors and permitted assigns.

WHEREAS M/s. Oil India Limited (hereinafter referred to as OIL) has invited offers vide their Tender No..... for.....and M/s.....(Bidder) intends to bid against the said tender and desires to have Financial support of M/s..... [Parent / Ultimate Parent/Holding Company(Delete whichever not applicable)] and whereas Parent/Ultimate Parent/Holding Company(Delete whichever not applicable) represents that they have gone through and understood the requirements of subject tender and are capable and committed to provide the Financial support as required by the bidder for qualifying and successful execution of the contract, if awarded to the bidder.

Now, it is hereby agreed by the Guarantor to give this Guarantee and undertakes as follows:

1. The Guarantor confirms that the Bidder is a 100% subsidiary of the Guarantor.
2. The Guarantor agrees and confirms to provide the Audited Annual Reports of any of the preceding 03(three) financial/accounting years reckoned from the original bid closing date.
3. The Guarantor have an annual financial turnover of minimum INR..... Cr or USD ..... during any of the preceding 03(three) financial/ accounting years reckoned from the original bid closing date.
4. Net worth of the Guarantor is positive for preceding financial/ accounting year.
5. The Guarantor undertakes to provide financial support to the Bidder for executing the project/job, in case the same is awarded to the Bidder.
6. The Guarantor represents that:
  - (a) this Guarantee herein contained shall remain valid and enforceable till the satisfactory execution and completion of the work (including discharge of the warranty obligations) awarded to the Bidder.
  - (b) the liability of the Guarantor, under the Guarantee, is limited to the 100% of the order value between the Bidder and OIL. This will, however, be in addition to the forfeiture of the Performance Guarantee furnished by the Bidder.
  - (c) this Guarantee has been issued after due observance of the appropriate laws in force in India.
  - (d) this Guarantee shall be governed and construed in accordance with the laws in force in India and subject to the exclusive jurisdiction of the courts of New Delhi, India.
  - (e) this Guarantee has been given without any undue influence or coercion, and that the Guarantor has fully understood the implications of the same.
  - (f) the Guarantor has the legal capacity, power and authority to issue this Guarantee and that giving of this Guarantee and the performance and observations of the obligations hereunder do not contravene any existing laws.

for and on behalf of (Parent/Ultimate Parent/ Holding Company) (Delete whichever not applicable)  <u>Witness:</u> 1. 2.	for and on behalf of (Bidder)  <u>Witness:</u> 1. 2.
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## **PROFORMA – D**

### **INTEGRITY PACT**

Between

Oil India Limited (OIL) hereinafter referred to as "The Principal"

And

(Name of the bidder).....hereinafter referred to as "The Bidder/Contractor"

#### **Preamble:**

The Principal intends to award, under laid down organizational procedures, contract/s for .....  
The Principal values full compliance with all relevant laws and regulations, and the principles of economic use of resources, and of fairness and transparency in its relations with its Bidder/s and Contractor/s.

In order to achieve these goals, the Principal cooperates with the renowned international Non-Governmental Organization "Transparency International" (TI). Following TI's national and international experience, the Principal will appoint an external independent Monitor who will monitor the tender process and the execution of the contract for compliance with the principles mentioned above.

#### **Section: 1 - Commitments of the Principal**

- (1)** The Principal commits itself to take all measures necessary to prevent corruption and to observe the following principles:
  - (i) No employee of the Principal, personally or through family members, will in connection with the tender for, or the execution of a contract, demand, take a promise for or accept, for him/herself or third person, any material or immaterial benefit which he/she is not legally entitled to.
  - (ii) The Principal will, during the tender process treat all Bidders with equity and reason. The Principal will in particular, before and during the tender process, provide to all Bidders the same information and will not provide to any Bidder confidential/additional information through which the Bidder could obtain an advantage in relation to the tender process or the contract execution.
  - (iii) The Principal will exclude from the process all known prejudiced persons.
- (2)** If the Principal obtains information on the conduct of any of its employees which is a criminal offence under the relevant Anti-Corruption Laws of India, or if there be a substantive suspicion in this regard, the Principal will inform the Chief Vigilance Officers and in addition can initiate disciplinary actions.

#### **Section: 2 - Commitments of the Bidder/Contractor**

- (1)** The Bidder/Contractor commits itself to take all measures necessary to prevent corruption. He commits himself to observe the following principles during his participation in the tender process and during the contract execution.
  - (i) The Bidder/Contractor will not, directly or through any other person or firm, offer, promise or give to any of the Principal's employees involved in the tender process or the execution of the contract or to any third person any material or immaterial benefit which he/she is not legally entitled to, in order to obtain in exchange any advantage of any kind whatsoever during the tender process or during the execution of the contract.
  - (ii) The Bidder/Contractor will not enter with other Bidders into any undisclosed agreement or understanding, whether formal or informal. This applies in particular to prices, specifications, certifications, Subsidiary contracts, submission or non-submission of bids or any other actions to restrict competitiveness or to introduce cartelization in the bidding process.

- (iii) The Bidder (s) / Contractor (s) will not commit any offence under the relevant Anticorruption Laws of India, further, the Bidder (s) / Contractor (s) will not use improperly, for purposes of competition or personal gain, or pass on to others, any information or document provided by the Principal as part of the business relationship, regarding plans, technical proposals and business details, including information contained or transmitted electronically.
  - (iv) The Bidder/Contractor will, when presenting his bid, disclose any and all payments he has made, is committed to or intends to make to agents, brokers or any other intermediaries in connection with the award of the contract.
  - (v) Bidders to disclose any transgressions with any other company that may impinge on the anti-corruption principle.
  - (vi) The Bidder (s)/ Contractor (s) of foreign origin shall disclose the name and address of the Agents/ representatives in India, if any. Similarly, the Bidder (s)/ Contractor (s) of Indian Nationality shall furnish the name and address of the foreign principals, if any. Further, all the payments made to the Indian agent/ representative have to be in India Rupees only.
  - (vii) Bidders not to pass any information provided by Principal as part of business relationship to others and not to commit any offence under PC/ IPC Act;
- (2) The Bidder/Contractor will not instigate third persons to commit offences outlined above or be an accessory to such offences.
- (3) The Bidder/Contractor signing Integrity Pact shall not approach the Courts while representing the matters to IEMs and he/she will await their decision in the matter.

### **Section 3 - Disqualification from tender process and exclusion from future Contracts**

If the Bidder, before contract award has committed a transgression through a violation of Section 2 or in any other form such as to put his reliability or risibility as Bidder into question, the Principal is entitled to disqualify the Bidder from the tender process or to terminate the contract, if already signed, for such reason.

1. If the Bidder/Contractor has committed a transgression through a violation of Section 2 such as to put his reliability or credibility into question, the Principal is entitled also to exclude the Bidder/Contractor from future contract award processes. The imposition and duration of the exclusion will be determined by the severity of the transgression. The severity will be determined by the circumstances of the case, in particular the number of transgressions, the position of the transgressions within the company hierarchy of the Bidder and the amount of the damage. The exclusion will be imposed for a minimum of 6 months and maximum of 3 years.
2. The Bidder accepts and undertakes to respect and uphold the Principal's Absolute right to resort to and impose such exclusion and further accepts and undertakes not to challenge or question such exclusion on any ground, including the lack of any hearing before the decision to resort to such exclusion is taken. This undertaking is given freely and after obtaining independent legal advice.
3. If the Bidder/Contractor can prove that he has restored/recouped the Damage caused by him and has installed a suitable corruption prevention system, the Principal may revoke the exclusion prematurely.
4. A transgression is considered to have occurred if in light of available evidence no reasonable doubt is possible.
5. Integrity Pact, in respect of a particular contract, shall be operative from the date Integrity Pact is signed by both the parties till the final completion of the contract **or as mentioned in Section 9- Pact Duration whichever is later**. Any violation of the same would entail disqualification of the bidders and exclusion from future business dealings. Any issue relating to execution of contract, if specifically raised before the IEMs shall be looked into by IEMs.

#### **Section 4 - Compensation for Damages**

- (1) If the Principal has disqualified the Bidder from the tender process prior to the award according to Section 3, the Principal is entitled to demand and recover from the Bidder liquidated damages equivalent to Earnest Money Deposit / Bid Security.
- (2) If the Principal has terminated the contract according to Section 3, or if the Principal is entitled to terminate the contract according to Section 3, the principal shall be entitled to demand and recover from the Contractor liquidated damages equivalent to Security Deposit / Performance Bank Guarantee.
- (3) The bidder agrees and undertakes to pay the said amounts without protest or demur subject only to condition that if the Bidder/Contractor can prove and establish that the exclusion of the Bidder from the tender process or the termination of the contract after the contract award has caused no damage or less damage than the amount or the liquidated damages, the Bidder/Contractor shall compensate the Principal only to the extent of the damage in the amount proved.

#### **Section 5 - Previous transgression**

- (1) The Bidder declares that no previous transgression occurred in the last 3 years with any other Company in any country conforming to the TI approach or with any other Public Sector Enterprise in India that could justify his exclusion from the tender process.
- (2) If the Bidder makes incorrect statement on this subject, he can be disqualified from the tender process or the contract, if already awarded, can be terminated for such reason.

#### **Section: 6 - Equal treatment of all Bidders/Contractor/Subcontractors**

- (1) The Principal will enter into Pacts on identical terms with all bidders and contractors.
- (2) The Bidder / Contractor undertake(s) to procure from all subcontractors a commitment in conformity with this Integrity Pact. The Bidder/Contractor shall be responsible for any violation(s) of the provisions laid down in this agreement/Pact by any of its sub-contractors/sub-vendors.
- (3) The Principal will disqualify from the tender process all bidders who do not sign this Pact or violate its provisions.

#### **Section: 7 - Criminal charges against violating Bidders/Contractors/ Subcontractors**

If the Principal obtains knowledge of conduct of a Bidder, Contractor or Subcontractor, or of an employee or a representative or an associate of a Bidder, Contractor or Subcontractor, which constitutes corruption, or if the Principal has substantive suspicion in this regard, the Principal will inform the Vigilance Office.

#### **Section: 8 -External Independent Monitor/Monitors**

- (1) The Principal appoints competent and credible external independent Monitor for this Pact. The task of the Monitor is to review independently and objectively, whether and to what extent the parties comply with the obligations under this agreement.
- (2) The Monitor is not subject to instructions by the representatives of the parties and performs his functions neutrally and independently. He reports to the Chairperson of the Board of the Principal.
- (3) The Contractor accepts that the Monitor has the right to access without restriction to all Project documentation of the Principal including that provided by the Contractor. The Contractor will also grant the Monitor, upon his request and demonstration of a valid interest, unrestricted and unconditional access to his project documentation. The same is applicable to Subcontractors. The Monitor is under contractual obligation to treat the information and documents of the Bidder/Contractor/Subcontractor with confidentiality. However, the documents/records/information having National Security implications and those documents which have been classified as Secret/Top Secret are not to be disclosed.

- (4) The Principal will provide to the Monitor sufficient information about all meetings among the parties related to the Project provided such meetings could have an impact on the contractual relations between the Principal and the Contractor. The parties offer to the Monitor the option to participate in such meetings.
- (5) As soon as the Monitor notices, or believes to notice, a violation of this agreement, he will so inform the Management of the Principal and request the Management to discontinue or heal the violation, or to take other relevant action. The monitor can in this regard submit non-binding recommendations. Beyond this, the Monitor has no right to demand from the parties that they act in a specific manner, refrain from action or tolerate action. However, the Independent External Monitor shall give an opportunity to the bidder / contractor to present its case before making its recommendations to the Principal.
- (6) The Monitor will submit a written report to the Chairperson of the Board of the Principal within 8 to 10 weeks from the date of reference or intimation to him by the 'Principal' and, should the occasion arise, submit proposals for correcting problematic situations.
- (7) If the Monitor has reported to the Chairperson of the Board a Substantiated suspicion of an offence under relevant Anti-Corruption Laws of India, and the Chairperson has not, within reasonable time, taken visible action to proceed against such offence or reported it to the Vigilance Office, the Monitor may also transmit this information directly to the Central Vigilance Commissioner, Government of India.
- (8) The word 'Monitor' would include both singular and plural.
- (9) In case of any complaints referred under IP Program, the role of IEMs is advisory and would not be legally binding and it is restricted to resolving the issues raised by an intending bidder regarding any aspect of the tender which allegedly restricts competition or bias towards some bidder.

**Section: 9 - Pact Duration**

This Pact begins when both parties have legally signed it. It expires for the Contractor 12 months after the last payment under the respective contract, and for all other Bidders 6 months after the contract has been awarded.

If any claim is made/ lodged during this time, the same shall be binding and continue to be valid despite the lapse of this pact as specified above, unless it is discharged/determined by Chairperson of the Principal.

**Section: 10 - Other provisions**

- (1) This agreement is subject to Indian Law. Place of performance and jurisdiction is the Registered Office of the Principal. The Arbitration clause provided in the main tender document / contract shall not be applicable for any issue / dispute arising under Integrity Pact.
- (2) Changes and supplements as well as termination notices need to be made in writing. Side agreements have not been made.
- (3) If the Contractor / Bidder is a Joint Venture or a partnership concern or a consortium, this agreement must be signed by all partners or consortium members. In case of sub-contracting, the Principal contractor shall take the responsibility of the adoption of IP by the sub-contractor and all sub-contractors shall also sign the IP.
- (4) Should one or several provisions of this agreement turn out to be invalid, the remainder of this agreement remains valid. In this case, the parties will strive to come to an agreement to their original intentions.
- (5) Issues like warranty / guarantee, etc. shall be outside the purview of IEMs.

<p><b>M. B. SINGHA</b>  .....  <b>For the Principal</b></p> <p>Date: 17.02.2024  Place: Duliajan</p>	<p>.....  <b>For the Bidder/Contractor</b></p> <p>Witness 1: .....  Witness 2: .....</p>
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**PROFORMA – E**

**UNDERTAKING FOR LOCAL CONTENT**  
*(To be submitted in the letter head of the bidder)*

We, \_\_\_\_\_ (Name of the bidder) have submitted Bid against Tender No. \_\_\_\_\_ dated \_\_\_\_\_ of Oil India Limited. We hereby undertake that we meet the mandatory minimum local content requirement as per the provision of Public Procurement (Preference to Make in India) Order, 2017 of Department for Promotion of Industry and Internal Trade (DPIIT), Govt. of India as revised vide Order No. P45021/2/2017-PP (BE-II) dated 16th September 2020 (and as amended time to time) with modifications as notified vide MoP&NG Order No. FP-20013/2/2017-FP-PNG-Part (4) (E-41432) dated 26th April 2022. The percentage of Local Content in the bid is \_\_\_\_\_ %.

For and on behalf of \_\_\_\_\_

Authorized signatory \_\_\_\_\_

Name \_\_\_\_\_

Designation \_\_\_\_\_

Contact No. \_\_\_\_\_

**PROFORMA – F(I)**

**UNDERTAKING TOWARDS COMPLIANCE OF PROVISIONS FOR RESTRICTIONS ON PROCUREMENT FROM A  
BIDDER OF A COUNTRY WHICH SHARES LAND BORDER WITH INDIA**

(To be typed on the letter head of the bidder)

Ref. No \_\_\_\_\_

Date: \_\_\_\_\_

Tender No. \_\_\_\_\_ Date: \_\_\_\_\_

**OIL INDIA LIMITED  
MATERIALS DEPARTMENT,  
DULIAJAN, ASSAM, INDIA**

Dear Sirs,

We, M/s \_\_\_\_\_, have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India; we certify that we are not from such a country/or if from such a country, have been registered with the Competent Authority. We hereby certify that we fulfil all requirements in this regard and are eligible to be considered. *[wherever applicable, evidence of valid registration by the Competent Authority shall be attached]*

Yours faithfully,  
For (type name of the firm here)

Signature of Authorised Signatory

Name:

Designation:

Phone No.

Place:

Date:

(Affix Seal of the Organization here, if applicable)

**PROFORMA – F(II)**

**UNDERTAKING FOR WORKS INVOLVING POSSIBILITY OF SUB-CONTRACTING**

(To be typed on the letter head of the bidder)

Ref. No \_\_\_\_\_

Date: \_\_\_\_\_

Tender No. \_\_\_\_\_ Date: \_\_\_\_\_

**OIL INDIA LIMITED  
MATERIALS DEPARTMENT,  
DULIAJAN, ASSAM, INDIA**

Dear Sirs,

We, M/s \_\_\_\_\_, have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India and on sub-contracting to contractors from such-countries, we certify that we are not from such a country/or if from such a country, have been registered with the Competent Authority and will not sub-contract any work to a contractor from such countries unless such contractor is registered with the Competent Authority. We hereby certify that we fulfil all requirements in this regard and is eligible to be considered. *[wherever applicable, evidence of valid registration by the Competent Authority shall be attached]*

Yours faithfully,  
For (type name of the firm here)

Signature of Authorized Signatory

Name:

Designation:

Phone No.

Place:

Date:

(Affix Seal of the Organization here, if applicable)

**PROFORMA – F(III)**

**ADDITIONAL UNDERTAKING BY BIDDER IN CASES OF SPECIFIED TRANSFER OF TECHNOLOGY**

(To be typed on the letter head of the bidder)

Ref. No \_\_\_\_\_

Date: \_\_\_\_\_

Tender No. \_\_\_\_\_ Date: \_\_\_\_\_

**OIL INDIA LIMITED  
MATERIALS DEPARTMENT,  
DULIAJAN, ASSAM, INDIA**

We, M/s \_\_\_\_\_, have read the clause regarding restrictions on procurement from a bidder having Transfer of Technology (ToT) arrangement. We certify that we do not have any ToT arrangement requiring registration with the competent authority.

OR

We, M/s \_\_\_\_\_, have read the clause regarding restrictions on procurement from a bidder having Transfer of Technology (ToT) arrangement. We certify that we have valid registration to participate in this procurement. *[Evidence of valid registration by the Competent Authority shall be attached]*

Yours faithfully,  
For (type name of the firm here)

Signature of Authorised Signatory

Name:

Designation:

Phone No.

Place:

Date:

(Affix Seal of the Organization here, if applicable)

**PROFROMA – G**

**PROFORMA OF DECLARATION OF BLACKLISTING / HOLIDAY LISTING**

TO,

**GM- MATERIALS  
MATERIALS DEPARTMENT  
P.O. DULIAJAN, PIN-786602  
DIST. DIBRUGARH, ASSAM, INDIA**

Dear Sir,

Sub: OIL's Tender No. \_\_\_\_\_

We hereby declare that we are presently neither placed on any holiday list or blacklist declared by Oil India Limited, nor any inquiry is pending by Oil India Limited in respect of corrupt or fraudulent practice.

It is understood that if this declaration is found to be false in any particular, Oil India Limited shall have the right to reject my/our bid, and if the bid has resulted in a contract, the contract is liable to be terminated without prejudice to any other right or remedy (include blacklisting or holiday listing) available to Oil India Limited.

For and on behalf of \_\_\_\_\_  
Authorized signatory \_\_\_\_\_  
Name \_\_\_\_\_  
Designation \_\_\_\_\_  
Contact No. \_\_\_\_\_

**PROFORMA – H**

**FORMATFORPERFORMANCEBANKGUARANTEE**

To,  
**GENERAL MANAGER – MATERIALS (HOD)**  
**OIL INDIA LIMITED, MATERIALS DEPARTMENT,**  
**DULIAJAN, ASSAM, INDIA, PIN – 786602**

WHEREAS.....(Name and address of Contractor)  
(hereinafter called "Contractor") had undertaken, in pursuance of Contact No..... to  
execute (Name of Contract and Brief Description of the Work) .....  
(hereinafter called "the Contract").

AND WHEREAS it has been stipulated by you in the said Contract that the Contractor shall furnish you with a Bank  
Guarantee as security for compliance with Contractor's obligations in accordance with the Contract.

AND WHEREAS we ( May incorporate the Bank Name) have agreed to give the Contractor such a Bank Guarantee; NOW  
THEREFORE we hereby affirm that we are Guarantors on behalf of the Contractor, up to a total of (Amount of  
Guarantee in figures)..... (in words .....  
.....), such amount being payable in the types and proportions of currencies in which the Contract price is  
payable, and we undertake to pay you, upon your first written demand and without cavil or arguments, any sum or  
sums within the limits of guarantee sum as aforesaid without your needing to prove or to show grounds or reasons for  
your demand for the sum specified therein. We hereby waive the necessity of your demanding the said debt from the  
Contractor before presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the Contract or the work to be  
performed thereunder or of any of the Contract documents which may be made between you and the Contractor shall  
in any way cease us from any liability under this guarantee, and we hereby waive notice of such change, addition or  
modification.

This guarantee is valid until the .....day of.....

The details of the Issuing Bank and Controlling Bank are as under:

1. Issuing Bank:  
BANK FAX NO:  
BANK EMAIL ID:  
BANK TELEPHONE NO:  
IFSC CODE OF THE BANK:
  
2. Controlling Office:  
Address of the Controlling Office of the BG issuing Bank:  
Name of the Contract Person at the Controlling Office with Mobile No. and e-mail address:

Notwithstanding anything contained herein:

- (a) Our liability under this Bank Guarantee shall is restricted up to Rs.....
- (b) This guarantee shall be valid till .....
- (c) We are liable to pay the guarantee amount or any part thereof under this Bank Guarantee only and only if you  
serve upon us a written claim or demand on or before .....(Date of Expiry of BG PLUS  
one year claim period).
- (d) At the end of the claim period that is on or after.....(Date of expiry  
of.....the Bank Guarantee Plus Minimum of 1 year claim period shall be stipulated) all  
your rights under this Guarantee shall stand extinguished and we shall be discharged from all our liabilities  
under this Guarantee irrespective of receipt of original Bank Guarantee duly discharged, by Bank.

Name of the Contact Person at the Controlling Office with Mobile No. and e-mail address:

SIGNATURE AND SEAL OF THE GUARANTORS.....  
Designation:.....  
Name of the Bank:.....  
Address:.....

**UNDERTAKING BY VENDOR ON SUBMISSION OF BANK GUARANTEE**

To,

Oil India Limited,  
Materials Department,  
Duliajan, Assam - 786602

We, M/s..... are submitting the Bid Security/Performance Security (strike out whichever not applicable) in favour of Oil India Limited, Duliajan in the form of bank guarantee bearing Reference No.....for an amount of INR.....valid up to ..... as per terms and conditions of Tender / Contract No.....

**BG issuing bank details:**

Bank:	
Branch:	
IFS Code:	
<b>Contact Details</b>	
E-mail Addresses:	Mobile No.: Telephone No.: Fax No.:
<b>Correspondence Address</b>	
H No./Street/City:	State: Country: Pin Code:

**Declaration:**

We have arranged to send the confirmation of issuance of the bank guarantee via SFMS portal through our bank using the details mentioned in the tender and hereby confirming the correctness of the details mentioned.

Authorized Signature: \_\_\_\_\_  
Name: \_\_\_\_\_  
Vendor Code: \_\_\_\_\_  
Email ID: \_\_\_\_\_  
Mobile No.: \_\_\_\_\_

Enclosure: Original bank guarantee

**PROFORMA - I**

**BID SECURITY FORM**

To:  
M/s. OIL INDIA LIMITED,  
MATERIALS DEPARTMENT

Whereas.....(hereinafter called 'the Bidder') has submitted their Bid No. .... dated..... against OIL INDIA LIMITED, DULIAJAN, ASSAM, INDIA (hereinafter called the Purchaser) 's Tender No. ....for the supply of ..... (hereinafter called 'the Bid')KNOW ALL MEN by these presents.

That we .....of .....having our registered office at ..... (hereinafter called 'the Bank') are bound unto the Purchaser, in the sum of ..... for which payment well and truly to be made to the said Purchaser, the Bank binds itself, its successors and assigns by these presents.

Sealed with the said Bank this .....day of .....

THE CONDITIONS of this obligation are:

1. If the Bidder withdraws their Bid during the period of Bid validity specified by the Bidder,  
or
2. If the Bidder, having been notified of the acceptance of their bid by the Purchaser during the period of bid validity:
  - a) fails or refuses to accept the order; or
  - b) fails or refuses to furnish the performance securityor
3. If the Bidder furnishes fraudulent document/information in their bid.

We undertake to pay to the Purchaser up to the above amount upon receipt of their first written demand (by way of letter /fax/Email) without the Purchaser having to substantiate their demand, provided that in their demand the Purchaser will note that the amount claimed by it is due to it owing to the occurrence of any of the conditions, specifying the occurred condition or conditions.

This guarantee will remain in force up to and including ..... (Bidder to indicate specific date as mentioned in the tender), and any demand in respect thereof should reach the Bank not later than the above date.

The details of the Issuing Bank and Controlling Bank are as under:

A. Issuing Bank:

BANK FAX NO:  
BANK EMAIL ID:  
BANK TELEPHONE NO.:  
IFSC CODE OF THE BANK:

B. Controlling Office:

Address of the Controlling Office of the BG issuing Bank:  
Name of the Contact Person at the Controlling Office with Mobile No. and e-mail address:

Notwithstanding anything contained herein:

- a) Our liability under this Bank Guarantee shall be restricted up to Rs .....
- b) This guarantee shall be valid till .....
- c) We are liable to pay the guarantee amount or any part thereof under this Bank Guarantee only and only if you serve upon us a written claim or demand on or before ..... (Date of Expiry of BG PLUS one year claim period).
- d) At the end of the claim period that is on or after ..... (Date of expiry of the Bank Guarantee Plus Minimum of 1 year claim period shall be stipulated) all your rights under this Guarantee shall stand extinguished and we shall be discharged from all our liabilities under this Guarantee irrespective of receipt of original Bank Guarantee duly discharged, by Bank.

Name of the Contact Person at the Controlling Office with Mobile No. and e-mail address:

SIGNATURE AND SEAL OF THE GUARANTORS \_\_\_\_\_

Designation: \_\_\_\_\_

Name of Bank: \_\_\_\_\_

Address: \_\_\_\_\_

Date: \_\_\_\_\_

Place: \_\_\_\_\_

**PROFORMA - J**

**FORMAT OF UNDERTAKING BY BIDDERS TOWARDS SUBMISSION  
OF AUTHENTIC INFORMATION/DOCUMENTS**

(To be typed on the letter head of the bidder)

Ref. No \_\_\_\_\_

Date \_\_\_\_\_

To,

**General Manager (Materials)  
Materials Department  
Oil India Limited, Duliajan**

**Sub: Undertaking of authenticity of information/documents submitted**

**Ref: Your tender No. \_\_\_\_\_ Dated \_\_\_\_\_**

Sir,

With reference to our quotation no. .... dated..... against your above-referred tender, we hereby undertake that no fraudulent information/documents have been submitted by us.

We take full responsibility for the submission of authentic information/documents against the above cited bid.

We also agree that, during any stage of the tender/contract agreement, in case any of the information/documents submitted by us are found to be false/forged/fraudulent, OIL has right to reject our bid at any stage including forfeiture of our EMD and/or PBG and/or cancel the award of contract and/or carry out any other penal action on us, as deemed fit.

Yours faithfully,

For (type name of the firm here)

Signature of Authorised Signatory

Name:

Designation:

Phone No.

Place:

Date:

(Affix Seal of the Organization here, if applicable)

**PROFORMA – K**

**LETTER OF AUTHORITY**

TO,

**GM- MATERIALS  
MATERIALS DEPARTMENT  
P.O. DULIAJAN, PIN-786602  
DIST. DIBRUGARH, ASSAM, INDIA**

Dear Sir,

Sub: OIL's Tender No. \_\_\_\_\_

We \_\_\_\_\_ of \_\_\_\_\_  
confirm that Mr. \_\_\_\_\_ (Name and address) is  
authorised to represent us to Bid, negotiate and conclude the agreement on our behalf with you against OIL's  
Tender No. \_\_\_\_\_ for any commercial /Legal purpose etc.

We confirm that we shall be bound by all and whatsoever our said representative shall commit.

Authorised Person's Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

Yours faithfully,

Signature: \_\_\_\_\_

Name & Designation: \_\_\_\_\_

For & on behalf of: \_\_\_\_\_

**Note:** *This letter of authority shall be on printed letter head of the Bidder and shall be signed by a person competent and having the power of attorney (power of attorney shall be annexed) to bind such Bidder.*

**PROFORMA – L**

**UNDERTAKING FOR BIDDERS FINANCIAL STANDING**

**TO,  
GM- MATERIALS  
MATERIALS DEPARTMENT  
P.O. DULIAJAN, PIN-786602  
DIST. DIBRUGARH, ASSAM, INDIA**

Dear Sir,

Sub: OIL's Tender No. \_\_\_\_\_

We, \_\_\_\_\_ (Name of the bidder) have submitted Bid against Tender No. \_\_\_\_\_ dated \_\_\_\_\_ of Oil India Limited. We hereby undertake that we are not under liquidation, court receivership or similar proceedings and we are not bankrupt.

For and on behalf of \_\_\_\_\_  
Authorized signatory \_\_\_\_\_  
Name \_\_\_\_\_  
Designation \_\_\_\_\_  
Contact No. \_\_\_\_\_

**PROFORMA – M**

**EXCEPTION / DEVIATION PROFORMA**

Oil India Limited expects the bidders to fully accept the terms and conditions of the bidding documents. However, should the bidder experience some exception and deviations to the terms of the bidding documents, the same should be indicated here and put in unpriced bid. In order to be considered responsive, Bidder's offer must specifically include the following statement:

(a) We certify that our offer complies with all NIT requirements and specifications without any deviations.

Or

(b) We certify that our offer complies with all NIT requirements and specifications with the following deviations:

Clause No. of Bidding Document	Full compliance/ not agreed	Exception/ deviations taken by the Bidders	Remarks

**Signature of the Bidder:** \_\_\_\_\_

**Name:** \_\_\_\_\_

**Seal of the company**

**PROFORMA – N**

**PROFORMA OF AUTHORISATION LETTER FOR ATTENDING TENDER OPENING**

Ref No.                      Date:

**TO,  
GM- MATERIALS  
MATERIALS DEPARTMENT  
P.O. DULIAJAN, PIN-786602  
DIST. DIBRUGARH, ASSAM, INDIA**

Dear Sir,

Sub: OIL's Tender No. \_\_\_\_\_

I/We \_\_\_\_\_ confirm that Mr. \_\_\_\_\_ (Name and address) is authorized to represent us during bid opening on our behalf against Tender No. \_\_\_\_\_

Yours Faithfully,

Authorised Person's Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Signature of Bidder: \_\_\_\_\_

Name: \_\_\_\_\_

Date: \_\_\_\_\_

**Note:** This letter of authority shall be on printed letter head of the Bidder and shall be signed by a person who signs the bid.

**ANNEXURE – IV**

**BID EVALUATION MATRIX (TECHNICAL)  
(TO BE FILLED IN BY BIDDER DULY SIGNED)  
TECHNICAL SPECIFICATIONS**

Clause No	Description	BIDDER'S RESPONSE (Complied / Not Complied/Deviation / Not Applicable)	TO BE FILLED BY THE BIDDER  Relevant Location of their Bid to support the remarks/compliance  (Reference of Document name / Serial number / Page number of bid for documentary evidence)
A.	<b><u>PRIMARY UNIT</u></b>		
(I)	<b><u>RTK DGPS UNIT</u></b>		
1.0	One (1) RTK-DGPS Unit is defined as one (1) no. of Base, one (1) no. of Receiver and two (2) nos. of Controllers. All the Three (3) nos. of RTK DGPS units should contain the following items.		
2.0	RTK DGPS Units should be able to stake the lines in Local Coordinate Systems (LCC etc.) UTM and WGS84 and any other format.		
3.0	The detailed technical specification of each RTK DGPS unit is given in 4.0 below.		
4.0	<b><u>SPECIFICATIONS FOR RTK DGPS UNIT</u></b>		
4.1	<b><u>Specification for BASE and RECEIVER</u></b>		
4.1.1	<u>Type:</u> Identical interchangeable Base & Rover complete system including accessories like, modem, antenna, receiver, controller, and cables etc. Should be possible to upgrade for other GNSS constellation and future signal.		
4.1.2	<u>Technology:</u> Fast Acquisition, High Signal to Noise Ratio, Excellent Tracking Efficiency (Even in adverse conditions), Inbuilt monitoring of ambiguities, Inbuilt Multipath mitigation, Interference resistant, Tilt compensation (Inertial measurement unit) minimum 30° (Thirty degrees) & calibration free and immune to magnetic disturbances.		
4.1.3	<u>Frequency</u> Multi-Frequency		
4.1.3.1	GPS: L1, L2, L2C, L5 GLONASS: L1, L2, L3		
4.1.3.2	SBAS: WAAS, EGNOS, MSAS, GAGAN		
4.1.3.3	Galileo: E1, E5A, E5B, Alt-BOC, BeiDou: B1, B2, B3		
4.1.3.4	QZSS: L1, L2, L5 NavIC (IRNSS): L5		

**BID EVALUATION MATRIX (TECHNICAL)  
(TO BE FILLED IN BY BIDDER DULY SIGNED)  
TECHNICAL SPECIFICATIONS**

Clause No	Description	BIDDER'S RESPONSE (Complied / Not Complied/Deviation / Not Applicable)	TO BE FILLED BY THE BIDDER  Relevant Location of their Bid to support the remarks/compliance  (Reference of Document name / Serial number / Page number of bid for documentary evidence)
4.1.4	<u>Measuring Modes:</u> Static, Rapid Static and Real Time Kinematic		
4.1.5	<u>Channels:</u> 550 channels or more		
4.1.6	<u>Time to first phase measurement after switching on:</u> Typically, 20 seconds or better.		
4.1.7	<u>Ports:</u> Suitable and sufficient number of external/internal ports for data transfer, controller, antenna, and power supply.		
4.1.8	<u>Power Consumption:</u> 5W or less (Receiver + Antenna).		
4.1.9	<u>Weight:</u> Less than 2 Kg without battery.		
4.1.10	<u>Upgradeability</u> DGPS units must be upgradeable.		
4.1.11	<u>Accuracies</u>		
4.1.11.1	<u>In static mode:</u> Horizontal: 3mm+0.1 ppm or better Vertical: 3.5mm+0.4 ppm or better		
4.1.11.2	<u>In Network RTK mode:</u> Horizontal: 8mm + 0.5 ppm or better Vertical: 15mm + 0.5 ppm or better		
4.1.11.3	<u>Reliability:</u> Typically: 99.99 % for base		
4.1.12	<u>On the FLY Installation</u> Reliability of Installation: Better than 99.99 %		

**BID EVALUATION MATRIX (TECHNICAL)  
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TECHNICAL SPECIFICATIONS**

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4.1.13	Position update and latency:		
4.1.13.1	Position Update Rate: 0.05 seconds (20 Hz) or lower.		
4.1.13.2	Latency: 0.05 seconds or lower		
4.1.13.3	NMEA Sentences: NMEA v3.0 or better		
4.1.14	<u>Data Recording</u>		
4.1.14.1	<u>Recording Rate</u> Selectable up to 0.05 seconds, parallel data logging at two different logging rates in the same receiver.		
4.1.14.2	<u>Storage</u> Min. 4GB of internal memory. Expandability via external memory is preferred.		
4.1.14.3	<u>RTK data Formats for Transmission and Reception</u> RTCM Versions 2.2/ 2.3/ 3.0/ 3.1, CMR, CMR+, and all other desirable data formats, through 2 ports		
4.1.15	<u>Power Supply</u>		
4.1.15.1	<u>Internal Battery:</u> Required rechargeable Li-Ion batteries should be supplied with each receiver, min. 6 hr. operation.		
4.1.15.2	<u>Chargers:</u> 2(two) External chargers should be supplied with each Receiver.		
4.1.15.3	<u>Swappable:</u> Swappable between external & internal Power source without affecting recording data.		
4.1.16	<u>Communication device</u> Integrated GSM/UMTS/4GLTE modem for GSM/GPRS RTK & Internal UHF Radio modem for Radio RTK, with provision to attach High Power Radio, Bluetooth 4.0, or higher/WLAN connectivity with other devices.		
4.2	<u>DISPLAY CONTROLLER</u>		

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4.2.1	<u>Type</u> One controller with Touchscreen and keypad should be provided along with each Receiver and Base i.e., two (2) nos. of controllers in an RTK-DGPS unit. The controller should be of the same OEM as the Base and Receiver.		
4.2.2	<u>Operating System</u> Windows 10/Android 10 or Higher version. Minimum 4GB RAM or higher.		
4.2.3	<u>Display</u> Min, 3" LCD/LED display with coloured sunlight readable touch screen and keypad, complete graphics with active map for selection of features from Map View. Full display of map including points, lines, and polygons, zooming.		
4.2.4	<u>Keyboard</u> Complete QWERTY hard Keyboard with separate numeric and alphanumeric keys. Function keys and user defined keys, illumination for screen and keys. On-screen virtual keypad.		
4.2.5	<u>Storage</u> Minimum 64GB internal memory with an option to increase storage up to 256GB via external method by card or memory stick.		
4.2.6	<u>Weight</u> Less than 1.5 kg		
4.2.7	<u>Communication devices/Port</u> USB host external power & Bluetooth		
4.2.8	<u>Accessories/Attachments</u> Min. 5 MP camera with flash, compass, accelerometer etc.		
4.2.9	<u>Graphics:</u> Application Result Plots. Background map, Topology sharing, and multiple feature data collection must be possible in the controller in the field itself in real time.		

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4.2.10	<u>Icons:</u> Icons indicating the status of measure modes, settings, battery etc.		
4.2.11	<u>Function Keys</u> Direct function Keys for quick and easy operation.		
4.2.12	<u>Configuration sets</u> Ability to store and transfer all instrument and application configuration settings for different operators, survey tasks.		
4.2.13	<u>Coding</u> Support for both Free and Thematic Coding with Attribute for GIS data collection. Should support quick coding too. Control coding should be possible for automatic plot creation.		
4.2.14	<u>Onboard Program</u> Surveying, Stacking, COGO, Area, Two Point Distance, Automatic Recording Points with user defined time or distance, Hidden Point Measurements.		
4.2.15	<u>Real Time Processing</u> Onboard software should be capable to process ambiguities in real time.		
4.2.16	<u>Survey style configuration</u> Field software must have facility to create user defined survey style configuration for Post Processing mode and RTK mode, option for multipath reduction and Interference mitigation.		
4.2.17	<u>Co-ordinate system manager</u> Should have datum & projection support to convert data from polar co-ordinate system to Grid co-ordinates and any other desired coordinate system.		
4.2.18	<u>Colour graphic support</u> The software must have facility for colour graphic support to visualize work and background maps/CAD drawings.		
4.2.19	<u>Data Storage</u> Should be able to archive / store GNSS data collected by the RTK system.		

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4.2.20	<u>Stake out</u> Should support graphical stakeout of point's lines etc. with real time quality control of RTK rover data.		
4.2.21	<u>Background map</u> Should be able to accept background map in CAD format or any other standard format.		
4.3	<b><u>ENVIRONMENTAL SPECIFICATIONS FOR BASE, RECEIVER AND CONTROLLER</u></b>		
4.3.1	<u>Operational Temp (Base &amp; Receiver):</u> -40°C to +65°C or better (Minus Forty-degree Celsius to Plus Sixty-five-degree Celsius or better)		
4.3.2	<u>Storage Temp. (Base &amp; Receiver):</u> -40°C to +75°C or better (Minus Forty-degree Celsius to Plus Seventy-five-degree Celsius or better)		
4.3.3	<u>Humidity (Base &amp; Receiver):</u> 90% or better		
4.3.4	<u>Operational Temp (Display Controller):</u> -20°C to +55°C or better (Minus Twenty degree Celsius to Plus Fifty-five-degree Celsius or better)		
4.3.5	<u>Storage Temp. (Display Controller):</u> -30°C to +70°C or better (Minus Thirty-degree Celsius to Plus Seventy-degree Celsius or better)		
4.3.6	<u>Humidity (Display Controller):</u> 90% or better		
4.3.7	<u>Protection against water, dust, and sand</u> Receiver, antennas, and controllers must be waterproof to 1m temporary submersion and Dust Tight.		
4.3.8	<u>Shock/Drop onto hard surface:</u> Receiver - withstands 1 m drop onto hard surface. Antenna - withstands 1.5 m drop onto hard surface. Controller must be offered with one cover for each controller along with one spare cover (2 covers for one controller) for the purpose of minimizing damage due to drop onto hard surface.		
4.4	<b><u>ACCESSORIES</u></b>		
4.4.1	All the necessary cables (2 set of connecting cables with each RTK DGPS Unit).		
4.4.2	Tribrach with optical plummet must be offered (2 set with each RTK DGPS Unit).		
4.4.3	Wooden Telescopic Tripod must be offered (2 no. for each RTK DGPS Unit).		

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4.4.4	Rechargeable internal batteries, 10 (ten) nos. per RTK DGPS Unit must be offered.		
4.4.5	All accessories for Receiver to mount on pole and other accessories on backpack if too heavy (Aluminium pole for 2 m elevation or more etc. should be offered). In case, Receiver and Antenna are in a single modular design, pole for mounting all the accessories should be offered. These accessories must be offered in 2(two) nos. for each RTK DGPS Unit. All necessary adapters (for controller, receiver & Antenna etc.).		
4.4.6	5 (Five) no. of Quick charger must be offered with each RTK DGPS Unit.		
4.4.7	All necessary accessories other than stated above need to be provided so that all the RTK DGPS Unit can function as either base or rover simultaneously.		
4.5	The RTK DGPS Unit must be upgradeable.		
(II)	<b><u>RADIO MODEM</u></b> 2(Two) 35W UHF External High-Power Radio Modem should be offered and each RTK DGPS unit should be equipped with internal radio modem (Min. 1W). Each external radio should be equipped with a 10m Antenna Mast, cable, Antenna adapters, power source and data cables etc.		
(III)	<b><u>OFFICE SOFTWARE:</u></b>		
1.0	The offer should include two (2) nos. of complete software package.		
1.1	<b><u>SPECIFICATION FOR SOFTWARE</u></b>		
1.1.1	No. of Software License: 2 (Two) no.		
1.1.2	<u>Description</u> The Software should be combined software capable of handling the DGPS, Total Station and Digital Level Data in all the aspects of data import/export, data processing, data integration and data management.		
1.1.3	<u>Import</u> Should be able to import Raw data from all GNSS constellations (GPS, Galileo, BEIDOU, and GLONASS) receiver as well as RINEX data. Also, should be able to import raw data as well as precise ephemeris data via internet IGS data from net.		
1.1.4	<u>Export</u>		

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	Capable of Exporting the data in RINEX format as well as capable of transferring the maps directly to CAD with the code lists enabling the code to be attached without manual editing.		
1.1.5	<u>Coordinate Systems</u> Features like Ellipsoids, projections, geoidal model, coordinate transformations, transformation parameters, country specific coordinate systems should available.		
1.1.6	<u>Reporting</u> Software should be capable of generating HTML style reports directly for the surveyed data.		
1.1.7	<u>Processing Options</u> Capable of Processing the Raw static data for GPS L1 and L2 (L5 is desirable too) as well as combined GPS/GLONASS data both manually and automatically.		
1.1.8	<u>Datum Transformation</u> Capable of transferring the data from one datum to another for given set of common points with or without the knowledge of datum.		
1.1.9	<u>Adjustment</u> Capable of performing 3D adjustments for the surveyed area of GPS networks.		
1.1.10	<u>Feature Coding</u> Software should support feature coding with attribute information.		
1.1.11	<u>COGO Calculations</u> Software should be capable of computing the coordinates of unknown points using reference points and coordinate geometry.		
1.1.12	<u>Area &amp; Line, Spline creations</u> The software should be a capable of line, spline, and area for the surveyed data.		
1.1.13	<u>Image Referencing</u> The software should have an image referencing module and the surveyed data should be imported directly on this back-ground Raster Image.		

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1.1.14	<u>Surfaces</u> The software should be a capable of creating Digital Elevation model, Surface modelling, 3D visualization and quick contouring.		
1.1.15	<u>Network Adjustment</u> Should be able to process and adjust network data.		
<b>B.</b>	<b><u>PERIPHERAL ITEMS</u></b>		
	<b><u>MINIMUM SPECIFICATION FOR HARDWARE:</u></b> Total 2(Two) Nos. of PC along with 1(One) no. of A4 laser colour printers and 1(One) Nos. of A3 Multi-Functional colour Printer should be offered.		
(I)	<b><u>PC (For Post-processing)</u></b>		
1.0	<u>Quantity:</u> 2(Two) No.		
1.1.	<u>Processor:</u> i9, quad core, 12th gen or higher.		
1.2	<u>Operating System:</u> Windows 10 pro or higher, MS Office 365 license		
1.3	<u>I/O port:</u> 6 nos. USB 3.1, 3 nos. USB-C, 2 nos. HDMI and Display Port, 1 nos. RJ45 port		
1.4	<u>Warranty &amp; Service:</u> 1-year Premier Service with 1- year Complete Cover.		
1.5	<u>Memory:</u> 32 GB upgradable up to 128 GB		
1.6	<u>Hard Drive:</u> 1TB SSD & 2TB HDD		

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1.7	<u>Internal Optical Drive:</u> Capable of read-write functionality.		
1.8	<u>Antivirus:</u> Efficient & Up to date Antivirus subscription.		
1.9	<u>Monitor:</u> 32" (2560*1440)		
1.10	<u>Keyboard:</u> Full Keyboard.		
1.11	<u>Mouse:</u> Optical Mouse. (any surface)		
1.12	<u>Graphics Card:</u> 4GB dedicated graphics.		
1.13	<u>General:</u> All the Essential software and accessories should be provided. The power cables should be compatible with Indian electrical standards.		
(II)	<b><u>Multifunctional Printer (A4 Colour)</u></b>		
1.0	<u>Quantity:</u> 1(One) no.		
1.1	<u>Type</u> Printer, copier, scanner, send.		
1.2	<u>Printing</u> Paper Size: A4, A5, B5, Letter, Legal Print Quality: 600 x 600 dpi (black) or better Print Technology: Laser Printing Technology Print Speed: Best quality mode Black (12 ppm) or better Memory: Standard 32 MB or better Media: Supported Paper (Plain, inkjet, photo, banner), envelope, transparencies etc. Duplex printing: Available		

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1.3	<u>Scanning</u> Scanner Type: Flatbed & Automatic Document Feeder Paper Size: A4, A5, B5, Letter, Legal Duplex Scanning: Available Optical Resolution: 600x600 dpi Document size: A4, Letter		
1.4	<u>Copy</u> Document Size A4, Letter Multiple Copy print Available.		
1.5	<u>Network Protocol</u> : TCP/IP Connection: Wired LAN, Wireless		
1.6	<u>Accessories</u> : All the available accessories along with 2 spare cartridges for each printer of each colour. The power cables should be compatible with Indian electrical standards.		
(III)	<b><u>Multi-functional Printer (A3 Colour)</u></b>		
1.0	<u>Quantity</u> : 1(One) no.		
1.1	<u>Core Function</u> : Print, copy, scan, send.		
1.2	<u>Printing</u> Print Technology; In-line colour laser printing technology, direct to page printing or better Paper Size: A3, A4, A5, B5, Letter, Legal Print Quality (colour best quality): 600 X 600 dpi or better Print Speed: 12 ppm (Black/Colour, normal quality) or better Memory: Standard 1GB or better Media Supported: Paper (bond, brochure, colour, glossy, letterhead, photo, plain, pre-printed, pre punched, recycled, rough), transparencies, labels, envelopes, cardstock. Input capacity (Sheets): Up to 250 Output capacity (Sheets): Up to 200 Duplex printing: Available		
1.3	<u>Scanning</u> Type: Duplexing Automatic Document Feeder or colour platen		

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	Page size: A3, A4, A5, B5, Letter, Legal Duplex Scan: Available Scan Resolution: 600x600 dpi		
1.4	<u>Copy</u> Resolution: 600x600 dpi Magnification: Variable Multiple copies: Available		
1.5	Network Protocol: TCP/IP Connection: Wired LAN, Wireless		
1.6	<u>Accessories:</u> All the available accessories along with 2 spare cartridges for each printer of each colour. The power cables should be compatible with Indian electrical standards.		

**SPECIAL TERMS & CONDITIONS**

<b>A</b>	<b>DOCUMENTATION AND MANUALS:</b> 2(two) sets of hard copies and 2(two) sets of soft copies (in CD/ DVD/USB media) of detailed technical manuals should be provided for all the vendor's items & third-party items (for all the hardware and software) in English only. This includes the detailed user manuals for critical equipment like RTK DGPS Receivers, Base, Controllers, Onboard Software, and Office Software etc.		
<b>B</b>	<b>PRE-DISPATCH INSPECTION:</b> 3 (Three) OIL's personnel will visit manufacturer's works/factory for a duration of 1(one) week for carrying out item-wise physical inspection of the RTK DGPS Units as per the scope/clauses mentioned in the tender. However, such inspection will not relieve the supplier of his responsibility to ensure that the equipment supplied conforms to the correct specifications and is free from manufacturing and all other defects.  Vendor must provide adequate office space for company representatives involved. They also must provide FAX/Telephone & Internet facilities to company representatives at their office. All facilities required for inspection/ testing shall be provided by the successful bidder to OIL's Inspection personnel. OIL will bear the travelling and lodging expenses of nominated OIL's personnel for the purpose of site inspection. The successful bidder must have to intimate OIL 15(fifteen) days prior to the expected inspection date. In case inspection could		

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	not be done at vendor's site then inspection will be done at OIL's site before installation and commissioning. In case any item found faulty/damaged then vendor have to replace the faulty/damaged item free of cost.		
<b>C</b>	<b><u>DELIVERY, INSTALLATION AND COMMISSIONING:</u></b>		
<b>1.0</b>	<b><u>Delivery Schedule:</u></b>		
<b>1.1</b>	All items need to be delivered at OIL's office at Duliajan.		
<b>1.2</b>	Delivery will be the essence of the contract. Bidders to quote their best delivery period. The delivery required against this tender is <b>90 (Ninety) days</b> from the date of placement of firm order. No preference/benefit/ weightage shall be given for shorter delivery. (Refer Clause no. (A.1) 7.0 of BRC).		
<b>2.0</b>	The following points have to be verified at the consignee's premises jointly by the representative of the bidder and OIL's representative(s).  i. Quantity and physical condition of each of the items supplied. ii. Manuals & catalogues. iii. Software media along with Windows Recovery keys and manuals. iv. Necessary tests/warranty/guarantee certificates. v. Any other details as per complete system specifications.		
<b>3.0</b>	<b><u>Installation &amp; Commissioning:</u></b>		
<b>3.1</b>	The RTK DGPS Units should be installed and commissioned by the bidder at Oil India Limited's specified location in Duliajan, Assam only. Charges if any should be quoted in the price schedule. Any service tax/income tax /Personal tax etc. arising out of the above will be borne by the bidder and will be deducted at source by OIL. OIL may provide necessary local transportation for the commissioning personnel to and from site.		
<b>3.2</b>	The bidder can start the preliminary work pertaining to Installation and Commissioning at Duliajan after the receipt of the firm order.		
<b>3.3</b>	The total period of completion of installation and commissioning is <b>maximum 60 (Sixty) days</b> from the date of intimation from OIL. This excludes any duration for arrival of the commissioning engineers at the respective site		

**BID EVALUATION MATRIX (TECHNICAL)  
(TO BE FILLED IN BY BIDDER DULY SIGNED)**

**TECHNICAL SPECIFICATIONS**

Clause No	Description	BIDDER'S RESPONSE (Complied / Not Complied/Deviation / Not Applicable)	TO BE FILLED BY THE BIDDER  Relevant Location of their Bid to support the remarks/compliance  (Reference of Document name / Serial number / Page number of bid for documentary evidence)
	and includes the training period.		
3.4	The installation and commissioning shall be completed in all aspects of RTK DGPS Units and associated Software. <i>(As per Terms &amp; Conditions mentioned in the Tender Document/Purchase order)</i> . Any integration problem in case of RTK DGPS Units and their peripherals will not be considered as successful installation and commissioning.		
3.5	Comprehensive acceptance tests as per the acceptance protocol are to be carried out during the commissioning of each item of the system including all the accessories and peripherals by the representative(s) of the supplier in fully working condition after dully interfacing all the supplied items in presence of OIL's representatives. An installation and commissioning certificate duly signed by the authorized representatives of OIL shall be issued certifying that the fully integrated system is functioning satisfactorily as per the supply order.		
3.6	At least, 1(one) of the surveying experts is required at commissioning site for additional one month after successful commissioning and completion of training, to ensure deployment and functioning of supplied equipment's in the field.		
3.7	<b>Installation and Commissioning charges must be quoted separately on lump sum basis which will be considered for Bid Evaluation.</b> The Installation & Commissioning charges will be released after the training as quoted below in Clause D (7).		
3.8	The bidder shall make all the arrangements for carrying out the installation and commissioning. All the necessary expenses and other arrangements for travel, accommodation etc. of supplier's engineer/(s) will be done by bidder.		
3.9	For installation and commissioning, OIL will liaise only with a single point of contact of the bidder. The bidder has to mention the contact address, phone number, email of the contact person who will be responsible for installation and commissioning of all the equipment, peripherals, and software items etc.		
3.10	Moreover, the Installation & Commissioning will be deemed completed after successful completion of training in addition to above Clause C (3.5).		
<b>D</b>	<b>TRAINING:</b>		
1.0	In order to ensure optimal utilization of new surveying technology and efficient management of the sophisticated system training has to be imparted to OIL's personnel. <b>The training should be free of cost and shall cover the</b>		

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**TECHNICAL SPECIFICATIONS**

Clause No	Description	BIDDER'S RESPONSE (Complied / Not Complied/Deviation / Not Applicable)	TO BE FILLED BY THE BIDDER  Relevant Location of their Bid to support the remarks/compliance  (Reference of Document name / Serial number / Page number of bid for documentary evidence)
	<b>functionality, illustration, and demonstration of all aspects of instruments and software modules.</b>		
2.0	Training programme should include classroom training as well as survey-site training and will cover topics like understanding of RTK surveying, controllers, recorders, onboard and office software applications, seamless data integration between RTK DGPS data, survey data processing, processing methodology, quality control for acquired geodetic data etc. for RTK DGPS Units.		
3.0	The bidder will have to organize field training and work association at OIL, Duliajan. This training will be imparted by OEM certified faculty to OIL's personnel for a period of 20 working days. The training will include classroom training for 10(ten) working days covering detailed understanding of RTK surveying, controllers, recorders, onboard and office software applications for survey data processing, processing methodology, quality control, seamless data integration of RTK DGPS data. Further, field training on all the above-mentioned aspects of geodetic surveying operations at the surveying site should be imparted for 10(ten) working days so that 2D & 3D seismic survey operations for staking out source and receiver locations on the ground can be done with precision in terms of parameterization, methodology and finally the accurate positioning.		
4.0	The detailed training-schedule for all the mentioned trainings will be decided by OIL in mutual consultation with the bidder to derive maximum benefit as per OIL's internal requirement and objectives.		
5.0	All the necessary expenses and other arrangements for travel, accommodation of bidder's expert/(s) will be borne by the bidders.		
6.0	The details of the training should be enclosed along with the technical bid.		
7.0	The Installation and Commissioning charges will be released after the completion of the training.		
E	<b>WARRANTY:</b>		
1.0	All the surveying equipment i.e., Primary and Peripheral Units along with their accessories (including third party items), all the software applications (including OS & third-party items), hardware and their peripherals amongst other not explicitly mentioned hereunder shall have to be covered by a <b>warranty for 12(twelve) months after the date of successful installation and commissioning at site.</b>		
2.0	In case of any defect in any of the surveying equipment along with their peripherals & accessories (including third		

**BID EVALUATION MATRIX (TECHNICAL)  
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**TECHNICAL SPECIFICATIONS**

Clause No	Description	BIDDER'S RESPONSE (Complied / Not Complied/Deviation / Not Applicable)	TO BE FILLED BY THE BIDDER  Relevant Location of their Bid to support the remarks/compliance  (Reference of Document name / Serial number / Page number of bid for documentary evidence)
	party items), all the software applications (including OS & third party items), hardware and their peripherals during warranty period, the supplier shall arrange to replace/repair the defective part at his cost and ensure that the equipment and peripherals are in ready to use state throughout the duration of the contract.		
<b>3.0</b>	In case of any problem in any of the surveying equipment along with their peripherals & accessories (including third party items), all the software applications (including OS & third-party items), hardware and their peripherals supplied against this tender during the warranty period, the bidder's engineer has to report at OIL, Duliajan office within 120 hours of reporting the problem. After that, the bidder has to ensure the rectification/maintenance/repair/replacement of these equipment and peripherals and software applications and handover the same to OIL, Duliajan within 7(seven) days from day of reporting, in ready to use condition as per OEM standards and certification. These conditions are applicable on seamless data integration between the RTK DGPS units.		
<b>4.0</b>	The bidder must have OEM certified service centre in India, where all the repairing, maintenance and calibration work should be done (OEM Certified).		
<b>5.0</b>	During warranty period calibration of all the equipment including third party items shall be necessarily done once in a year at bidder's OEM certified service centre in India. All the necessary expenses and other arrangements for transportation of equipment will be borne by the bidder.		
<b>6.0</b>	Warranty should also include supply, installation, and maintenance of all the software upgrades as well as those already installed & commissioned as per scope of the tender with necessary additional hardware, if any, free of cost at the earliest.		
<b>7.0</b>	During the warranty period for routine maintenance, repairing/replacement of all the supplied equipment should be done once as and when required by OIL and the bidder's engineer(s) must visit Duliajan/Operational site once in a year for a period of 5(five) working days at site. All the repairing, maintenance, should be OEM certified.		
<b>8.0</b>	The bidder must submit an undertaking from the OEM ensuring that they will provide full support for the supplied units during the entirety of the warranty period.		

**BID EVALUATION MATRIX (TECHNICAL)  
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**TECHNICAL SPECIFICATIONS**

Clause No	Description	BIDDER'S RESPONSE (Complied / Not Complied/Deviation / Not Applicable)	TO BE FILLED BY THE BIDDER  Relevant Location of their Bid to support the remarks/compliance  (Reference of Document name / Serial number / Page number of bid for documentary evidence)
9.0	The bidder has to ensure the availability of all the spares/accessories ( <i>mentioned in Clause A.1.4.4 for RTK DGPS Units</i> ) throughout the duration of contract and the same shall be provided to OIL on requirement. Financial implication, if any will be borne by the bidder during the duration of the contract for smooth running of the RTK DGPS Units.		
10.0	For warranty services, OIL will liaise only with a single point of contact of the bidder. The bidder has to mention the contact address, phone number, and email of the contact person who will be responsible for warranty support.		
11.0	Bidder has to install/migrate/software and its upgraded version to any other workstation/computers/ hardware, if required any time during Warranty period, at free of cost.		
12.0	All the necessary expenses and other arrangements for travel, accommodation of supplier's engineer, and transportation of equipment, peripherals including third party items during warranty period will be borne by the bidder.		
<b>(F)</b>	<b>ANNUAL MAINTENANCE CONTRACT (AMC):</b>		
1.0	OIL reserves the right to enter into a Comprehensive Annual Maintenance Contract for <b>5(five) years</b> for all Primary and Peripheral Units along with their accessories (including third party items), all the software applications (including OS & third party items), hardware and their peripherals amongst other not explicitly mentioned hereunder supplied, installed & commissioned against this tender will be automatically triggered by the bidder after the completion of Warranty Period. The bidder has to quote the total Comprehensive AMC charges per year separately for 5(five) years. <b>The charges quoted against AMC for 5(five) years will be considered for commercial evaluation.</b>		
2.0	The bidder must submit an undertaking from the OEM ensuring that they will provide full support for the supplied units during the entirety of the AMC period as was applicable and covered during the warranty period.		
3.0	Bidder shall provide support and maintenance of surveying equipment along with their peripherals & accessories (including third party items), all the software applications (including OS & third-party items), associated hardware and their peripherals amongst other not explicitly mentioned hereunder shall have to be covered by Annual Maintenance Contract (AMC) for 5(Five) years.		

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**TECHNICAL SPECIFICATIONS**

Clause No	Description	BIDDER'S RESPONSE (Complied / Not Complied/Deviation / Not Applicable)	TO BE FILLED BY THE BIDDER  Relevant Location of their Bid to support the remarks/compliance  (Reference of Document name / Serial number / Page number of bid for documentary evidence)
4.0	AMC will start after successful completion of Warranty period. AMC will include preventive as well as corrective maintenance.		
5.0	AMC will include supply of new releases/upgrades of all software (including third party software, if any), software updates/ patches on CDs/DVDs/USB drives and online access of the manuals as and when released free of cost.		
6.0	During AMC period, calibration of all the equipment including third party items shall be done once in a year at bidder's OEM certified service centre in India. All the necessary expenses and other arrangements for transportation of equipment will be borne by the bidder. The bidder is also required to ensure that all the third-party items are replaced, repaired, calibrated so that they are in ready to use state.		
7.0	During the AMC period for routine maintenance, repairing/replacement of all the supplied equipment should be done once in a year as required by OIL and the bidder's engineer(s) must visit Duliajan/ Operational site once in a year for a period of 5(five) working days. All the repairing, maintenance, should be OEM certified.		
8.0	AMC should also include supply, installation, and maintenance of all the software upgrades as well as those already installed & commissioned as per scope of the tender with necessary additional hardware, if any, free of cost at the earliest.		
9.0	<b>The bidder has to identify the critical spares required for stocking at Duliajan and the same has to be mentioned in their quote. The successful bidder has to stock critical spares as identified to minimize downtime of all the equipment supplied.</b>		
10.0	The bidder will depute one of their trained OEM certified surveying experts on as and when required basis to Duliajan during 5(five) years AMC period for a period of maximum of 5(five) working days per year. The surveying expert should be qualified and should have minimum 2(two) years' experience with similar systems.		
11.0	The bidder has to ensure the availability of all the spares/accessories ( <i>mentioned in clause 1.4.4 for RTK DGPS Units</i> ) throughout the currency of contract and the same will be provided to OIL on requirement. Financial implication, if any will be borne by the bidder during the duration of the contract for smooth running of the RTK DGPS Units.		
12.0	The bidder must have OEM certified service centre in India, where all the repairing, maintenance and calibration work should be done (OEM Certified). The Bidder must provide full details of the service facilities in India with list		

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**TECHNICAL SPECIFICATIONS**

Clause No	Description	BIDDER'S RESPONSE (Complied / Not Complied/Deviation / Not Applicable)	TO BE FILLED BY THE BIDDER  Relevant Location of their Bid to support the remarks/compliance  (Reference of Document name / Serial number / Page number of bid for documentary evidence)
	of RTK DGPS Units related service equipment's, service software's, details of service manpower and their experience in servicing quoted products.		
13.0	In case of any defect in any of the surveying equipment along with their peripherals & accessories (including third party items), all the software applications including OS and hardware and their peripherals during AMC period, the supplier shall arrange to replace/repair the defective part at his cost and ensure that the equipment and peripherals are in ready to use state throughout the currency of the contract.		
14.0	Bidder shall replace all the batteries procured along with RTK-DGPS units after every 2.5 years during the entire duration of the warranty, AMC, and extended AMC (if applicable). Additionally, if the batteries are found faulty at any time, they need to be replaced by the bidder immediately.		
15.0	The bidder, at his own cost shall arrange the clearance of the spare parts, equipment etc. from custom and port authorities in India and shall pay all requisite duties including customs duty, damages, if any, clearance fee charges, inland transport charges etc.		
16.0	In case of any problem in any of the surveying equipment along with their peripherals & accessories (including third party items), all the software applications including OS and hardware and their peripherals supplied against this tender during the AMC period, the bidder's engineer has to report at OIL, Duliajan office within 120 hours of reporting the problem, in case the problem cannot be solved through telephonic support. After that, the bidder has to make sure the rectification/maintenance/ repair/replacement of equipment and peripherals to handover the instrument and peripherals to OIL, Duliajan within 7(seven) days from day of reporting, equipment and peripherals in ready to use condition as per OEM standards and certification. These conditions are applicable on seamless data integration between the RTK DGPS units.		
17.0	During the course of AMC period, training on surveying operations will be imparted in Duliajan/ Operational areas once in a year. The training will be imparted to OIL's personnel for a period of 5(five) working days by OEM certified surveying expert at the field-site. This training will include all the operational aspects of RTK surveying, controllers, recorders, onboard and office software applications for survey data processing, processing methodology, quality control, seamless data integration between RTK DGPS data.		

**BID EVALUATION MATRIX (TECHNICAL)  
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TECHNICAL SPECIFICATIONS**

Clause No	Description	BIDDER'S RESPONSE (Complied / Not Complied/Deviation / Not Applicable)	TO BE FILLED BY THE BIDDER  Relevant Location of their Bid to support the remarks/compliance  (Reference of Document name / Serial number / Page number of bid for documentary evidence)
18.0	In case of bidder's failure as per clause 16.0 above, a consequence loss (liquidated damage) shall be levied @ 1% per week of the AMC charges (for the running year) up to a period of 4(four) weeks. If bidder fails to rectify the problem in stipulated time of above said 4(four) weeks, consequence loss (liquidated damage) shall be levied @ 2% per week of the AMC charges (for the running year).		
19.0	For AMC services, OIL will liaise only with a single point of contact of the bidder. The bidder has to mention the contact address, phone number of the contact person who will be responsible for AMC support.		
20.0	All the necessary expenses and other arrangements for travel, accommodation of supplier's engineer, and transportation of equipment's, peripherals including third party items during AMC period will be borne by the bidder.		
21.0	AMC charges shall be payable quarterly after successful completion of the AMC services for that period against submission of bills. Any consequence loss (liquidated damage) amount levied on the bidder will be adjusted from that period's AMC charge.		
22.0	Bidder has to install/migrate software and its upgraded version to any other workstation/computers/ hardware's, if required any time during AMC period, at free of cost.		
23.0	OIL may extend the AMC period with prevailing terms and conditions for a period of 2(two) years, after successful completion of the existing AMC.		
(G)	<b>GENERAL CONDITION FOR CONTRACT FOR BIDDER:</b>		
1.0	Bidders other than the Original Equipment Manufacturer (OEM), must enclose proper authorization certificate (in original) with a backup Warranty and Guarantee from the OEM to quote against this tender.		
2.0	The bidders must submit a written undertaking that they would be able to supply all the requisite spares and consumables (including bought out items) for a minimum period of 10(ten) years from the Certified date of completion/successful field commissioning of the unit. Original Equipment Manufacturer's undertaking must be forwarded for the items not manufactured by the bidder.		
3.0	To ascertain the substantial responsiveness of the bid OIL reserves the right to ask the bidder for clarification in respect of clauses covered under BRC also and such clarifications fulfilling the BRC clauses in to must be received		

**BID EVALUATION MATRIX (TECHNICAL)  
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Clause No	Description	BIDDER'S RESPONSE (Complied / Not Complied/Deviation / Not Applicable)	TO BE FILLED BY THE BIDDER  Relevant Location of their Bid to support the remarks/compliance  (Reference of Document name / Serial number / Page number of bid for documentary evidence)
	on or before the deadline given by the company, failing which the offer may be rejected.		
4.0	Bidder to submit the price breakup of each of the items as per <b>Annexure - VI. Please note that the Price Break-up is to be submitted along with the Price Bid only.</b> Bid shall be rejected in case the Price Break - up is submitted in the Technical Bid.  <b>Note: <u>The price breakup (Annexure - VI) shall only be provided separately as pdf. document under "Financial Documents" while submitting the Price Bids in GeM Portal. Please note that no price should be mentioned in the Technical Bid.</u></b>		
5.0	<b>Tax &amp; Duties:</b>		
(i)	All taxes, stamp duties and other levies imposed outside India shall be the responsibility of the Bidder/Seller and charges thereof shall be included in the offered rates.		
(ii)	All Taxes & levies imposed in India, for the services including installation & commissioning, shall be to the Bidder/Seller's account.		
(iii)	Income Tax on the value of the services rendered by the Bidder/Seller in connection with installation, commissioning, training etc. shall be deducted at source from the invoices at the appropriate rate under the I.T. Act & Rules from time to time.		
6.0	Vendor shall supply the equipment with the nameplate carrying the following information.		
	i. OEM name ii. Country of origin iii. Year of manufacture		
7.0	OIL's Purchase Order No. must be engraved on the body of the item. Bidder must confirm the same categorically in their quotation.		

**BID EVALUATION MATRIX (TECHNICAL)  
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**CHECKLIST**

1.0	Whether quoted as manufacturer?		
2.0	Whether quoted as OEM Dealer/Supply House?		
3.0	If quoted as OEM Dealer/Supply House -		
	a) Whether submitted valid and proper authorization letter from manufacturer confirming that bidder is their authorized Dealer/supply House for the product offered?		
	(b)Whether manufacturer's back-up Warranty/Guarantee certificate submitted?		
4.0	Whether agreed to the tender warranty clause of the tender?		
5.0	Whether submitted <b>EMD/Bid Security within the bid closing date and time</b> as per tender requirement?		
6.0	Whether quoted a firm delivery period as per the tender requirement?		
7.0	Whether confirmed to submit PBG as asked for in tender?		
8.0	Whether Bid Security submitted as per requirement of the tender?		
9.0	Whether confirmed Bid Validity as per the tender requirement?		
10.0	Whether confirmed Payment Terms as per the tender?		
11.0	Whether quoted as MSE unit? If yes, whether necessary document submitted?		
12.0	Whether submitted Integrity Pact duly signed and sealed as per <b>PROFORMA – D?</b>		
13.0	<p>Ministry of Finance of Govt. of India, Department of Expenditure, Public procurement Division vide office memorandum F. No. 6/18/2019-PPD dated 23rd July, 2020(order-Public Procurement no.1) has proclaimed the insertion of Rule 144 (xi) in the General Financial Rules (GFRs), 2017 w.e.f. 23rd July, 2020 regarding restrictions on procurement from a bidder of a country which shares a land border with India on the grounds of defence of India on matters directly or indirectly related thereto including national security. Bidders are requested to take note of the office memorandum and submit their offers accordingly, wherever applicable.</p> <p>In this regard, bidders must submit duly sealed &amp; signed undertaking as per format provided vide, <b>PROFORMA –</b></p>		

**BID EVALUATION MATRIX (TECHNICAL)  
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**TECHNICAL SPECIFICATIONS**

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	<b>F(I), F(II) &amp; F(III)</b> along with the technical bid. Whether uploaded along with the bid?		
<b>14.0</b>	Whether indicated the country of origin for the items quoted? Please mention the "Country of origin" under Remarks here.		
<b>15.0</b>	Whether submitted format of undertaking by bidders towards submission of authentic information/ documents as per <b>PROFORMA - H</b>		
<b>16.0</b>	Whether copy of the SFMS message for Bid Security/ EMD as sent by the issuing bank branch submitted along with the original bank guarantee?		
<b>17.0</b>	Whether submitted undertaking for Local Content ( <b>PROFORMA E</b> )?		
<b>18.0</b>	Whether submitted Proforma of Declaration of Blacklisting / Holiday Listing ( <b>PROFORMA – G</b> )?		
<b>19.0</b>	Whether submitted undertaking by bidders towards submission of authentic information/documents ( <b>PROFORMA – J</b> )?		
<b>20.0</b>	Whether submitted undertaking for bidders financial standing (( <b>PROFORMA – L</b> )?		

## ANNEXURE – V

### BID EVALUATION MATRIX (BID REJECTION CRITERIA) (TO BE FILLED IN BY BIDDER DULY SIGNED)

#### BID EVALUATION CRITERIA

Clause Number	DESCRIPTION	BIDDER'S RESPONSE (Complied / Not Complied /Deviation/Not Applicable)	TO BE FILLED BY THE BIDDER  Relevant Location of their Bid to support the remarks / compliance  (Reference of Document name / Serial number / Page number of bid for documentary evidence)
<b>A.1</b>	<b>BRC-TECHNICAL</b>		
<b>1.0</b>	<b><u>BIDDER'S ELIGIBILITY:</u></b>		
<b>1.1</b>	The bidder should be an Original Equipment Manufacturer (OEM) of the tendered item (s).		
<b>1.2</b>	The bidder should be an authorized dealer/authorized distributor/authorized supplier/wholly owned subsidiary of an original equipment manufacturer (OEM) of the tendered item(s).		
<b>2.0</b>	<b><u>IN CASE THE BIDDER IS AN ORIGINAL EQUIPMENT MANUFACTURER (OEM):</u></b>		
<b>2.1</b>	The bidder (OEM) should have at least 5 (five) years of manufacturing experience of the Primary units ( <i>Clause A of Annexure - I: Technical Specification</i> ) preceding the original Bid Closing date of the tender.		
<b>2.2</b>	In addition to above, the bidder (OEM) should have supply experience of successfully executing at least one order of minimum 50% of the tendered quantity ( <i>rounded off to the next higher integer</i> ) of RTK-DGPS unit ( <i>i.e. Clause A of Annexure - I: Technical Specification</i> ) to various clients ( <i>other than their own subsidiaries/sister concerns</i> ), either directly by them or through their authorized dealers/distributor/supplier/subsidiaries, during last 5 (five) years preceding the original Bid Closing date of the tender.		
<b>2.3</b>	Documentary evidence to substantiate manufacturing & supply records must be submitted in the form of copies of relevant Purchase Order(s) and any one of the following documents evidencing satisfactory execution of those Purchase Order(s), such as:  (i) Satisfactory supply / completion / installation report (OR) (ii) Bill of Lading, Commercial Invoice / Payment Invoice (OR) (iii) Consignee receipt / delivery receipt (OR) (iv) Central Excise Gate Pass/Tax Invoice issued under relevant rules of Central Excise/ Vat/ GST Invoice. (v) Any other documents which shall prove that the bidder has successfully executed such order (s).  <b>Note:</b> i) <i>The Purchase Order date need not be within 5 (five) years preceding original bid closing date of this</i>		

**BID EVALUATION MATRIX (BID REJECTION CRITERIA)  
(TO BE FILLED IN BY BIDDER DULY SIGNED)**

**BID EVALUATION CRITERIA**

Clause Number	DESCRIPTION	BIDDER'S RESPONSE (Complied / Not Complied /Deviation/Not Applicable)	TO BE FILLED BY THE BIDDER  Relevant Location of their Bid to support the remarks / compliance  (Reference of Document name / Serial number / Page number of bid for documentary evidence)
	<p><i>tender. However, the execution of supply should be within 5 (five) years preceding original bid closing date of this tender.</i></p> <p><i>ii) In case of extension to the scheduled Bid Closing date of this tender, if any, the original scheduled Bid closing Date shall be considered for evaluation of Bids.</i></p> <p><i>iii) Against all supporting documents submitted by the bidder along with the technical bid, originals must be kept ready and to be produced for verification of OIL, if called for.</i></p>		
<b>3.0</b>	<b><u>IN CASE, THE BIDDER IS AN AUTHORIZED DEALER/ AUTHORIZED DISTRIBUTOR / AUTHORIZED SUPPLIER/ WHOLLY OWNED SUBSIDIARY OF OEM:</u></b>		
<b>3.1</b>	The bidder's OEM ( <i>the Principal</i> ) should have at least 5 (five) years of manufacturing experience of RTK DGPS units ( <i>Clause A of Annexure - I: Technical Specification</i> ) proceeding to the original Bid Closing date of the tender.		
<b>3.2</b>	In addition to above, the bidder/OEM should have supply experience of successfully executing at least one order of minimum 50% of the tendered quantity ( <i>rounded off to the next higher integer</i> ) of RTK-DGPS unit ( <i>i.e. Clause A of Annexure - I: Technical Specification</i> ) to various clients ( <i>other than their own subsidiaries/ sister concerns</i> ), either directly by them or through their authorized dealers/distributor/supplier/ subsidiaries, during last 5 (five) years preceding the original bid closing date of the tender.		
<b>3.3</b>	<p>Documentary evidence to substantiate manufacturing (<i>of Bidder's OEM/Principal</i>) and supply records (<i>of Bidder themselves</i>) must be submitted in the form of copies of relevant Purchase Order(s) and any of the following documents evidencing satisfactory execution of those Purchase Order(s), such as:</p> <ul style="list-style-type: none"> <li>(i) Satisfactory supply / completion / installation report (OR)</li> <li>(ii) Bill of Lading, Commercial Invoice / Payment Invoice (OR)</li> <li>(iii) Consignee receipt/ delivery receipt (OR)</li> <li>(iv) Central Excise Gate Pass/Tax Invoice issued under relevant rules of Central Excise/ Vat/ GST Invoice.</li> <li>(v) Any other documents which shall prove that the bidder has successfully executed such order (s).</li> </ul>		

**BID EVALUATION MATRIX (BID REJECTION CRITERIA)  
(TO BE FILLED IN BY BIDDER DULY SIGNED)**

**BID EVALUATION CRITERIA**

Clause Number	DESCRIPTION	BIDDER'S RESPONSE (Complied / Not Complied /Deviation/Not Applicable)	TO BE FILLED BY THE BIDDER  Relevant Location of their Bid to support the remarks / compliance  (Reference of Document name / Serial number / Page number of bid for documentary evidence)
	<p><b>Note:</b></p> <p>i) <i>The Purchase Order date need not be within 5 (five) years preceding original bid closing date of this tender. However, the execution of supply should be within 5 (five) years preceding original bid closing date of this tender.</i></p> <p>ii) <i>In case of extension to the scheduled Bid Closing date of this tender, if any, the original scheduled Bid closing Date shall be considered for evaluation of Bids.</i></p> <p>iii) <i>Against all supporting documents submitted by the bidder along with the technical bid, originals must be kept ready and to be produced for verification of Oil, if called for.</i></p>		
<b>3.4</b>	The bidder shall submit valid Authorization Certificate/Letter issued by its Original Equipment Manufacturer (OEM), confirming the Bidder's status as their authorized supplier/dealer/distributor/wholly owned subsidiary ( <i>as the case may be</i> ) to sell their products with proper warranty and guarantee back-up. Such authorization certificate/ letter shall be valid for the entire period of execution of the order.		
<b>3.5</b>	<b>Notes to Bidder:</b>		
<b>(a)</b>	Authorization letter must be issued on the official letter head of the OEM clearly mentioning the status of Bidder i.e., whether 'authorized dealer' or 'authorized distributor' or 'authorized supplier' or wholly owned subsidiary of Original Equipment Manufacturer (OEM), failing which the bid shall not be considered for evaluation and in that case the offer shall be rejected straightway.		
<b>(b)</b>	Authorization letter issued by the OEM in any other form such as Direct Chanel Partner /Indirect Chanel Partner/Chanel Partner/Seller/Reseller/Sub Dealer/Sub Distributor/Sister Concern shall not be considered for bid evaluation and the offer shall be rejected.		
<b>(c)</b>	In case the bidder is a wholly owned subsidiary company of the parent company (OEM), in addition to the authorization letter including warranty/guarantee back-up, the bidder shall also upload/submit the documents such as board resolution/certificate of incorporation/any other legal certificate along with their offer that would establish the relation between the parent company with the subsidiary company without which the bid will not be evaluated and will be rejected straightway.		
<b>4.0</b>	Bidders showing supply experience towards supply to its sister concern/subsidiaries shall not be considered as experience for the purpose of meeting BRC.		

**BID EVALUATION MATRIX (BID REJECTION CRITERIA)  
(TO BE FILLED IN BY BIDDER DULY SIGNED)**

**BID EVALUATION CRITERIA**

Clause Number	DESCRIPTION	BIDDER'S RESPONSE (Complied / Not Complied /Deviation/Not Applicable)	TO BE FILLED BY THE BIDDER  Relevant Location of their Bid to support the remarks / compliance  (Reference of Document name / Serial number / Page number of bid for documentary evidence)
5.0	Authorization letter and warranty/guarantee back-up as aforesaid must be issued to the bidder by the Original Equipment Manufacturer (OEM) in their official letterhead only. Such certificates/authority letter issued by a party other than the OEM shall not be considered as valid authorization letter and in such case the bid shall be rejected without any further reference.		
6.0	Bidder/OEM must submit an undertaking along with the Technical Bid that their offered equipment is not going to become obsolete during the next 10 (ten) years from the date of successful installation & Commissioning, if order is awarded on them by OIL and must guarantee uninterrupted supply of spares and availability of services for at least for ten (10) years with effect from the successful installation & Commissioning of the equipment, without which offer will not be considered for evaluation/placement of order.		
7.0	<b>DELIVERY PERIOD:</b> Materials must be delivered within <b>90 (Ninety) days</b> from the date of placement of order by OIL. The date of receipt of materials at site shall be considered as the date of delivery.  The total period for completion of installation and commissioning is maximum <b>Sixty (60) days</b> from the date of intimation from OIL. This excludes any duration for arrival of the commissioning engineers at the respective site.		
7.1	Bids submitted by Bidders quoting delivery period more than the above-mentioned duration shall not be accepted. Bidders must categorically confirm the delivery period in their Technical Bid.		
A.2	<b>BRC - FINANCIAL:</b>		
1.0	The bidder must have an annual financial turnover from Operations of minimum <b>INR 41,00,000.00</b> during any of the preceding 3 (Three) financial/accounting years reckoned from the original bid closing date of the tender Audited Annual Reports.  <i>[Annual Financial Turnover of the bidder from Operations shall mean - "Aggregate value of the realization of amount made from the sale, supply or distribution of goods or on account of services rendered, or both, by the company (bidder) during a financial year" as per the Companies Act, 2013 Section 2 (91) . ]</i>		

**BID EVALUATION MATRIX (BID REJECTION CRITERIA)  
(TO BE FILLED IN BY BIDDER DULY SIGNED)**

**BID EVALUATION CRITERIA**

Clause Number	DESCRIPTION	BIDDER'S RESPONSE (Complied / Not Complied /Deviation/Not Applicable)	TO BE FILLED BY THE BIDDER  Relevant Location of their Bid to support the remarks / compliance  (Reference of Document name / Serial number / Page number of bid for documentary evidence)
2.0	<p>"Net Worth" of the bidder must be positive for the financial/accounting year just preceding to the original Bid Closing Date of the Tender.</p> <p><i>[Net worth shall mean: "Share capital + Reserves created out of profits and securities Premium - Aggregate value of accumulated losses (excluding revaluation reserves) - deferred expenditure - Miscellaneous Expenditure to the extent not written off and carried forward Loss - Reserves created out of write back of depreciation and amalgamation"]</i></p>		
3.0	<p>Considering the time required for preparation of Financial Statements, if the last date of preceding financial/accounting year falls within the preceding six months reckoned from the original bid closing date and the Financial Statements of the preceding financial/accounting year are not available with the bidder, then the financial turnover of the previous three financial/accounting years excluding the preceding financial/accounting year will be considered. In such cases, the Net worth of the previous financial/accounting year excluding the preceding financial/accounting year will be considered. However, the bidder has to submit an affidavit/ undertaking (<b>PROFORMA - A</b>) certifying that 'the balance sheet/Financial Statements for the financial year (as applicable) has actually not been audited so far'.</p> <p><b>Note:</b></p> <p>a) For proof of Annual Turnover &amp; Net worth any one of the following document must be submitted along with the technical bid:-</p> <p>i) A certificate issued by a practicing Chartered Cost Accountant (with Membership Number and Firm Registration Number), certifying the Annual Turnover &amp; Net worth as per format prescribed in (<b>PROFORMA – B</b>)</p> <p align="center">OR</p> <p>ii) Audited Balance Sheet alongwith Profit &amp; Loss account. In case of foreign bidders, self-attested/digitally signed printed published accounts are also acceptable.</p>		

**BID EVALUATION MATRIX (BID REJECTION CRITERIA)  
(TO BE FILLED IN BY BIDDER DULY SIGNED)**

**BID EVALUATION CRITERIA**

Clause Number	DESCRIPTION	BIDDER'S RESPONSE (Complied / Not Complied /Deviation/Not Applicable)	TO BE FILLED BY THE BIDDER  Relevant Location of their Bid to support the remarks / compliance  (Reference of Document name / Serial number / Page number of bid for documentary evidence)
	b) In case the bidder is a Central Govt. Organization/PSU/State Govt. Organization/Semi-State Govt. Organization or any other Central/ State Govt. Undertaking, where the auditor is appointed only after the approval of Comptroller and Auditor General of India and the Central Government, their certificates may be accepted even though FRN is not available. However, bidder to provide documentary evidence for the same.		
4.0	In case the Audited Balance Sheet and Profit & Loss Account submitted along with the bid are in currencies other than INR or US\$, the bidder shall have to convert the figures in equivalent INR or US\$ considering the prevailing conversion rate on the date on which the Audited Balance Sheet and Profit & Loss Account is signed. A CA certificate is to be submitted by the bidder regarding converted figures in equivalent INR or US\$.		
5.0	In case the Bidder is subsidiary company (should be 100% owned subsidiary of the parent/ultimate parent/holding company) who does not meet financial criteria by itself and submits its bid based on the strength of parent/ultimate parent/holding company, then following documents need to be submitted:  (i) Turnover of the parent/ultimate parent/holding company should be in line with Para A.2 (1.0) above. (ii) Net Worth of the parent/ultimate parent/holding company should be positive in line with Para A.2 (2.0) above (iii) Corporate Guarantee ( <b>PROFORMA - C</b> ) on parent/ultimate parent/holding company's company letter head signed by an authorized official undertaking that they would financially support their wholly owned subsidiary company for executing the project/job in case the same is awarded to them. (iv) Documents to substantiate that the bidder is as 100% subsidiary of the parent/ultimate parent/holding company.		
A.3	<b>BRC - COMMERCIAL</b>		
1.0	Bids are invited under <b>SINGLE STAGE TWO BID SYSTEM</b> . Bidders should upload Techno-Commercial Bid (Unpriced Bid) and Priced Bid separately at the designated fields assigned in GeM Portal. <b>Please note that no price details should be furnished in the Technical (i.e. Unpriced) bid.</b> The "Unpriced Bid" shall contain all techno-commercial details except the prices/costs. Bidder not complying with above submission procedure will be rejected.		

**BID EVALUATION MATRIX (BID REJECTION CRITERIA)  
(TO BE FILLED IN BY BIDDER DULY SIGNED)**

**BID EVALUATION CRITERIA**

Clause Number	DESCRIPTION	BIDDER'S RESPONSE (Complied / Not Complied /Deviation/Not Applicable)	TO BE FILLED BY THE BIDDER  Relevant Location of their Bid to support the remarks / compliance  (Reference of Document name / Serial number / Page number of bid for documentary evidence)
2.0	The prices/rates offered against the tender must remain firm through delivery and not subject to variation on any account. A bid submitted with an adjustable price condition shall be treated as non-responsive and rejected. No discount whatsoever should be quoted separately. Rates/prices quoted must be net of all discounts.		
3.0	Bids received in physical form shall be rejected ( <i>except the documents specifically called for in hard copies, if any</i> ). Also, modifications to bids received after the bid closing date & time shall not be entertained.		
4.0	Bids containing incorrect/false/misleading statement(s) shall be rejected.		
5.0	Validity of the bid shall be <b>minimum 90 days</b> from the date of actual Bid Closing Date. Bids with lesser validity shall be straightway rejected.		
6.0	Bidders must confirm that goods/materials to be supplied against the order arising out of this tender shall be of recent make, unused, of the best quality & workmanship and free from defects. The Bidder must undertake to stand guaranteed for the materials as called for in the tender. Defective goods/materials rejected by OIL, whether the entire lot or part thereof, shall be replaced immediately by the supplier at the supplier's expenses at no extra cost to OIL.		
7.0	Successful bidder will be required to furnish a Performance Bank Guarantee <b>@5% of the order value</b> . The Performance Security must be valid for a period as called for in the tender document. Bidder must confirm the same in their Technical Bid. Offers not complying with this clause will be rejected.(Please refer Annexure – III: GENERAL NOTES TO BIDDERS)		
8.0	Bids must be accompanied by Bid Security for the amount as mentioned in the tender document and shall be in the prescribed format ( <b>PROFORMA – G</b> ) if submitted in the form of Bank Guarantee (BG). Bid Security may also be paid through online payment mode. <b>Bid Security must be submitted within the scheduled Bid Closing date and time of the Tender</b> , failing which the bid may be treated as incomplete and may lead to rejection of the bid without making any reference to the bidder. The amount of Bid Security (EMD) must be strictly as specified in the tender document. <b>Bid Security if submitted in the form of BG/e-PBG must be valid at least for a period of 135 days from the date of original bid closing date of the tender</b> . Bid shall be rejected without further reference, if the Bid Security (EMD) is not received strictly as above, except where exempted. OIL will not assume any responsibility whatsoever for submission of deficient/faulty Bid Security or for delay/non-delivery of the same (Please refer Annexure – III: GENERAL NOTES TO BIDDERS).		

**BID EVALUATION MATRIX (BID REJECTION CRITERIA)  
(TO BE FILLED IN BY BIDDER DULY SIGNED)**

**BID EVALUATION CRITERIA**

<b>Clause Number</b>	<b>DESCRIPTION</b>	<b>BIDDER'S RESPONSE (Complied / Not Complied /Deviation/Not Applicable)</b>	<b>TO BE FILLED BY THE BIDDER  Relevant Location of their Bid to support the remarks / compliance  (Reference of Document name / Serial number / Page number of bid for documentary evidence)</b>
<b>9.0</b>	Bid must be uploaded together with the Integrity Pact ( <i>If applicable against the tender</i> ) and the same must be duly signed digitally. If any bidder refuses to sign Integrity Pact or declined to submit Integrity Pact, their bid shall be rejected straightway (Please refer Annexure – III: GENERAL NOTES TO BIDDERS).		
<b>10.0</b>	Bidders shall accept and comply with the following clauses as given in the Bid Document, failing which bid shall be liable for rejection:  i) Liquidated Damages ii) Warranty/Guarantee of material iii) Arbitration / Resolution of Dispute iv) Force Majeure v) Applicable Laws		
<b>11.0</b>	A bid shall be rejected straightway if it does not conform to any one of the following clauses:  a) Validity of bid shorter than the validity indicated in the Tender. b) Incase the party refuses to sign Integrity Pact. c) Original Bid Security not received within the stipulated date & time mentioned in the Tender. d) Bid Security with (i) validity shorter than the validity indicated in Tender and/or (ii) Bid Security amount lesser than the amount indicated in the Tender.		

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## ANNEXURE – VI

### PRICE BREAK-UP OF RTK-DGPS UNIT

Sl. No.	Item	Item Description	Quantity	Unit Cost (INR)	Total Cost (INR)		
<b>1</b>	A) Primary Unit	A.1) RTK-DGPS Unit	4.1 Base (a1)	1 each	a1	A1= (1 X a1)	
			4.1 Receiver (a2)	1 each	a2	A2 = (1 X a2)	
			4.2 Display Controller (a3)	2 each	a3	A3 = (2 X a3)	
			4.4 Accessories	4.4.1 Necessary Cables (a4)	2 each	a4	A4 = (2 X a4)
				4.4.2 Tribrach with optical plummet (a5)	2 each	a5	A5 = (2 X a5)
				4.4.3 Wooden Telescopic Tripod (a6)	2 each	a6	A6 = (2 X a6)
				4.4.4 Rechargeable internal batteries (a7)	10 each	a7	A7 = (10 X a7)
				4.4.5 Aluminium pole for receiver mounting (a8)	2 each	a8	A8 = (1 X a8)
				4.4.6 Quick Charger (a9)	5 each	a9	A9 = (5 X a9)
		Total Cost of one (1) unit of RTK-DGPS unit			A.1= (A1+A2+A3+A4+A5+A6+A7+a8+A9)		
		Total Cost of three (3) units of RTK-DGPS unit (A.1 X 3)			3 nos.	A.1 x 3	
A.2) Radio Modem with a 10 m Antenna mast, cables, power source & other accessories			2 nos.	a10	A.2 = (2 X a10)		
A.3) Office Software – post processing software			2 nos.	a11	A.3 = (2 X a11)		
Total cost of 3 nos. of RTK DGPS UNITS (comprising of all the items under the head item description from A.1. to A.3)					<b>A = Sum (A.1 to A.3)</b>		
<b>2</b>	B) Peripheral Unit	(B.1) PC (b1)	2 nos.	b1	B.1 = (2 X b1)		
		(B.2) Multifunctional Printer (A4 Colour) (b2)	1 no.	b2	B.2 = (1 X b2)		
		(B.3) Multi-functional Printer (A3 Colour) (b3)	1 no.	b3	B.3 = (1 X b3)		
		Total Cost of Peripheral Units (comprising of all the items under the head item description from B.1. to B.3))					<b>B = Sum (B.1 to B.3)</b>
<b>3</b>	C) Delivery, I&C	Delivery, Installation & Commissioning	1	c1	<b>C = (1 X c1)</b>		
<b>5</b>	D) Annual Maintenance Contract (AMC)	D.1) Charges For 1 <sup>st</sup> Year	1	d1	D.1 = (1 X d1)		
		D.2) Charges For 2 <sup>nd</sup> Year	1	d2	D.2 = (1 X d2)		
		D.3) Charges For 3 <sup>rd</sup> Year	1	d3	D.3 = (1 X d3)		
		D.4) Charges For 4 <sup>th</sup> Year	1	d4	D.4 = (1 X d4)		
		D.5) Charges For 5 <sup>th</sup> Year	1	d5	D.5 = (1 X d5)		
Total Cost of Annual Maintenance Contract (AMC) comprising of all the items under the head item description from D.1 to D.5)					<b>D = SUM (D.1 to D.5)</b>		
<b>Total Cost of all the items from Serial No. 1 to Serial No. 5</b>				Z = A + B +C + D (in Figures)			
				Z = A + B +C + D (in Words)			

## ANNEXURE - VII

### GENERAL CONDITIONS OF CONTRACT

#### **1.0 APPLICABILITY, DEFINITION & INTERPRETATION**

##### **1.1 Applicability**

All clauses in the General Conditions of Contract [GCC] shall apply to all transactions except as otherwise stated in the Special Conditions of Contract [SCC] and/or BEC/BRC. Furthermore, in the event if there is any conflict between the Principal text of the Agreement and the Appendixes, the Principal text will prevail.

##### **1.2 Definition & Interpretation**

In the contract (as hereinafter defined) the following words and expressions shall have the meaning hereby assigned to them except where the context otherwise requires:

##### **1.2.1 COMPANY/OIL/Operator:**

Shall mean Oil India Limited [OIL] a public sector undertaking, incorporated under COMPANY's Act 1956 having its registered office at Duliajan-786602, Assam, India and includes its successor and permitted assigns.

##### **1.2.2 CONTRACTOR:**

Shall mean the person or persons, firm or COMPANY or corporation incorporated in India or abroad, who has been awarded with the contract and includes contractor's legal representatives, his successors and permitted assigns.

##### **1.2.3 Contract:**

Shall mean a written agreement between the COMPANY and the CONTRACTOR for execution of the services/works including all contract documents and subsequent amendments, if any.

##### **1.2.4 Site:**

Shall mean the place in which the operations/services are to be carried out or places approved by OIL for the purposes of the CONTRACT together with any other places designated in the CONTRACT as forming part of the site.

##### **1.2.5 COMPANY's Site Representative/Engineer:**

Shall mean the person or the persons appointed by the COMPANY from time to time to act on its behalf at the site for overall co-ordination, supervision and project management at site.

##### **1.2.6 Sub-Contract:**

Shall mean order/contract placed by the CONTRACTOR for any portion of the CONTRACT or work sublet with necessary written consent of

COMPANY on third party. Such sub-letting shall not relieve the CONTRACTOR from any obligation, duty or responsibility under the CONTRACT.

**1.2.7 Sub-Contractor:**

Shall mean any person or firm or COMPANY (other than CONTRACTOR) to whom any part of the work has been entrusted by CONTRACTOR, with written consent of OIL or the persons appointed by OIL, successors and permitted assigns of such persons, firm or COMPANY).

**1.2.8 Contractor's Representative:**

Shall mean such person/or persons duly appointed representative at the site and base as the CONTRACTOR may designate in writing to the COMPANY as having authority to act for the CONTRACTOR in matters affecting the work and to provide the requisite services.

**1.2.9 Contract Price/Value:**

Shall mean the sum accepted or the sum calculated in accordance with the rates accepted in tender and/or the contract rates as payable to the CONTRACTOR for the entire execution and completion of the services/works, including amendments/modification/change order issued by the COMPANY.

**1.2.10 Firm price:**

The prices will remain unchanged, except for statutory changes, during currency of the CONTRACT unless specifically agreed to in writing by COMPANY.

**1.2.11 Service/Works/Operations:**

Shall mean and include all items and things to be supplied/done and all work/Service to be performed by the CONTRACTOR as specified in the Scope of Work under this CONTRACT and shall also include all extra, additional, altered or substituted works/services as required for the purpose of successful execution of the Contract.

**1.2.12 Equipment/Materials/Goods:**

Shall mean and include any equipment, machinery, instruments, stores, goods which CONTRACTOR is required to provide to the COMPANY for/under the CONTRACT and amendments thereto.

**1.2.13 Drawings:**

Shall mean and include all Engineering sketches, general arrangements/layout drawings, sectional plans, all elevations, photographs, etc. related to the CONTRACT together with modification and revision thereto.

**1.2.14 Specifications:**

Means and includes all technical specifications, provision attached and

referred to in the tender/contract document regarding method and manner of performing the services and qualities of the service/materials to be provided under the contract and also as modified by the COMPANY/its site representative during the execution of contract in the best interest of service.

**1.2.15 Engineer In-charge (EIC):**

Shall mean the person designated from time to time by the COMPANY and shall include those who are expressly authorized by the COMPANY to act for and on its behalf for operation of the contract.

**1.2.16 Inspectors:**

Shall mean any person or outside Agency nominated by COMPANY to inspect equipment, materials and services, if any, in the CONTRACT (stage wise as well as final) as per the terms of the CONTRACT.

**1.2.17 Tests:**

Shall mean such process or processes to be carried out by the CONTRACTOR as are prescribed in the CONTRACT, considered necessary by the COMPANY or their representative to ascertain quality, workmanship, performance and efficiency of equipment or services thereof.

**1.2.18 Approval:**

Shall mean and include the written consent duly signed by COMPANY or their authorized official in respect of all documents, drawings or other particulars in relation to the CONTRACT.

**1.2.19 Day:**

Shall mean a calendar day of twenty –four (24) consecutive hours beginning at 00:00 hours with reference to local time at the site.

**1.2.20 Month:**

Shall mean a calendar month as per Gregorian calendar.

**1.2.21 Year:**

Shall mean calendar year as per Gregorian calendar.

**1.2.22 Working day:**

Means any day which is not declared to be holiday by the COMPANY.

**1.2.23 Bid/offer:**

Shall mean the proposal/Offer along with supporting documents submitted by the bidder in response to the tender or enquiry in accordance with the terms of Tender or Enquiry, for consideration by COMPANY, prior to award of contract.

- 1.2.24 Guarantee:**  
Shall mean the period and other conditions governing the warranty/guarantee of the services as provided in the CONTRACT.
- 1.2.25 Mobilization:**  
Shall mean rendering the equipment fully manned and equipped as per CONTRACT and ready to begin work at site designated by the COMPANY and accepted by the COMPANY after inspection.
- 1.2.26 De-mobilization:**  
Shall mean the removal of all items forming part of the mobilization from the site of the COMPANY and inspection and acceptance thereafter by the COMPANY including compliance of requirement in relation to re-export of imported equipment/materials under concessional duty scheme in accordance with relevant notification from Customs Authorities.
- 1.2.27 Willful Misconduct:**  
Shall mean intentional disregard of good and prudent standards of performance or proper conduct under the Contract with knowledge that it is likely to result in any injury to any person or persons or loss or damage of property of the Company or Third Party.
- 1.2.28 Gross Negligence:**  
Shall mean any act or failure to act (whether sole, joint or concurrent) by a person or entity which was intended to cause, or which was in reckless disregard of or unjustifiable indifference to, avoidable and harmful consequences such person or entity knew, or should have known, would result from such act or failure to act. Notwithstanding the foregoing, Gross negligence shall not include any action taken in good faith for the safeguard of life or property.
- 1.2.29 Criminal Negligence:**  
Shall mean that the crime happened negligently, there was duty of care upon the Person but inadvertently due to his negligence, the duty was breached, which causes harm to the people in the form of death or serious injury.
- 1.2.30 GST Legislations:**  
'GST legislations' means 'any or all of the following legislations as may be applicable to the CONTRACTOR and OIL:
- (A) The Central Goods & Services Tax Act, 2017;
  - (B) The Integrated Goods & Services Act, 2017;
  - (C) The Union Territory Goods & Services Tax Act, 2017;
  - (D) The respective State Goods & Service Tax Acts'
  - (E) The Goods and Services (Compensation to States) Act, 2017

- (F) The Customs Act and the Customs Tariff Act.
- (G) Any other applicable Act related to GST

## **2.0 CONTRACT DOCUMENT:**

**2.1 Governing language:** The governing language for the CONTRACT shall be English. All CONTRACT documents and all correspondence and communication to be given and all other documentation to be prepared and supplied under the CONTRACT shall be written in English and the CONTRACT shall be construed and interpreted in accordance with English language.

**2.2 Entire Agreement:** The CONTRACT constitutes the entire agreement between OIL and the CONTRACTOR with respect to the subject matter of the CONTRACT and supersedes all communication, negotiations and agreement (whether written or oral) of the parties with respect thereto made prior to the date of this agreement, unless such communication(s) expressly forms part of the contract or included by reference.

**2.3 Amendment in CONTRACT:** No Amendment of the Contract shall be valid unless it is in writing, is dated, expressly refers to the Contract, and is signed by a duly authorized representative of each party thereto. OIL shall not be bound by any printed conditions, provisions in the CONTRACTOR's BID, forms of acknowledgement of CONTRACT, invoice and other documents which purport to impose any condition at variance with or supplement to CONTRACT.

## **3.0 WAIVERS AND AMENDMENTS:**

**3.1 Waivers:** It is fully understood and agreed that none of the terms and conditions of this contract shall be deemed waived by either party unless such waiver is executed in writing only by the duly authorized representatives of both the parties. The failure of either party to execute any right shall not act as a waiver of such right by such party.

**3.2 Change Program:** It is agreed that CONTRACTOR shall carry out work in accordance with the completion program (e.g. Drilling Programme) to be furnished by the COMPANY, which may be changed from time to time by reasonable modifications in the program as COMPANY sees fit. COMPANY's instruction in this regard shall be final and binding.

## **4.0 CONTRACT TIMELINE:**

### **4.1 Effective Date of Contract:**

The contract shall become effective as of the date COMPANY notifies the CONTRACTOR in writing that it has been awarded the contract. This date of issuance of Letter of Award (LOA) by the COMPANY will be the effective

date of contract. All terms and conditions of the contract shall come into force with the date of issuance of LOA.

**4.2 Date of Commencement of Operation:**

The date on which the mobilization is completed in all respects and CONTRACTOR is ready to commence operation as per the contract provision [Certified by the COMPANY's representative] will be treated as the date of Commencement of Operation.

**4.3 Duration of the contract:**

The contract shall be valid for a period as defined in the LOA and Special Conditions of Contract [SCC].

**5.0 SCOPE OF WORK/CONTRACT:**

Scope of the CONTRACT shall be as defined in the CONTRACT, specifications, drawings and Appendices.

**6.0 GENERAL OBLIGATION OF CONTRACTOR:**

CONTRACTOR shall, in accordance with and subject to the terms and conditions of this Contract:

**6.1** Perform the work described in the Terms of Reference/Scope of Work. The CONTRACTOR shall execute the work with professional competence and in an efficient and workman like manner.

**6.2** Except as otherwise provided in the Terms of Reference and the special Conditions of the contract, employ all labours/personnel as required to perform the work.

**6.3** Perform all other obligations, work and services which are required by the terms of this contract or which reasonably can be implied from such terms as being necessary for the successful and timely completion of the work.

**6.4** Comply with all applicable statutory obligations specified in the contract.

**6.5** CONTRACTOR shall be deemed to have satisfied himself before submitting their bid as to the correctness and sufficiency of its bid for the services required and of the rates and prices quoted, which rates and prices shall, except insofar as otherwise provided, cover all its obligations under the contract.

**6.6** CONTRACTOR shall be deemed, prior to submitting their bids, to have satisfied themselves about the weather conditions, working culture in the area, socio-political environment, safety & security aspects, law & order situation and law of the land, and obtain for themselves all necessary information as to the risks, contingencies and all other circumstances, which may influence or affect the various obligations under the Contract.

**6.7** CONTRACTOR shall give or provide all necessary supervision during the performance of the services and as long thereafter within the warranty period as COMPANY may consider necessary for the proper fulfilling of CONTRACTOR's obligations under the contract.

**7.0 GENERAL OBLIGATION OF COMPANY:**

COMPANY shall, in accordance with and subject to the terms and conditions of this contract:

**7.1** Pay CONTRACTOR in accordance with terms and conditions of the contract.

**7.2** Allow CONTRACTOR access, subject to normal security and safety procedures, to all areas as required for orderly performance of the work as specified in the Scope of Works of the contract or work connected therewith.

**7.3** Perform all other obligations required of COMPANY by the terms of this contract.

**8.0 DUTIES AND POWER/AUTHORITY:**

**8.1 OIL's site representative/engineer:**

The duties and authorities of OIL's site representative/engineer are to act on behalf of OIL for:

- (a) Overall supervision, co-ordination and Project Management at site.
- (b) Proper and optimum utilization of equipment and services.
- (c) Monitoring of performance and progress
- (d) Commenting/countersigning on reports made by the CONTRACTOR's representative at site in respect of works, receipts, consumption etc. after satisfying himself with the facts of the respective cases.
- (e) He shall have the authority, but not obligation at all times and any time to inspect/test/examine/verify any equipment machinery, instruments, tools, materials, personnel, procedures and reports etc. directly or indirectly pertaining to the execution of the work. However this shall not construe to imply an acceptance by the inspector. Hence, the overall responsibility of quality of work shall rest solely with the CONTRACTOR.
- (f) Each and every document emerging from site in support of any claim by the CONTRACTOR has to have the

countersignature/comments of the OIL's representative/engineer without which no claim shall be entertained by the OIL.

**8.2 CONTRACTOR's representative:**

- (a) The CONTRACTOR's representative shall have all the powers requisite for the performance of the Service/Works, subject to holding due authorization from the CONTRACTOR.
- (b) Representative(s) shall liaise with OIL's representative/engineer for the proper co-ordination and timely completion of the works and on any matter pertaining to the works.
- (c) Representative(s) shall extend full co-operation to OIL's representative/inspector/engineer in the manner required by them for supervision/inspection/observation of equipment, material, procedures, performance, reports and records pertaining to works.
- (d) To have complete charge of CONTRACTOR's personnel engaged in the performance of the work and to ensure compliance of rules and regulations and safety practice.

**9.0 Personnel to be deployed by contractor:**

CONTRACTOR warrants that it shall provide competent, qualified and sufficiently experienced personnel to perform the work correctly and efficiently.

**9.1** The CONTRACTOR should ensure that their personnel observe all statutory safety requirement including those prescribed by the COMPANY. Upon COMPANY's written request, CONTRACTOR, entirely at its own expense, shall remove immediately any personnel of the CONTRACTOR determined by the COMPANY to be unsuitable and shall promptly replace such personnel with personnel acceptable to the COMPANY. Replacement personnel should be mobilized within 15 days from the date of issuance of notice without affecting the operation of the COMPANY.

**9.2** The CONTRACTOR shall be solely responsible throughout the period of the contract for providing all requirements of their personnel including but not limited to, their transportation to & fro from Duliajan/field site, enroute/ local boarding, lodging, personal protective gear & medical attention etc. COMPANY shall have no responsibility or liability in this regard.

**9.3** However, COMPANY shall provide available medical assistance/facilities to CONTRACTOR's Personnel in case of emergency at its own establishment on chargeable basis.

**9.4** CONTRACTOR's key personnel shall be fluent in English language (both writing and speaking).

**10.0 PERFORMANCE SECURITY:**

**10.1** On receipt of notification of award from the COMPANY, the CONTRACTOR shall furnish the Performance Security to COMPANY within 15 (fifteen) days from the date of issue of LOA for an amount specified in the Forwarding Letter and Letter of Award (LOA) as per Proforma-Form and must be in the form of a Bank Draft/Cashier's cheque/Banker's cheque\*/NEFT/RTGS/Electronic fund transfer to designated account of OIL# or Fixed Deposit Receipt (account OIL INDIA LIMITED) or irrevocable Bank Guarantee or irrevocable Letter of Credit (LC) from:

**10.2** Any schedule Indian Bank or Any Branch of an International bank situated in India and registered with Reserve Bank of India as scheduled foreign bank in case of domestic CONTRACTOR/service provider, or

**10.3** In case of foreign CONTRACTOR/service provider, the bank guarantee can be accepted from any scheduled bank in India or from International bank who has its branch in India registered with Reserve Bank of India.

Any foreign Bank which is not a Scheduled Bank in India, provided the Bank Guarantee issued by such Bank is counter-guaranteed by any Branch situated in India of any Scheduled Bank incorporated in India.

Bank Guarantee issued by a Scheduled Bank of India at the request of some other Non-Schedule Bank of India shall not be acceptable.

**10.4** Bank Guarantee issued by a Bank, amongst others, must contain the following particulars of such bank:

Full address.

Branch Code.

Code Nos. of the authorized signatory with full name and designation.

Phone Nos., Fax Nos., E-mail address.

**10.5** The domestic CONTRACTOR/service provider(s) will have to submit the Bank Guarantee from any of the scheduled banks and on non-judicial stamp paper of requisite value as per the Indian Stamp Act, purchased in the name of the issuing banker.

**10.6** The foreign CONTRACTOR/service provider(s) will submit the Bank Guarantee from Banks of Indian origin situated in their country. In case no such bank of Indian origin is situated in their country, the Bank Guarantee may be submitted from the bankers as specified above.

**10.7** The Performance Security shall be denominated in the currency of the contract.

- 10.8** The Performance Security specified above must be valid for the entire duration of the Contract and claim period should be valid for a minimum of 03 (three) months beyond the contract period. The Performance Security will be discharged by COMPANY not later than 30 days following its expiry of claim period. In the event of any extension of the Contract period, Bank Guarantee should be extended by CONTRACTOR by the period equivalent to the extended period.
- 10.9** The Performance Security shall be encashed by COMPANY on account of CONTRACTOR's failure to fulfil its obligations under the Contract and/or non-performance/un-satisfactory of the Contractor. Company shall not be required to proof any loss or damage on account of Contractor's non-performance/un-satisfactory performance.
- 10.10** The Performance Security will not accrue any interest during its period of validity or extended validity.
- 10.11** Failure of the successful Bidder to comply with the requirements of clause 10.0 shall constitute sufficient grounds for annulment of the award and forfeiture of the Bid Security. In such an eventuality, action will be initiated as per the Banning Policy of OIL in vogue.

#Subject to credit in OIL's account within prescribed time

\*The validity of Bank Draft/Cashier's/Banker's cheque (as applicable) should not be less than 3 months.

In the event CONTRACTOR fails to honour any of the commitments entered into under this agreement, and/or in the event of termination of the contract under provisions of Integrity Pact and/or in respect of any amount due from the CONTRACTOR to OIL, OIL shall have unconditional option under the guarantee to invoke the above bank guarantee and claim the amount from the bank. The bank shall be obliged to pay the amount to OIL on demand.

**11.0 SIGNING OF CONTRACT:**

- 11.1** The successful bidder is required to sign a formal detailed contract with OIL within a maximum period of 60 days of date of LOA. Until the contract is signed, the LOA as well as GCC & SCC as prescribed in the Tender, shall remain binding amongst the two parties. In the event of failure on the part of the successful Bidder to sign the contract, OIL reserves the right to terminate the LOA issued to the successful Bidder and invoke the Bid Security or the Performance Security if submitted by the successful Bidder. Such CONTRACTOR shall be put on holiday as per the Banning Policy of OIL [available at [www.oil-india.in](http://www.oil-india.in)].

**12.0 CLAIMS, TAXES & DUTIES:**

**12.1 Claims:**

CONTRACTOR agrees to pay all claims, taxes and fees for equipment, labour, materials, services and supplies to be furnished by it hereunder and agrees to allow no lien or charge resulting from such claims to be fixed upon any property of COMPANY. COMPANY may, at its option, pay and discharge any liens or overdue charges for CONTRACTOR's equipment, labour, materials, services and supplies under this CONTRACT and may thereupon deduct the amount or amounts so paid from any sum due, or thereafter become due, to CONTRACTOR hereunder.

**12.2 Notice of claims:**

CONTRACTOR or COMPANY, as the case may be, shall promptly give the other, notice in writing of any claim made or proceeding commenced for which that party is entitled to indemnification under the CONTRACT. Each party shall confer with the other concerning the defense of any such claims or proceeding, shall permit the other to be represented by counsel in defense thereof, and shall not affect settlement of or compromise any such claim or proceeding without the other's written consent.

**12.3 Taxes:**

**12.3.1** CONTRACTOR, unless specified otherwise in the CONTRACT, shall bear all tax liabilities, duties, Govt. levies etc. including GST and customs duty, Corporate and personnel taxes levied or imposed on the CONTRACTOR on account of payments received by it from the COMPANY for the work done under this CONTRACT. It shall be the responsibility of CONTRACTOR to submit to the concerned Indian authorities, the returns and all other concerned documents required for this purpose and to comply in all respects with the requirements of the laws in this regard, in time.

**12.3.2** Tax levied on CONTRACTOR as per the provisions of Indian Income Tax Act and any other enactment/rules on income derived/payments received under the contract will be on CONTRACTOR's account.

**12.3.3** CONTRACTOR shall be responsible for payment of personal taxes, if any, for all the personnel deployed in India by CONTRACTOR.

**12.3.4** The CONTRACTOR shall furnish to the COMPANY, if and when called upon to do so, relevant statement of accounts or any other information pertaining to work done under the contract for submitting the same to the Tax authorities, on specific request from them in accordance with provisions under the law. CONTRACTOR shall be responsible for preparing and filing the return of income etc. within the prescribed time limit to the appropriate authority.

- 12.3.5** Prior to start of operations under the contract, the CONTRACTOR shall furnish the COMPANY with the necessary documents, as asked for by the COMPANY and/or any other information pertaining to the contract, which may be required to be submitted to the Income Tax authorities at the time of obtaining "No Objection Certificate" for releasing payments to the CONTRACTOR.
- 12.3.6** Corporate income tax will be deducted at source from the invoice at the specified rate of income tax as per the provisions of Indian Income Tax Act as may be in force from time to time and COMPANY will issue TDS Certificate to the CONTRACTOR as per the provisions of Income Tax Act.
- 12.3.7** Corporate and personnel taxes on CONTRACTOR shall be the liability of the CONTRACTOR and the COMPANY shall not assume any responsibility on this account.
- 12.3.8** All local taxes, levies and duties, sales tax, octroi, etc. on purchases and sales made by CONTRACTOR shall be borne by the CONTRACTOR.
- 12.3.9** CONTRACTOR shall provide all the necessary compliances/invoice/documents for enabling OIL to avail Input tax credit benefits in respect of the payments of GST which are payable against the CONTRACT. The CONTRACTOR should provide tax invoice issued under GST legislations for the goods and Services (indicating GST). Payment towards the components of GST shall be released by OIL only against appropriate documents i.e.: Tax Invoice/Bill of entry for availing input tax credit (as applicable).
- 12.3.10** The tax invoices as per above provisions should contain all the particulars as required under the invoicing rules under the GST legislations, including, but not limited to the following:
- (i) Name, Address and the GST Registration Number (under the relevant Tax Rules) of the Service Provider (CONTRACTOR).
  - (ii) Name and Address and GST Registration Number of the Service Receiver (Address of OIL).
  - (iii) Description, Classification and Value of taxable service/goods and the amount of applicable tax (CGST, SGST, IGST, UTGST and cess).
- 12.3.11** In case of imported goods, CONTRACTOR/supplier is required to provide original Bill of Entry or copy of Bill of Entry duly attested by Custom authority.
- 12.3.12** The CONTRACTOR should mention the Place of supply in the invoice raised under GST Law.

**12.3.13** OIL would not accept any invoice without its GSTIN mentioned on the invoice

**Note:** CONTRACTOR who is under composition levy of the GST legislation would raise Bill of supply instead of Tax invoice, which will have GSTIN of supplier as well as OIL.

**12.4 Goods and Services Tax:**

12.4.1 “GST” shall mean Goods and Services Tax charged on the supply of material(s) and services. The term “GST” shall be construed to include the Integrated Goods and Services Tax (hereinafter referred to as “IGST”) or Central Goods and Services Tax (hereinafter referred to as “CGST”) or State Goods and Services Tax (hereinafter referred to as “SGST”) or Union Territory Goods and Services Tax (hereinafter referred to as “UTGST”) depending upon the import/ interstate or intrastate supplies, as the case may be. It shall also mean GST compensation Cess, if applicable.

12.4.2 Where the OIL is entitled to avail the input tax credit of GST:

OIL will reimburse the GST to the Supplier of Goods/Services (Service Provider) at actual against submission of Invoices as per format specified in rules/regulation of GST to enable OIL to claim input tax credit of GST paid. In case of any variation in the executed quantities, the amount on which the GST is applicable shall be modified in same proportion. Returns and details required to be filled under GST laws & rules should be timely filed by supplier with requisite details.

12.4.3 Where the OIL is not entitled to avail/take the full input tax credit of GST:

OIL will reimburse GST to the Supplier of Goods/Services (Service Provider) at actual against submission of Invoices as per format specified in rules/ regulation of GST subject to the ceiling amount of GST as quoted by the bidder. In case of any variation in the executed quantities (If directed and/or certified by the In-Charge) the ceiling amount on which GST is applicable will be modified on pro-rata basis.

12.4.4 The CONTRACTOR will be under obligation for charging correct rate of tax as prescribed under the respective tax laws. Further the CONTRACTOR shall avail and pass on benefits of all exemptions/concessions available under tax laws. Any error of interpretation of applicability of taxes/duties by the CONTRACTOR shall be to CONTRACTOR’s account.

12.4.5 In case of statutory variation in GST, other than due to change in turnover, payable on the contract value during contract period, the Supplier of Goods/Services (Service Provider) shall submit a copy of the 'Government Notification' to evidence the rate as applicable on the Bid due date and on the date of revision.

- 12.4.6 Beyond the contract period, in case OIL is not entitled for input tax credit of GST, then any increase in the rate of GST beyond the contractual delivery period shall be to Service provider's account whereas any decrease in the rate GST shall be passed on to the OIL.
- 12.4.7 Beyond the contract period, in case OIL is entitled for input tax credit of GST, then statutory variation in applicable GST on supply and on incidental services, shall be to OIL's account.
- 12.4.8 Claim for payment of GST/Statutory variation, should be raised within two [02] months from the date of issue of 'Government Notification' for payment of differential (in %) GST, otherwise claim in respect of above shall not be entertained for payment of arrears.
- 12.4.9 The base date for the purpose of applying statutory variation shall be the Bid Opening Date.
- 12.4.10 The CONTRACTOR will be liable to ensure to have registered with the respective tax authorities, wherever applicable and to submit self-attested copy of such registration certificate(s) and the CONTRACTOR will be responsible for procurement of material in its own registration (GSTIN) and also to issue its own Road Permit/E-way Bill, if applicable etc.

## **12.5 Anti-profiteering clause**

- 12.5.1 As per Clause 171 of GST Act it is mandatory to pass on the benefit due to reduction in rate of tax or from input tax credit to the consumer by way of commensurate reduction in prices.
- 12.5.2 In case rating of Contractor is negative/black listed after award of work for supply of goods/services, then OIL shall not be obligated or liable to pay or reimburse GST to such vendor/Contractor and shall also be entitled to deduct/recover such GST along with all penalties/interest, if any, incurred by OIL.

## **13.0 CUSTOMS DUTY, IF APPLICABLE:**

- 13.1.1 CONTRACTOR shall be responsible to import the equipment/tools/spares/consumables etc. required for execution of the contract. The CONTRACTOR shall undertake to complete all the formalities as required under the Customs Act/Foreign Trade Policy (FTP) and indemnify OIL from all the liabilities of Customs in this regard.
- 13.1.2 CONTRACTOR will be solely responsible for payment of all applicable Customs Duty and to comply all Rules and Regulations. Total Contract Price/Value is inclusive of all Customs Duty, if not mentioned otherwise elsewhere in the Contract.
- 13.1.3 Above clause is to be read with Customs Duty Clause in SCC, if any.

**14.0 INSURANCE:**

**14.1** CONTRACTOR shall at his own expense arrange secure and maintain insurance with reputed insurance companies to the satisfaction of the Company as follows:

Contractor at his cost shall arrange, secure and maintain insurance as may be necessary and to its full value for all such amounts to protect the works in progress from time to time and the interest of Company against all risks as detailed herein. The form and the limit of such insurance, as defined here in together with the under works thereof in each case should be as acceptable to the Company. However, irrespective of work acceptance the responsibility to maintain adequate insurance coverage at all times during the period of Contract shall be that of Contractor alone. Contractor's failure in this regard shall not relieve him of any of his responsibilities & obligations under Contract. All costs on account of insurance liabilities covered under Contract will be to Contractor's account and will be included in Value of Contract. However, the Company may from time to time, during the currency of the Contract, ask the Contractor in writing to limit the insurance coverage risk and in such a case, the parties to the Contract will agree for a mutual settlement, for reduction in value of Contract to the extent of reduced premium amounts. Contractor shall cover insurance with Indian Insurance Companies.

**14.2** Any deductible set forth in any of the above insurance shall be borne by Contractor.

**14.3** CONTRACTOR shall require all of his sub-Contractor to provide such of the foregoing insurance coverage as Contractor is obliged to provide under this Contract and inform the Company about the coverage prior to the commencement of agreements with its sub-Contractors.

**14.4** All insurance taken out by Contractor or their sub-contractor shall be endorsed to provide that the underwriters waive their rights of recourse on the Company and to the extent of the liabilities assumed by Contractor under this Contract.

**14.5 Certificate of Insurance:**

Before commencing performance of the CONTRACT, CONTRACTOR shall furnish OIL with certificates of insurance indicating:

- a) Kinds and amounts of insurance as required herein
- b) Details of coverage
- c) Insurance corporation or companies carrying the aforesaid coverage
- d) Effective and expiry dates of policies

- e) That OIL shall be given thirty (30) days written advance notice of any material change in the policy
- f) Waiver of subrogation endorsement has been attached to all policies and
- g) The territorial limits of all policies.

**14.6** Contractor shall also inform the Company at least 60 days in advance regarding the expiry cancellation and/or changes in any of such documents & ensure revalidation/renewal, etc., as may be necessary well in time.

**14.7** If any of the above policy expire or/are cancelled during the term of this CONTRACT and CONTRACTOR fails for any reason to renew such policies, OIL in no case shall be liable for any loss/damage occurred during the term when the policy is not effective. Furthermore, a penal interest @1% of the Total contract value shall be charged towards not fulfilling of the contractual obligations. Notwithstanding above, should there be a lapse in any insurance required to be taken by the Contractor for any reason whatsoever, loss/damage claims resulting therefrom shall be to the sole account of Contractor.

**14.8** Contractor on demand from Company shall furnish the Insurance Policy having detail terms and conditions, with respect to any Certificate of Insurance submitted to the Company.

CONTRACTOR shall, at his own expense, arrange appropriate comprehensive insurance to cover all risks assumed by the CONTRACTOR under this CONTRACT in respect of CONTRACTOR's equipment, tools and any other belongings of the CONTRACTOR and its personnel as well deputed under this CONTRACT during the entire period of their engagement in connection with this CONTRACT including extensions if any. The CONTRACTOR shall also carry adequate insurance cover against damage/loss to third party person/property. OIL will have no liability on this account.

**14.9 Principal Assured**

The following are to be included as Principal Assured(s) in the Insurance Policies (except in case of Workmen's Compensation/Employer's Liability insurance):

"Oil India Limited, and CONTRACTOR's name (as appearing in the Contract /LOA)".

**14.10 Waiver of subrogation:**

All insurance policies of the CONTRACTOR with respect to the operations conducted hereunder as set forth in clauses hereof, shall be endorsed by the underwriter in accordance with the following policy wording:

“The insurers hereby waive their rights of subrogation against Oil India Limited or any of their employees or their affiliates and assignees”.

**14.11 Deductible:**

The CONTRACTOR shall take policy with minimum deductible as per IRDA prescribed for the policy(ies). That portion of any loss not covered by insurance provided for in this article solely by reason of deductible provision in such insurance policies shall be to the account of the CONTRACTOR.

**14.12 Compliance with Sec 25(1), of “The General Insurance Business (Nationalization) Act 1972”**

Section 25(1) of “The General Insurance Business (Nationalization) Act 1972” is reproduced below:

“No person shall take out or renew any policy of insurance in respect of any property in India or any ship or other vessel or aircraft registered in India with an insurer whose principal place of business is outside India save with the prior permission of the Central Government”.

The above requirement of aforesaid Act needs to be complied with by the CONTRACTOR wherever the aforesaid provisions of Act apply, and compliance confirmations submitted.

**14.13 Loss Payee Clause:**

The Insurance Policies should mention the following in Loss Payee Clause: “In respect of Insurance claims in which OIL’s interest is involved, written consent of OIL will be required”.

**14.14 On account payment to OIL in case of claim**

In case any loss or damage happen and where OIL’s interest is involved, OIL reserves the right to recover the loss amount from the CONTRACTOR prior to final settlement of the claim.

**14.15** CONTRACTOR shall require all of its SUB-CONTRACTORs to provide such of the foregoing insurance cover as the CONTRACTOR is obligated to provide under this CONTRACT.

**14.16** CONTRACTOR shall at all time during the currency of the contract provide, pay for and maintain the following insurance amongst others:

- i) **Workman Compensation and/Employers’ Liability Insurance:** Workmen's compensation and employer's liability insurance as required by the laws of the country of origin of the employee.

- ii) **Commercial General Liability Insurance:** Commercial General Public Liability Insurance covering liabilities including contractual liability for bodily injury, including death of persons, and liabilities for damage of property. This insurance must cover all operations of CONTRACTOR required to fulfil the provisions under this Contract.
- iii) **Comprehensive General Automotive Liability:** Automobile Public Liability Insurance covering owned, non-owned and hired automobiles used in the performance of the work hereunder, with bodily injury limits and property damage limits shall be governed by Indian Insurance Regulations.
- iv) **Carrier's Legal Liability Insurance:** Carrier's Legal Liability Insurance in respect of all CONTRACTOR's items to be transported by the CONTRACTOR to the site of work, for physical loss or destruction of or damage to goods or merchandise, while in transit.
- v) **Public Liability Act Policy:** Public Liability Act Policy covering the statutory liability arising out of accidents occurring during the currency of the contract due to handling hazardous substances as provided in the Public Liability Insurance Act 1991 and the Rules framed there under.
- vi) **Pradhan Mantri Suraksha Bima Yojana (PMSBY) and Pradhan Mantri Jeevan Jyoti Bima Yojana (PMJJBY):** CONTRACTOR shall, ensure that all his/its personnel deployed under this contract have obtained additional insurance coverage under the Pradhan Mantri Suraksha Bima Yojana (PMSBY) and Pradhan Mantri Jeevan Jyoti Bima Yojana (PMJJBY) through the participating banks and submit the proof of such insurance coverage to the satisfaction of OIL.
- vii) CONTRACTOR's equipment used for execution of the work hereunder shall have an insurance cover with a suitable limit (as per international standards).
- viii) **Any other insurance policy set forth in the SCC**

**Note: An undertaking by the service provider has to be mandatorily provided during the Mobilization time that they have taken all the Insurance provisions as per the contract and as the Law and Insurance Regulation.**

**15.0**      **LIABILITY:**

**15.1**      Except as otherwise expressly provided herein, neither COMPANY nor its servants, agents, nominees, CONTRACTORS, or sub-CONTRACTORS shall have any liability or responsibility whatsoever to whomsoever for loss of or damage to the equipment and/or loss of or damage to the property of the CONTRACTOR and/or their CONTRACTORS or sub-CONTRACTORS, irrespective of how such loss or damage is caused and even if caused by the negligence of COMPANY and/or its servants, agent, nominees, assignees, CONTRACTORS and sub-CONTRACTORS.

**15.2**      The CONTRACTOR shall protect, defend, indemnify and hold harmless COMPANY from and against such loss or damage and any suit, claim or expense resulting there from. Neither COMPANY nor its servants, agents, nominees, assignees, CONTRACTORS, sub-CONTRACTORS shall have any liability or responsibility whatsoever for injury to, illness, or death of any employee of the CONTRACTOR and/or of its CONTRACTORS or sub-CONTRACTOR irrespective of how such injury, illness or death is caused and even if caused by the negligence of COMPANY and/or its servants, agents nominees, assignees, CONTRACTORS and sub-CONTRACTORS. CONTRACTOR shall protect, defend, indemnify and hold harmless COMPANY from and against such liabilities and any suit, claim or expense resulting there from.

**15.3**      The CONTRACTOR hereby agrees to waive its right of recourse and further agrees to cause its underwriters to waive their right of subrogation against COMPANY and/or its underwriters, servants, agents, nominees, assignees, CONTRACTORS and sub-CONTRACTORS for loss or damage to the equipment of the CONTRACTOR and/or its sub-CONTRACTORS and/or their employees when such loss or damage or liabilities arises out of or in connection with the performance of the contract limited to the CONTRACTOR's liabilities agreed to under this Contract.

**15.4**      The CONTRACTOR hereby further agrees to waive its right of recourse and agrees to cause its underwriters to waive their right of subrogation against COMPANY and/or its underwriters, servants, agents, nominees, assignees, CONTRACTORS and sub-CONTRACTORS for injury to, illness or death of any employee of the CONTRACTOR and of its CONTRACTORS, sub-CONTRACTORS and/or their employees when such injury, illness or death arises out of or in connection with the performance of the contract limited to the CONTRACTOR's liabilities agreed to under this Contract.

**15.5**      Except as otherwise expressly provided herein, neither CONTRACTOR nor its servants, agents, nominees, CONTRACTORS or sub-CONTRACTORS shall have any liability or responsibility whatsoever to whomsoever for loss of or damage to the equipment and/or loss or damage to the property of the COMPANY and/or their CONTRACTORS or sub-CONTRACTORS, irrespective of how such loss or damage is caused and even if caused by

the negligence of CONTRACTOR and/or its servants, agents, nominees, assignees, CONTRACTORS and sub-CONTRACTORS. The COMPANY shall protect, defend, indemnify and hold harmless CONTRACTOR from and against such loss or damage and any suit, claim or expense resulting there from.

**15.6** Except as otherwise expressly provided herein, neither CONTRACTOR nor its servants, agents, nominees, assignees, CONTRACTORS, sub-CONTRACTORS shall have any liability or responsibility whatsoever to whomsoever for injury or illness, or death of any employee of the COMPANY and/or of its CONTRACTORS or sub-CONTRACTORS irrespective of how such injury, illness or death is caused and even if caused by the negligence of CONTRACTOR and/or its servants, agents, nominees, assignees, CONTRACTORS and sub-CONTRACTORS. COMPANY shall protect, defend indemnify and hold harmless CONTRACTOR from and against such liabilities and any suit, claim or expense resulting there from.

**15.7** The COMPANY agrees to waive its right of recourse and further agrees to cause its underwriters to waive their right of subrogation against CONTRACTOR and/or its underwriters, servants, agents, nominees, assignees, CONTRACTORS and sub-CONTRACTORS for loss or damage to the equipment of COMPANY and/or its CONTRACTORS or sub-CONTRACTORS when such loss or damage or liabilities arises out of or in connection with the performance of the contract.

**15.8** The COMPANY hereby further agrees to waive its right of recourse and agrees to cause it underwriters to waive their right of subrogation against CONTRACTOR and/or its underwriters, servants, agents, nominees, assignees, CONTRACTORS and sub-CONTRACTORS for injury to, illness or death of any employee of the COMPANY and of its CONTRACTORS, sub-CONTRACTORS and/or their employees when such injury, illness or death arises out of or in connection with the performance of the Contract.

**16.0** **LIMITATION OF LIABILITY:**

- a) Notwithstanding any other provisions herein to the contrary, except only in cases of willful misconduct and/or criminal acts and/or criminal negligence, neither the CONTRACTOR nor the COMPANY (OIL) shall be liable to the other, whether in Contract, tort, or otherwise, for any consequential loss or damage, loss of use, loss of production, or loss of profits or interest costs, provided however that this exclusion shall not apply to any obligation of the CONTRACTOR to pay Liquidated Damages to the COMPANY and/or COMPANY's right to forfeit the Performance Bank Guarantee(s) in terms of the contract.

- b) Notwithstanding any other provisions incorporated elsewhere in the contract, the aggregate liability of the CONTRACTOR in respect of this contract, whether under Contract, in tort or otherwise, shall not exceed 100% of the Contract Price (if not specified otherwise in SCC), provided however that this limitation shall not apply to the cost of repairing or replacing defective equipment by the CONTRACTOR, or to any obligation of the CONTRACTOR to indemnify the COMPANY with respect to Intellectual Property Rights.
- c) COMPANY shall indemnify and keep indemnified CONTRACTOR harmless from and against any and all claims, costs, losses and liabilities in excess of the aggregate liability amount in terms of clause (b) above.

**17.0 LIABILITY OF UNION GOVERNMENT OF INDIA:**

It is expressly understood and agreed upon by and between CONTRACTOR and OIL INDIA LIMITED, and that OIL INDIA LIMITED is entering into this agreement solely on its own behalf and not on behalf of any other person or entity. In particular, it is expressly understood and agreed that Union of India is not a party to this agreement and has no liabilities, obligations or rights, whatsoever hereunder. It is expressly understood and agreed that OIL INDIA LIMITED is an independent legal entity with power and authority to enter into contracts solely on its own behalf under the applicable laws of India and general principles of the Contract law. The bidder/CONTRACTOR expressly agrees, acknowledges and understands that OIL INDIA LIMITED is not an agent, representative or delegate of the Union of India. It is further understood and agreed that Union of India is not and shall not be liable for any acts, omissions, commissions, breaches or other wrongs arising out of the contract. Accordingly, bidder/CONTRACTOR hereby expressly waives, releases and foregoes any and all actions or claims, including cross claims, impleader claims or counter claims against the Union of India arising out of this contract and covenants not to sue the Union of India as to any manner, claim, cause of action or thing whatsoever arising of or under this agreement.

**18.0 CONSEQUENTIAL DAMAGE:**

Except as otherwise expressly provided, neither party shall be liable to the other for special, indirect or consequential damages resulting from or arising out of the contract, including but without limitation, to loss or profit or business interruptions, howsoever caused and regardless of whether such loss or damage was caused by the negligence (either sole or concurrent) of either party, its employees, agents or sub-CONTRACTORS.

**19.0 RISK PURCHASE:**

In the event, CONTRACTOR's failure to provide the services as per the Contractual scope, terms and conditions, COMPANY (OIL) reserves the right to hire the services from any other source at the CONTRACTOR's risk & cost and the difference in cost shall be borne by the CONTRACTOR. Further, OIL shall retain the right of forfeiture of Performance Bank Guarantee and any other action as deemed fit. In certain operational situations OIL reserves the right to take over the site including the service equipment at the risk and cost of the CONTRACTOR.

**20.0 INDEMNITY AGREEMENT:**

**20.1** Except as provided hereof CONTRACTOR agrees to protect, defend, indemnify and hold COMPANY harmless from and against all claims, suits, demands and causes of action, liabilities, expenses, cost, liens and judgments of every kind and character, without limit, which may arise in favour of CONTRACTOR's employees, agents, CONTRACTORS and sub-CONTRACTORS or their employees or in favour of any third party(is) on account of bodily injury or death, or damage to personnel/property as a result of the operations contemplated hereby, regardless of whether or not said claims, demands or causes of action arise out of the negligence or otherwise, in whole or in part or other faults.

**20.2** Except as provided hereof COMPANY agrees to protect, defend, indemnify and hold CONTRACTOR harmless from and against all claims, suits, demands and causes of action, liabilities, expenses, cost, liens and judgments of every kind and character, without limit, which may arise in favour of COMPANY's employees, agents, CONTRACTORS and sub-CONTRACTORS or their employees or in favour of any third party(is) on account of bodily injury or death, or damage to personnel/property as a result of the operations contemplated hereby, regardless of whether or not said claims, demands or causes of action arise out of the negligence or otherwise, in whole or in part or other faults.

**21.0 INDEMNITY APPLICATION:**

The indemnities given herein above, whether given by COMPANY or CONTRACTOR shall be without regard to fault or to the negligence of either party even though said loss, damage, liability, claim, demand, expense, cost or cause of action may be caused, occasioned by or contributed to by the negligence, either sole or concurrent of either party.

**22.0 ROYALTY PATENTS:**

Each party shall hold harmless and indemnify the other from and against all claim and proceedings for or on account of any patent rights, design,

trade mark or other protected rights arising from any use of materials, equipment, processes, inventions and methods, which have not been imposed on the attending party by the terms of the contract or the specifications forming part thereof.

**23.0 WARRANTY AND REMEDY OF DEFECTS:**

**23.1** CONTRACTOR warrants that they shall perform the work in a first class, workmanlike, and professional manner and in accordance with their highest degree of quality, efficiency and current state of the art technology/industry practices and in conformity with all specifications, standards and drawings set forth or referred to in the Terms of Reference and with instructions and guidance, which COMPANY may, from time to time, furnish to the CONTRACTOR.

**23.2** Should COMPANY discover at any time during the tenure of the Contract or till the Unit/equipment/tools are demobilized from site or base camp (if applicable) that the work does not conform to the foregoing warranty, CONTRACTOR shall after receipt of notice from COMPANY, promptly perform any and all corrective work required to make the services conform to the Warranty. Such corrective Work shall be performed entirely at CONTRACTOR's own expenses. If such corrective Work is not performed within a reasonable time, the COMPANY, at its option may have such remedial Work performed by others and charge the cost thereof to CONTRACTOR subject to a maximum of the contract value payable for the defective work which needs corrective action which the CONTRACTOR must pay promptly. In case CONTRACTOR fails to perform remedial work, or pay promptly in respect thereof, the performance security shall be forfeited.

**24.0 SUBCONTRACTING/ASSIGNMENT:**

**24.1** CONTRACTOR shall not subcontract, transfer or assign the contract, or any part under this contract, to any third party(ies). Except for the main services under this contract, CONTRACTOR may sub-contract the petty support services subject to COMPANY's prior written approval. However, CONTRACTOR shall be fully responsible for complete execution and performance of the services under the Contract.

**24.2** Consequent upon of placement of contract, if successful bidder(s)(other than Micro/Small Enterprise) is procuring materials/services from their sub-vendor, who is a Micro or Small Enterprise registered with District Industry Centers or Khadi and Village Industries Commission or Khadi and Village Industries Board or Coir Board or National Small Industries Corporation or Directorate of Handicrafts and Handloom or any other body specified by Ministry of MSME with prior consent in writing of the purchasing authority/Engineer in Charge the details like Name, Registration No., Address, Contact No., details of material and value of

procurement made, etc. of such enterprises shall be furnished by the CONTRACTOR at the time of submission of invoice/bill.

**25.0 RECORDS, REPORTS AND INSPECTION:**

The CONTRACTOR shall, at all times during the currency of the contract, permit the COMPANY and its authorized employees and representatives to inspect all the Work performed and to witness and check all the measurements and tests made in connection with the said work. The CONTRACTOR shall keep an authentic, accurate history and logs including safety records of each service item with major items consumed, which shall be open at all reasonable times for inspection by the COMPANY's designated representatives and its authorized employees. The CONTRACTOR shall provide the COMPANY's designated representatives with a daily written report, on form prescribed by the COMPANY showing details of operations during the preceding 24 hours and any other information related to the said services requested by the COMPANY whenever so requested. The CONTRACTOR shall not, without COMPANY's written consent allow any third person(s) access to the said information or give out to any third person information in connection therewith.

**26.0 CONFIDENTIALITY, USE OF CONTRACT DOCUMENTS AND INFORMATION:**

**26.1** CONTRACTOR shall not, without COMPANY's prior written consent, disclose the contract, or any provision thereof, or any specification, plan, drawing pattern, sample or information furnished by or on behalf of COMPANY in connection therewith, to any person other than a person employed by CONTRACTOR in the performance of the contract. Disclosure to any such employed person shall be made in confidence and shall extend only, as may be necessary for purposes of such performance with prior permission from COMPANY. However, nothing hereinabove contained shall deprive the CONTRACTOR of the right to use or disclose any information which is:

- a) possessed by the CONTRACTOR, as evidenced by the CONTRACTOR's written records, before receipt thereof from the COMPANY which however the CONTRACTOR shall immediately inform to COMPANY; or
- b) required to be disclosed by the CONTRACTOR pursuant to an order of a court of competent jurisdiction or other governmental agency having the power to order such disclosure, provided the CONTRACTOR uses its best efforts to provide timely notice to COMPANY of such order to permit COMPANY an opportunity to contest such order subject to prior permission from COMPANY.

- 26.2 CONTRACTOR shall not, without COMPANY's prior written consent, make use of any document or information except for purposes of performing the contract.
- 26.3 Any document supplied to the CONTRACTOR in relation to the contract other than the Contract itself remain the property of COMPANY and shall be returned (in all copies) to COMPANY on completion of CONTRACTOR's performance under the Contract if so required by COMPANY.
- 26.4 During the currency of the Contract, COMPANY and its employees, agents, other CONTRACTORS, sub-CONTRACTORS (of any tier) and their employees etc. may be exposed to certain confidential information and data of the CONTRACTOR. Such information and data held by the COMPANY, its employees, agents, other CONTRACTORS, sub-CONTRACTORS (of any tier) and their employees in the strictest Confidence and shall not be disclosed to any other party except on a need to know basis.

However, the above obligation shall not extend to information which:

- i) is, at the time of disclosure, known to the public which CONTRACTOR shall immediately inform COMPANY;
- ii) is lawfully becomes at a later date known to the public through no fault of CONTRACTOR subject to CONTRACTOR's undertaking that no information has been divulged by them to the public;
- iii) is lawfully possessed by CONTRACTOR before receipt thereof from COMPANY which should be immediately informed to COMPANY;
- iv) is developed by CONTRACTOR independently of the information disclosed by COMPANY which should be shared with the COMPANY;
- v) CONTRACTOR is required to produce before competent authorities or by court order subject to prior permission from COMPANY;

## **27.0 REMUNERATION AND TERMS OF PAYMENT:**

- 27.1** COMPANY shall pay to the CONTRACTOR during the term of the Contract the amount due from time to time calculated according to the rates of payment set and in accordance with other provisions hereof. No other payments shall be due from COMPANY unless specifically provided for in the Contract. All payments will be made in accordance with the terms hereinafter described.
- 27.2** Request for payment/part payment to third party i.e. other than the party on whom the contract has been awarded will not be entertained by OIL under any circumstances.

- 27.3** MANNER OF PAYMENT: All payments due by COMPANY to CONTRACTOR hereunder shall be made at CONTRACTOR's designated bank. Bank charges, if any will be on account of the CONTRACTOR.
- 27.4** Payment of any invoices shall not prejudice the right of COMPANY to question the validity of any charges therein, provided COMPANY within one year after the date of payment shall make and deliver to CONTRACTOR written notice of objection to any item or items the validity of which COMPANY questions.
- 27.5** INVOICES: Mobilization charges will be invoiced only upon completion of mobilization as certified by COMPANY representative and CONTRACTOR is ready at site for starting the services/operation. Payment of mobilization charges shall be made within 45 days following the date of receipt of undisputed invoices by COMPANY.
- 27.6** CONTRACTOR shall send invoice to COMPANY on the day following the end of each month for all daily or monthly charges due to the CONTRACTOR.
- 27.7** CONTRACTOR will submit 02 (Two) sets of all invoices duly super scribed 'Original' and 'copy' as applicable to the COMPANY for processing payment. Separate invoices for the charges payable under the contract shall be submitted by the CONTRACTOR for foreign currency and Indian currency.
- 27.8** Payment of monthly invoices, if undisputed, shall be made within 30 days following the date of receipt of invoice by COMPANY.
- 27.9** COMPANY shall within 30 days of receipt of the invoice notify the CONTRACTOR of any item under dispute, specifying the reasons thereof, in which event, payment of the disputed amount may be withheld until settlement of the dispute, but payment shall be made of any undisputed portion on or before the due date. This will not prejudice the COMPANY's right to question the validity of the payment at a later date as envisaged in clause no. 27.4 above.
- 27.10** The acceptance by CONTRACTOR of part payment on any billing not paid on or before the due date shall not be deemed a waiver of CONTRACTOR's rights in any other billing, the payment of which may then or thereafter be due.
- 27.11** Payment of Final demobilization charges shall be made if applicable within 45 days on receipt of invoice by COMPANY accompanied by the following documents from the CONTRACTOR:
- a) Audited account up to completion of the Contract.
  - b) Tax audit report for the above period as required under the

Indian Tax Laws.

- c) Documentary evidence regarding the submission of returns and payment to taxes for the expatriate personnel engaged by the CONTRACTOR or by its sub-CONTRACTOR.
- d) Proof of re-export of all items including the unutilized spares and consumables (excepting consumables consumed during the contract period) and also cancellation of re-export bond if any.
- e) Any other documents as required by applicable Indian Laws.

In case, no demobilization charges are payable, the documents mentioned above will have to be submitted by the CONTRACTOR before release of the final payment by the COMPANY. A certificate from Chartered Accountant on (a), (b) & (c) above will suffice.

**27.12** CONTRACTOR shall maintain complete and correct records of all information on which CONTRACTOR's invoice are based upto 02 (two) years from the date of last invoice. Such records shall be required for making appropriate adjustments or payments by either party in case of subsequent audit query/objection.

**28.0 PAYMENT OF COMMISSION/FEE/REMUNERATION OF INDIAN AGENT /CONSULTANT/REPRESENTATIVE/RETAINER/ASSOCIATE OF FOREIGN PRINCIPAL (APPLICABLE IN ICB TENDERS ONLY):**

The Commission/fee/remuneration of the Indian agent/ consultant/ associate/ representative/retainer, if any, will be paid within 30 days of the payment of invoice made to the CONTRACTOR, The amount of commission/ fee/remuneration as a percentage of invoice value as per contract provisions will be deducted by COMPANY/OIL from the monthly invoices of the CONTRACTOR and paid to the Indian agent/ consultant/ representative/retainer/associate.

**29.0 DETAILS OF STATUTORY PAYMENTS LIKE EPF AND ESI ETC.**

Wherever applicable, the CONTRACTOR (including those engaging 'International Workers') shall have itself registered under Employees' Provident Fund and Miscellaneous Provisions Act, 1952 and Employees' State Insurance Act, 1948 and follow the relevant statutory provisions including Rules made there-under concerning contractual workers.

The CONTRACTOR shall be required to submit the following documents/details to the Corporation:

- (i) Copy of PF-ECR duly stamped by the designated Bank, alongwith a print of the digitally signed PDF data sheet of the ECR, as proof of payment, each month, details of this PDF data sheet shall be verified by

the appropriate authority (i.e. Payment Making Authority) in the COMPANY from the official website of EPFO (<http://www.epfindia.gov.in>).

- (a) Copy of the online challan endorsed/stamped by the designated bank as proof of receipt of payment towards monthly contribution of ESI contribution.
  - (b) Copy of Return of contribution in respect of ESI for each contribution period of the six months i.e. for the contribution period ended 30th Sept and the contribution period ended 31st March.
- (iii) As an Annexure to each EPF-ECR and ESI Challan(s), CONTRACTOR shall also furnish the following Certificates:
- 1) The furnished information is correct to the best of his knowledge.
  - 2) In case any discrepancies or irregularities is/are noticed in this undertaking, then OIL is free to inform the PF/ESIC Authorities.
  - 3) Before the completion of contract, CONTRACTOR shall serve one-month notice to all his contractual workers, informing that their services will be terminated.
  - 4) Within one month on completion/expiry of the contract, CONTRACTOR shall pay all the dues/terminal dues such as leave with wages, bonus (if applicable), Gratuity (if applicable), to all his contractual workmen, failing which CONTRACTOR's Bank Guarantee/Security Deposit may be withheld by OIL.

COMPANY may verify the deposit of statutory contribution made by the CONTRACTORS with the EPFO/ESI authorities, where deemed necessary. However, before making payment of the last bill/invoice of the CONTRACTOR, the COMPANY may verify the details/status of the payment towards EPF/ESI made by the CONTRACTOR from the authorities/official website of EPF/ESI (i.e. <http://www.epfindia.gov.in> and <http://www.esic.in>). In case the information furnished by the CONTRACTOR is found to be incorrect the COMPANY shall take appropriate action against the CONTRACTOR in accordance with law.

The CONTRACTOR agrees and undertakes to indemnify OIL for any liabilities arising out of declarations made by him in future on violation or provisions of the EPF Act 1952 and ESI Act 1948.

### **30.0 TIMELY MOBILISATION AND LIQUIDATED DAMAGES:**

- a) Time is the essence of this Contract. If the CONTRACTOR fails to mobilize and deploy the required manpower/equipment and/or fails to commence the operation within the period specified as specified under mobilization clause under SCC, OIL shall have, without prejudice to any other right or remedy in law or contract

including sub clause (b) below, the right to terminate the contract.

- b) If the contractor is unable to mobilize/deploy and commence the operation within the period specified in sub clause (a) above, it may request OIL for extension of the time with unconditionally agreeing for levy and recovery of LD. Upon receipt of such a request, OIL may at its discretion, extend the period of mobilization and shall recover from the CONTRACTOR, as an ascertained and agreed Liquidated Damages, a sum equivalent to @ 0.5% of contract value including mobilization cost, per week or part thereof of delay subject to maximum of 7.5% of the Contract Price.
- c) The parties agree that the sum specified above is not a penalty but a genuine pre-estimate of the loss/damage which will be suffered by OIL on account of delay on the part of the CONTRACTOR and the said amount will be payable without proof of actual loss or damage caused by such delay.
- d) LD will be calculated on the basis of Total Contract value [(if not specified otherwise in SCC] excluding duties and taxes, where such duties/taxes have been shown separately in the contract. However, the applicable GST on the LD shall have to be borne by the CONTRACTOR. Accordingly, the liquidated damages shall be recovered from the CONTRACTOR along with applicable GST.

### **31.0 FORCE MAJEURE:**

In the event of either party being rendered unable by 'Force Majeure' to perform any obligation required to be performed by them under the contract, the relative obligation of the party affected by such 'Force Majeure' will stand suspended as provided herein. The term force majeure as employed herein shall mean Acts of God such as earthquake, hurricane, typhoon, flood, volcanic activity etc.; war (declared/undeclared); riot, revolts, rebellion, terrorism, sabotage by persons other than the CONTRACTOR's Personnel; fires, explosions, ionising radiation or contamination by radio-activity or noxious gas, if not caused by CONTRACTOR's fault; declared epidemic or disaster; acts and regulations of respective Govt. of the two parties, namely the COMPANY and the CONTRACTOR and civil commotions, lockout not attributable to the CONTRACTOR.

Upon occurrence of such cause, the party claiming that it has been rendered unable as aforesaid thereby, shall notify the other party in writing within 72 (Seventy Two) hours of the alleged beginning and ending thereof, giving full particulars and satisfactory evidence in support of its claim.

Should 'force majeure' condition as stated above occurs and should the same be notified within 72 (Seventy two) hours after its occurrence the 'force majeure' rate (if specified in the SCC of the Contract) shall apply for the first 15 (fifteen) days for each such occasion.

Either party shall have the right to terminate the Contract if such 'force majeure' conditions continue beyond successive 60 (Sixty) days [or exclusively mentioned in the SCC of the Contract] with prior written notice of 15 days, provided termination of the Contract does not result into safety hazard to the life and property on account of withdrawal of operations or the operation is at critical stage. COMPANY shall have the absolute right to decide whether any safety hazard exists or operation is at critical position and decision of the COMPANY shall binding upon the CONTRACTOR.

Should either party decide not to terminate the Contract even under such condition, no payment would apply after expiry of fifteen (15) days force majeure period. [or exclusively mentioned in the SCC of the Contract]

Time for performance of the relative obligation suspended by Force Majeure shall then stand extended by the period for which such cause lasts.

If however, relative obligation of the party affected by such 'Force Majeure' is limited to part of the obligation(s), the contract shall not be terminated and the parties shall continue to perform their respective obligations, which are not affected by the 'force majeure' condition, provided the obligations affected by the 'force majeure' do not preclude the parties in performing the obligations not affected by such conditions.

**32.0 SET-OFF:**

Any sum of money due and payable to the CONTRACTOR (including Performance Security refundable to them) under this or any other Contract, whether in progress or in future, may be appropriated by OIL and set-off against any claim of OIL (or such other person or persons contracting through OIL) for payment of a sum of money arising out of this contract or under any other contract made by the CONTRACTOR with OIL (or such other person or persons contracting through OIL).

**33.0 WITHHOLDING:**

COMPANY may withhold or nullify the whole or any part of the amount due to CONTRACTOR, after informing the CONTRACTOR of the reasons in writing, on account of subsequently discovered evidence in order to protect COMPANY from loss on account of:

- 33.1** For non-completion of jobs assigned as per Scope of Work/Terms of Reference.
- 33.2** Defective work not remedied by CONTRACTOR.
- 33.3** Claims by COMPANY's recognized sub-CONTRACTOR of CONTRACTOR or others filed or on the basis of reasonable evidence indicating probable filing of such claims against CONTRACTOR.
- 33.4** Failure of CONTRACTOR to pay or provide for the payment of salaries/ wages, contributions, taxes or enforced savings with-held from wages etc. with respect to personnel engaged by the CONTRACTOR.
- 33.5** Failure of CONTRACTOR to pay the cost of removal of unnecessary debris, materials, tools, or machinery.
- 33.6** Any failure by CONTRACTOR to fully reimburse COMPANY under any of the indemnification provisions of this Contract. If, during the progress of the work CONTRACTOR shall allow any indebtedness to accrue for which CONTRACTOR, under any circumstances in the opinion of COMPANY, may be primarily or contingently liable or ultimately responsible and CONTRACTOR shall, within five days after demand is made by COMPANY, fail to pay and discharge such indebtedness, then COMPANY may during the period for which such indebtedness shall remain unpaid, with-hold from the amounts due to CONTRACTOR, a sum equal to the amount of such unpaid indebtedness.
- 33.7** Withholding will also be effected on account of the following:
- i) Order issued by a Court of Law or statutory authority in India.
  - ii) Income-tax deductible at source according to law prevalent from time to time in the country.
  - iii) Any obligation of CONTRACTOR which by any law prevalent from time to time to be discharged by COMPANY in the event of CONTRACTOR's failure to adhere to such laws.
  - iv) Any payment due from CONTRACTOR in respect of unauthorised imports.

When all the above grounds for withholding payments are removed, payment shall thereafter be made for amounts so with-held.

- 33.8** COMPANY reserves the right to disburse or deposit the amount so withheld to the concerned person(s) or agency or government authority, as the case may be, besides nullifying such amount on account of loss suffered by the COMPANY against 33.2, 33.3, 33.6 & 33.7 above.

### **34.0 APPLICABLE LAWS:**

The Contract shall be deemed to be a Contract made under, governed by and construed in accordance with the laws of India for the time being in force and shall be subject to the sole and exclusive jurisdiction of Courts situated in Dibrugarh (or the Place where the contract is executed) and Principal Bench of Gauhati High Court (or the High Court under whose territorial jurisdiction, the place of execution of contract falls).

This Agreement including all matter connected with this Agreement, shall be governed by the laws of India (both substantive and procedural) for the time being in force and shall be subject to exclusive jurisdiction of Courts, mentioned hereinabove. Foreign companies, operating in India or entering into Joint ventures in India, shall also be governed by the laws of India and shall be subject to sole and exclusive jurisdiction of above Courts.

The CONTRACTOR shall ensure full compliance of various Indian Laws and Statutory Regulations, as stated below, to the extent applicable, as stated below, but not limited to, in force from time to time and obtain necessary permits/licenses etc. from appropriate authorities for conducting operations under the Contract:

- a) The Mines Act 1952
- b) The Oil Mines Regulations, 1984
- c) The Employees' Compensation Act, 1923
- d) The Code of Wages, 2019
- e) The Contract Labour (Regulation & Abolition) Act, 1970 and the rules framed there under
- f) The Employees Pension Scheme, 1995
- g) The Interstate Migrant Workmen Act., 1979 (Regulation of employment and conditions of service).
- h) The Employees Provident Fund and Miscellaneous Provisions Act, 1952
- i) Goods and Service Tax Act
- j) Customs & Excise Act & Rules
- k) Factories Act, 1948
- l) Industrial Disputes Act, 1947
- m) Payment of Gratuity Act, 1972
- n) Environmental Protection Act, 1986 & other pollution control Acts.

**Note:** The above Acts are only indicative and not exhaustive. The Acts shall include the rules and regulations framed thereunder.

### **35.0 LABOUR LAWS:**

- i) CONTRACTOR shall comply with the provisions of various labour related laws, including but not limited to the Code of Wages, 2019, Employee Provident Fund and Miscellaneous Provisions Act 1952, COMPANY's Liability Act 1938, Employees' Compensation Act 1923,

Industrial Disputes Act 1947, the Maternity Benefit Act 1961 and Contract Labour (Regulation and Abolition) Act 1970, Employment of Children Act 1938, Employees' State Insurance Act, 1948 or any modifications/amendment thereof or any other law relating thereto and rules made there under from time to time.

ii) No Labour below the age of eighteen [18] years shall be employed on the work.

iii) CONTRACTOR shall not pay less than what is provided under law to labourers engaged by him on the work.

iv) CONTRACTOR shall at his expense comply with all labour laws and keep the COMPANY indemnified in respect thereof.

v) CONTRACTOR shall pay equal wages for men and women in accordance with applicable Labour laws.

vi) If the CONTRACTOR is covered under the Contract Labour (Regulation and Abolition) Act, he shall obtain a license from licensing authority [i.e. office of the Labour Commissioner] by payment of necessary prescribed fee and the deposit, if any, before starting the work under the Contract. Such fee/deposit shall be borne by the CONTRACTOR.

vii) CONTRACTOR must obtain the PF Code from the concerned PF Authority under Employees Provident Fund and Miscellaneous Provisions Act, 1952. Similarly, CONTRACTOR must obtain ESI Code under Employees State Insurance Act.

viii) CONTRACTOR being the employer of the labours/personnel to be engaged under the contract shall be liable to pay gratuity to the labours/personnel as per the provision of the Payment of Gratuity Act, 1972 and accordingly, shall keep the COMPANY indemnified in respect thereof. If however, COMPANY requires to pay gratuity to such labour(s) as per the direction of the competent authority under the Act, COMPANY shall recover such amount from the outstanding dues payable to the CONTRACTOR under the contract or any other contract(s).

ix) CONTRACTOR shall furnish to Engineer in Charge the distribution return of the number & description, by trades of the work people employed on the works. CONTRACTOR shall also submit on the 4th & 19th of every month to Engineer in Charge a true statement showing in respect of the 2nd half of the preceding month & the 1st half of the current month (1) the accidents that occurred during the said fortnight showing the circumstances under which they happened and the extent of damage and injury caused by them and (2) the number of female workers who have been allowed Maternity Benefit as provided in the

Maternity Benefit Act 1961 on Rules made there under and the amount paid to them.

x) Engineer in Charge shall on a report having been made by an inspecting officer as defined in Contract Labour (Regulation and Abolition) Act 1970 have the power to deduct from the money due to the CONTRACTOR any sum required or estimated to be required for making good the loss suffered by a worker or workers by reason of non-fulfillment of the conditions of the Contract for the benefit of workers, non-payment of wages or of deductions made from his or their wages which are not justified by the terms of the Contract or non-observance of the said regulations.

xi) The CONTRACTOR shall indemnify the COMPANY against any payments to be made under and for the observance of the provisions of the aforesaid acts without prejudice to his right to obtain indemnity from his sub-CONTRACTOR.

### **36.0 STATUTORY REQUIREMENTS:**

During the tenure of this CONTRACT nothing shall be done by the CONTRACTOR in contravention of any law, act and/or rules/regulations, thereunder or any amendment.

### **37.0 GENERAL HEALTH, SAFETY & ENVIRONMENT (HSE) GUIDELINES:**

**37.1** It will be solely the CONTRACTOR's responsibility to fulfil all the legal formalities with respect to the Health, Safety and Environmental aspects of the entire job (namely; the person employed by him, the equipment, the environment, etc.) under the jurisdiction of the district of that state where it is operating. Ensure that all sub-CONTRACTORs hired by CONTRACTOR comply with the same requirement as the CONTRACTOR himself and shall be liable for ensuring compliance all HSE laws.

**37.2** It will be entirely the responsibility of the Contractor/his Supervisor/representative to ensure strict adherence to all HSE measures and statutory rules during operation in OIL's installations and safety of workers engaged by him. The crew members will not refuse to follow any instruction given by company's Installation Manager/Safety Officer/Engineer/Official/Supervisor/Junior Engineer for safe operation.

**37.3** Any compensation arising out of the job carried out by the Contractor whether related to pollution, Safety or Health will be paid by the contractor only.

**37.4** Any compensation arising due to accident of the Contractor's personnel while carrying out the job, will be payable by the contractor.

**37.5** When there is a significant risk to health, environment or safety of a person or place arising because of a non-compliance of HSE Measures Company shall have the right to direct the contractor to cease work until the non-compliance is corrected.

**38.0 POLLUTION AND CONTAMINATION:**

The CONTRACTOR shall be liable for all surface and sub-surface pollution to the extent caused by CONTRACTOR and resulting from CONTRACTOR's operation/service or spillage or dumping of solvents/additive substances or pollutants, which the CONTRACTOR brings to the Site for use in connection with Work to be performed under this Contract.

Notwithstanding anything to the contrary contained herein, it is agreed that except on the ground of willful misconduct or criminal misconduct, COMPANY shall release, indemnify and hold CONTRACTOR and its sub-CONTRACTORS harmless from any and all claims, judgments, losses, expenses and any costs related thereto (including but not limited to Court costs and "Attorney's fees") for:

- a) Damage to or loss of any reservoir or producing formation; and/ or
- b) Damage to or loss of any well; and/or
- c) Any other subsurface damage or loss; and/ or
- d) Any property damage or loss or personal injury or death arising out of or in connection with a blowout, fire explosion and loss of well control regardless of cause.

**39.0 STATUTORY VARIATION/NEWLY ENACTED LAW:**

**39.1** All duties, taxes except otherwise specified in the Contract as applicable on the closing date of bid submission as per relevant acts and rules shall be in CONTRACTOR's account. Variation in case of custom duty on CIF value declared by the bidder shall be to COMPANY account.

**39.2** In the event of introduction of any new legislation or any amendment or enforcement of any Act or Law, rules or regulations of Government of India or State Government(s) or Public Body, which becomes effective after the date of submission of Price Bid or revised price bid, if any, for this CONTRACT and which results in increased/decreased cost of the works under the CONTRACT through increased/decreased liability of taxes and/or duties, required to be paid by the CONTRACTOR, (other than personnel and Corporate taxes), the Parties shall agree to a revision in pricing to reflect such change subject to the production of documentary proof to the satisfaction of the COMPANY/CONTRACTOR as applicable to the extent which directly is attributable to such introduction of new legislation or change or amendment as mentioned above and adjudication

by the competent authority (applicable when disputed by COMPANY) & the courts wherever levy of such taxes/duties are disputed by COMPANY/CONTRACTOR.

- 39.3** Any increase in net amount of the duties and taxes (i.e. the amount of taxes/duties payable minus eligible credit of taxes/duties paid on input services/inputs) after the contractual completion/mobilization date during the extended period will be to the CONTRACTOR's account, where delay in completion/mobilization period is attributable to the CONTRACTOR. However, any decrease in net amount of the duties and taxes (i.e. the amount of taxes/duties payable minus eligible credit of taxes/duties paid on input services/inputs) after the contractual completion/mobilization date will be to COMPANY's account.
- 39.4** The Contract Price and other prices given in the Schedule of Prices are based on the applicable tariff as indicated by the CONTRACTOR in the Schedule of Prices. In case this information subsequently proves to be wrong, incorrect or misleading, COMPANY will have no liability to reimburse/pay to the CONTRACTOR the excess duties, taxes, fees, if any finally levied/imposed by the concerned authorities. However, in such an event, COMPANY will have the right to recover the difference in case the rate of duty/tax finally assessed is on the lower side.
- 39.5** Notwithstanding the provision contained in Clause-39.1 to 39.4 above, the COMPANY shall not bear any liability in respect of:
- i. Personal taxes on the personnel deployed by CONTRACTOR, his sub-CONTRACTOR/sub-sub-CONTRACTORS and Agents etc.
  - ii. Corporate taxes and Fringe benefit tax in respect of CONTRACTOR and all of their sub-CONTRACTORS, agents etc.
  - iii. Other taxes & duties including Customs Duty and GST in addition to new taxes etc. in respect of sub-CONTRACTORS, vendors, agents etc. of the CONTRACTOR.
  - iv. Any liability on the CONTRACTOR, which was accrued under the old law or contract, which the CONTRACTOR is obligated to pay either to the COMPANY or to the Government Authority.
- 39.6** In order to ascertain the net impact of the amendment/revisions/enactment of various provisions of taxes/duties, the CONTRACTOR is liable to provide following disclosure to COMPANY:
- i. Details of each of the input services used in relation to providing service to COMPANY including estimated monthly value of input service and GST tax amount.

- ii. Details of Inputs (material/consumable) used/required for providing service to COMPANY including estimated monthly value of input and GST paid/payable on purchase of inputs.

**39.7** The above provisions would be applicable only in case of variation in rate of taxes and duties on supply of services to OIL and not applicable on taxes and duties on input (goods and services) towards such services.

**39.8** Any claim or reduction on account of change in law shall be accompanied with undertaking that the provisions of anti-profiteering clause under GST Act have been complied with.

**40.0 SEVERABILITY:**

Should any provision of this agreement be found to be invalid, illegal or otherwise not enforceable by any court of law, such finding shall not affect the remaining provisions hereto and they shall remain binding on the parties hereto.

**41.0 Commission of misconduct/submission of fraudulent document by the bidder/contractor and Banning thereof:**

The information and documents furnished by the bidder/CONTRACTOR in respect of the tender/contract are accepted by COMPANY to be true and genuine. However, if it comes to the notice of the COMPANY anytime either during the pendency of the tender or after award of the contract or after completion the contract that a Bidder/CONTRACTOR furnished fraudulent document/false information in relation to the subject tender/contract or committed any misconduct, appropriate action shall be taken against the Bidder/CONTRACTOR for debarment/banning of the bidder/CONTRACTOR from participating in any future tender of the COMPANY in terms of the COMPANY's Banning Policy, 2017 besides making the CONTRACTOR liable for other penal action including termination of ongoing contract(s) at his/her risk and peril. In such event, the Bid Security/Performance Security in respect of ongoing contract(s) shall be forfeited by the COMPANY.

**42.0 SETTLEMENT OF DISPUTES:**

**42.1 Arbitration (Applicable for Suppliers/CONTRACTORS other than PSU and MSME):**

1. Except as otherwise provided elsewhere in the contract, if any dispute, difference, question or disagreement arises between the parties hereto or their respective representatives or assignees, in connection with construction, meaning, operation, effect, interpretation of the contract or breach thereof which parties are

unable to settle mutually, the same shall be referred to Arbitration as provided hereunder:

2. A party wishing to commence arbitration proceeding shall invoke Arbitration Clause by giving 30 days notice to the other party. The notice invoking arbitration shall specify all the points of dispute with details of the amount claimed to be referred to arbitration at the time of invocation of arbitration and not thereafter. If the claim is in foreign currency, the claimant shall indicate its value in Indian Rupee for the purpose of constitution of the arbitral tribunal.
3. It is agreed and undertaken by the Parties that irrespective of country of origin of the CONTRACTOR, the arbitration proceedings shall be governed by the Arbitration and Conciliation Act, 1996 and under no circumstances, the proceedings shall be construed as International Arbitration.
4. The number of arbitrators and the appointing authority will be as under:

Claim amount (excluding claim for interest and counter claim, if any)	Number of Arbitrator	Appointing Authority
Upto Rs.25.00 Lakh	Not applicable	Not applicable
Above Rs.25.00 Lakh Upto Rs.25 Crore	Sole Arbitrator	OIL
Above Rs. 25 Crore	3 Arbitrators	One Arbitrator by each party and the 3 <sup>rd</sup> Arbitrator, who shall be the presiding Arbitrator, by the two Arbitrators.

5. The parties agree that they shall appoint only those persons as arbitrators who accept the conditions of the arbitration clause. No person shall be appointed as Arbitrator or Presiding Arbitrator who does not accept the conditions of the arbitration clause.
6. If any of the Arbitrators so appointed dies, resigns, becomes incapacitated or withdraws for any reason from the proceedings, it shall be lawful for the concerned party/arbitrators to appoint another person in his place in the same manner as aforesaid. Such person shall proceed with the reference from the stage where his predecessor

had left if both parties consent for the same; otherwise, he shall proceed de novo.

7. Parties agree and undertake that neither shall be entitled for any preference or pendente-lite interest on its claims. Parties agree that any claim for such interest made by any party shall be void.
8. The arbitral tribunal shall complete the proceedings, make and publish the award within time stipulated in the Arbitration and Conciliation Act, 1996(as amended).
9. If after commencement of the arbitration proceedings, the parties agree to settle the dispute mutually or refer the dispute to conciliation, the arbitrators shall put the proceedings in abeyance until such period as requested by the parties. Where the proceedings are put in abeyance or terminated on account of mutual settlement of dispute by the parties, the fees payable to the arbitrators shall be determined as under:
  - (i) 20%of the fees if the claimant has not submitted statement of claim.
  - (ii) 40% of the fees if the pleadings are complete
  - (iii) 60% of the fees if the hearing has commenced.
  - (iv) 80% of the fees if the hearing is concluded but the award is yet to be passed.
10. Each party shall be responsible to make arrangements for the travel and stay etc. of the arbitrator appointed by it. Claimant shall also be responsible for making arrangements for travel/stay arrangements of the Presiding Arbitrator and the expenses incurred shall be shared equally by the parties.

In case of sole arbitrator, both parties shall equally share all expenditures that may be required to be incurred.
11. The fees and other administrative/secretarial expenses of the arbitrator(s) shall not exceed the model fee as stipulated in Schedule-- of the Act and such expenses shall be equally borne by the parties.
12. The Place/Seat of Arbitration shall be Guwahati or the place where the contract is executed. The venue of the arbitration shall be decided by the Arbitrator(s) in discussion with the parties. The cost of arbitration sittings shall be equally borne by the parties.
13. The Arbitrator(s) shall give reasoned and speaking award and it shall be final and binding on the parties.

14. Subject to aforesaid, provisions of the Arbitration and Conciliation Act, 1996 and any statutory modifications or re-enactment thereof shall apply to the arbitration proceedings under this clause.

**42.2 Arbitration (applicable in case of Contract awarded on Public Sector Enterprise):**

- a) In the event of any dispute or difference relating to the interpretation and application of the provisions of commercial contract (s) between Central Public Sector Enterprises (CPSEs) and also between CPSEs and Government Departments/Organizations (excluding disputes - concerning Railways, Income Tax, Customs & Excise Departments), such dispute or difference shall be taken up by either party for resolution through AMRCD as mentioned in OPE OM No. 4(1)/2013-DPE(GM)/FTS-1835 dated 22-05-2018.
- b) A party wishing to commence arbitration proceeding shall invoke Arbitration Clause and refer the dispute(s) to AMRCD with a copy to the other party. The notice invoking arbitration shall specify all the points of dispute with details of the amount claimed to be referred to arbitration at the time of invocation of arbitration and not thereafter.
- c) Upon such reference, the dispute shall be decided by the Competent Authority appointed under the AMRCD, whose decision shall bind the parties finally and conclusively. The parties in the dispute will share equally the cost of the arbitration as intimated by the Arbitrator.

**42.3 Arbitration (Applicable to Micro, Small and Medium Enterprise)**

In the event of any dispute or difference relating to, arising from or connected with the Contract, efforts shall be made to resolve the dispute(s) amicably by mutual consultation and in case such dispute(s) cannot be resolved through mutual consultation, then same shall be resolved through the procedure as prescribed in Section-18 of the Micro, Small and Medium Enterprises Development Act, 2006.

**42.4 Resolution of disputes through conciliation by OEC**

(Not Applicable in cases where value of dispute is less than Rs. 25 Lakhs and more than 2 Crore)

If any dispute, difference, question or disagreement arises between the parties hereto or their respective representatives or assignees, in connection with construction, meaning, operation, effect, interpretation of the contract or breach thereof which parties are unable to settle mutually, Company at its discretion, on its own or on the request of the CONTRACTOR, may refer the dispute to Outside Expert Committee

("OEC") to be constituted by Corporate Business Committee (CBC), OIL as provided hereunder:

- a) The party desirous of resorting to conciliation shall send a notice of 30 (thirty) days to the other party of its intention of referring the dispute for resolution through OEC. The notice invoking conciliation shall specify all the points of disputes with details of the amount claimed to be referred to OEC and the party concerned shall not raise any new issue thereafter.
- b) OIL shall nominate three outside experts, one each from Financial/commercial, Technical and Legal fields from the Panel of Outside Experts maintained by OIL who shall together be referred to as OEC (Outside Experts Committee).
- c) Parties shall not claim any interest on claims/counterclaims from the date of notice invoking conciliation till execution of settlement agreement, if so arrived at. In case, parties are unable to reach a settlement, no interest shall be claimed by either party for the period from the date of notice invoking conciliation till the date of OEC recommendations in any further proceeding.
- d) The Proceedings of the OEC shall be broadly governed by Part III of the Arbitration and Conciliation Act, 1996 including any modifications thereof. Notwithstanding above, the proceedings shall be summary in nature and Parties agree to rely only upon documentary evidence in support of their claims and not to bring any oral evidence in the OEC proceedings.
- e) OEC shall hear both the parties and recommend possible terms of settlement between the parties. The recommendations of OEC shall be non-binding and the parties may decide to accept or not to accept the same. Parties shall be at liberty to accept the OEC recommendation with any modification they may deem fit.
- f) Where recommendations are acceptable to both the parties, a settlement agreement will be drawn up in terms of the OEC recommendations or with such modifications as may be agreed upon by the parties. The settlement agreement shall be signed by both the parties and authenticated by all the OEC members either in person or through circulation. This settlement agreement shall have the same legal status and effect as that of an arbitration award on agreed terms on the substance of the dispute rendered by an arbitral tribunal under Section 30 of the Arbitration and Conciliation Act, 1996.

- g) OIL will share all other guidelines regarding reconciliation through OEC with the CONTRACTOR when it resorts to settlement through OEC. Both parties agree to adhere to these guidelines.
- h) All the expenditure incurred in the OEC proceedings shall be shared by the parties in equal proportion. The parties shall maintain account of expenditure and present to the other for the purpose of sharing on conclusion of the OEC proceedings.
- i) The OEC proceedings must be completed within a period of 3(three) months from the date of constitution of the OEC with a provision of extension of one months, subject to mutual agreement. The Place of OEC shall be either at New Delhi or Guwahati.
- j) If the parties are not able to resolve the dispute through OEC or do not opt for conciliation through OEC, the party may invoke arbitration clause as provided in the contract.
- k) The parties shall be represented by their in-house employees/executives. No party shall bring any advocate or outside consultant/advisor/agent. Ex-officers of OIL who have handled the matter in any capacity directly or indirectly shall not be allowed to attend and present the case before OEC on behalf of Contractor. However, ex- employees of parties may represent their respective organizations.
- l) Solicitation or any attempt to bring influence of any kind on either OEC Members or OIL is completely prohibited in conciliation proceedings and OIL reserves the absolute right to close the conciliation proceedings at its sole discretion if it apprehends any kind of such attempt made by the Contractor or its representatives.

#### **42.5 Exclusions**

Parties agree that following matters shall not be referred to conciliation or arbitration:

- i) Any claim, difference or dispute relating to, connected with or arising out of OIL's decision to initiate any proceedings for suspension or debarment or banning, or decision to suspend or to ban or to debar business dealings with the bidder/CONTRACTOR and/or with any other person involved or connected or dealing with bid/contract/bidder/CONTRACTOR.
- ii) Any claim, difference or dispute relating to, connected with or arising out of OIL's decision under the provisions of Integrity Pact executed between OIL and the Bidder/CONTRACTOR.

iii) Any claim, difference or dispute relating to, connected with or arising out of OIL's decision to comply with any order or directive of any statutory or government authority.

iv) Any claim which is less than Rs. 25 Lakh.

#### **43.0 COMPLETION OF CONTRACT:**

Unless otherwise terminated under the provisions of any other relevant Clause or extended through written communication, this Contract shall be deemed to have been completed at the expiry of the Period specified in the contract or period of defect liability, as provided for under the Contract, whichever is later.

#### **44.0 TERMINATION:**

**44.1 Termination on expiry of the contract:** This Agreement shall be deemed to have been automatically terminated on the expiry of the contract period unless OIL has exercised its option to extend this contract in accordance with the provisions, if any, of this contract.

**44.2 Termination of contract for death:** If the CONTRACTOR is an individual or a proprietary concern and the individual or the proprietor dies or if the CONTRACTOR is a partnership concern and one of the partners dies then unless, the COMPANY is satisfied that the legal heir of the individual or the proprietary concern or the surviving partners are capable of carrying out and completing Contract, the COMPANY is entitled to cancel the Contract for the uncompleted part without being in any way liable for any compensation payment to the estate of the deceased CONTRACTOR and/or to the surviving partners of the CONTRACTOR's firm on account of the cancellation of Contract. The decision of the COMPANY in such assessment shall be final & binding on the parties. In the event of such cancellation, the COMPANY shall not hold the estate of the deceased CONTRACTOR and/or the surviving partners of CONTRACTOR's firm liable for any damages for non-completion of the Contract.

**44.3 Termination on account of Force Majeure:** Unless the contract provides otherwise, either party shall have the right to terminate this Contract on account of Force Majeure as set forth in Article-31.0 above.

**44.4 Termination on account of insolvency:** In the event that the CONTRACTOR or its collaborator or its guarantor at any time during the term of the Contract, becomes insolvent or makes a voluntary assignment of its assets for the benefit of creditors or is adjudged bankrupt or under the process of insolvency or liquidation, then the COMPANY shall, by a notice in writing have the right to terminate the Contract and all the CONTRACTOR's rights and privileges hereunder, shall stand terminated forthwith.

However, COMPANY shall be at liberty to give the Receiver or Liquidator or Insolvency Professional Manager, as appointed by the Competent Court/Tribunal, the option of carrying out the Contract subject to its technical & financial competence and his providing a guarantee for due and faithful performance of the Contract.

**44.5 Termination for Unsatisfactory Performance:** If the COMPANY considers that, the performance of the CONTRACTOR is unsatisfactory, or not as per the provision of the Contract, the COMPANY shall notify the CONTRACTOR in writing and specify in details the cause of dissatisfaction. The COMPANY shall have the option to terminate the Contract by giving 15 days notice in writing to the CONTRACTOR, if CONTRACTOR fails to comply with the requisitions contained in the said written notice issued by the COMPANY. In the event CONTRACTOR rectifies its non-performance to the satisfaction of the COMPANY, the option of termination may not be exercised by the COMPANY. If however CONTRACTOR repeats non-performance subsequently, COMPANY shall exercise the option to terminate contract by giving 07 days notice. Such CONTRACTOR shall be put on holiday as per the Banning Policy of OIL [available at [www.oil-india.in](http://www.oil-india.in)].

**44.6 Termination due to change of ownership and Assignment:** In case the CONTRACTOR's rights and/or obligations under this Contract and/or the CONTRACTOR's rights, title and interest to the equipment/ material, are transferred or assigned without the COMPANY's written consent, the COMPANY may at its option, terminate this Contract. COMPANY shall not be however under any obligation to accord consent to the CONTRACTOR for change of ownership & assignment of the contract.

**44.7** If at any time during the term of this Contract, breakdown of CONTRACTOR's equipment results in CONTRACTORS being unable to perform their obligations hereunder for a period of 15 successive days, COMPANY at its option, may terminate this Contract in its entirety or partially to the extent non-performance, without any further right or obligation on the part of the COMPANY, except for the payment of money then due. No notice shall be served by the COMPANY under the condition stated above.

**44.8 Termination for delay in mobilization:** CONTRACTOR is required to mobilize complete equipment alongwith crew for commencement of services at the specified site within the maximum allowed number of days from the date of LOA/Notice for Mobilization as specified in the special conditions of contract. If the CONTRACTOR (successful bidder) fails to complete the mobilization as above, OIL shall have, without prejudice to any other clause of the CONTRACT, the right to terminate the contract.

**44.9** Notwithstanding any provisions herein to the contrary, the Contract may be terminated at any time by the COMPANY on giving 30 (thirty) days

written notice to the CONTRACTOR due to any other reason not covered under the above Article from 44.1 to 44.8 and in the event of such termination the COMPANY shall not be liable to pay any cost or damage to the CONTRACTOR except for payment of services as per the Contract upto the date of termination.

**44.10 Consequence of Termination:** In all cases of termination herein set forth, the relative obligations of the parties to the Contract shall be limited to the period up to the date of termination. Notwithstanding the termination of this Contract, the parties shall continue to be bound by the provisions of this Contract that reasonably require some action or forbearance after such termination.

Upon termination of this Contract, CONTRACTOR shall return to COMPANY all of COMPANY's properties, which are at the time in CONTRACTOR's possession.

In the event of termination of contract, COMPANY will issue Notice of termination of the contract with date or event after which the contract will be terminated. The contract shall then stand terminated and the CONTRACTOR shall demobilize their personnel & materials.

Demobilization charges shall not be payable by COMPANY in case of Article from 44.4 to 44.7.

**45.0 TO DETERMINE THE CONTRACT:**

In such an event the contract shall stand terminated and shall cease to be in force from the date of such notification by the COMPANY. Thereafter the CONTRACTOR shall stop forthwith any of the work then in progress, except those work which the COMPANY may, in writing, require to be done to safeguard any property or work, or installations from damages, and the COMPANY may take over the remaining unfinished work of the CONTRACTOR and complete the same through a fresh CONTRACTOR or by other means, at the risk and cost of the CONTRACTOR, and any of its sureties if any, shall be liable to the COMPANY for any excess cost occasioned by such work having to be so taken over and completed by the COMPANY over and above the cost at the rate/cost specified in the schedule of quantities and rates/prices.

**46.0 WITHOUT DETERMINING THE CONTRACT:**

To take over the work of the CONTRACTOR or any part thereof and complete the same through a fresh CONTRACTOR or by other means, at the risk and cost of the CONTRACTOR. The CONTRACTOR and any of its sureties are liable to the COMPANY for any excess cost over and above the cost at the rates specified in the schedule of quantities and rates/prices,

occasioned by such work having been taken over and completed by the COMPANY.

**47.0 ERRING/DEFAULTING AGENCIES:**

Erring and defaulting agencies like bidder, CONTRACTOR, supplier, vendor, service provider will be dealt as per OIL's Banning Policy dated 6th January, 2017 available in OIL's website: [www.oil-india.com](http://www.oil-india.com). Moreover, OIL reserves the right to take legal or any other action on the basis of merit of the case.

**48.0 MISCELLANEOUS PROVISIONS:**

CONTRACTOR shall give notices and pay all fees at their own cost required to be given or paid by any National or State Statute, Ordinance, or other Law or any regulation, or bye-law of any local or other duly constituted authority as may be in force from time to time in India, in relation to the performance of the services and by the rules & regulations of all public bodies and companies whose property or rights are affected or may be affected in any way by the services.

CONTRACTOR shall conform in all respects with the provisions of any Statute, Ordinance of Law as aforesaid and the regulations or bye-law of any local or other duly constituted authority which may be applicable to the services and with such rules and regulation, public bodies and Companies as aforesaid and shall keep COMPANY indemnified against all penalties and liability of every kind for breach of any such Statute, Ordinance or Law, regulation or bye-law.

During the tenure of the Contract, CONTRACTOR shall keep the site where the services are being performed reasonably free from all unnecessary obstruction and shall store or dispose of any equipment and surplus materials and clear away and remove from the site any wreckage, rubbish or temporary works no longer required. On the completion of the services, CONTRACTOR shall clear away and remove from the site any surplus materials; rubbish or temporary works of every kind and leave the whole of the site clean and in workmanlike condition to the satisfaction of the COMPANY.

Key personnel cannot be changed during the tenure of the Contract except due to sickness/death/resignation of the personnel or any other justified situation in which case the replaced person should have equal experience and qualification, which will be again subject to prior approval, by the COMPANY.